

5013.

ADMINISTRATIVE REGULATIONS ON
STUDENT FINANCIAL AID

5013.1 Responsibilities

The Dean, Financial Aid, EOPS, and Veterans Affairs, will be responsible for administering these regulations.

5013.2 Definitions

- A. Long Beach City College administers the federal financial aid programs covered by the most recent Program Participation Agreement with the Department of Education, the state programs administered by the Chancellor's Office of the California Community Colleges, and the programs administered by the California Student Aid Commission.
- B. Satisfactory progress of financial aid students is defined by the current Standards of Progress, prepared and distributed by the Financial Aid Office.
- C. Financial aid will be awarded to students in accordance with the current Packaging Guidelines prepared by the Financial Aid Office. The general philosophy of the financial aid programs at Long Beach City College is to distribute limited funding to as many students as possible and to prioritize students according to application date.
- D. The application for financial aid at Long Beach City College is the Free Application for Federal Student Aid (FAFSA). General application procedures appear on the cover sheet attached to the FAFSA Workbook.
- E. Student need for financial aid is determined by the need analysis method defined by Congress in federal law.
- F. The policies and procedures of the Financial Aid Office are found in the current Financial Aid Manual. Specific publications available to students appear on the LBCC Financial Aid website at <http://fina.lbcc.edu>.

5013.3 Requirements

- A. To receive financial aid, students must meet all applicable federal and state regulations.

- B. The student must complete all financial aid application requirements and turn in all required documentation, including documentation needed to resolve any conflicting information.
- C. The student must maintain satisfactory progress as defined in federal and state law.
- D. The financial aid programs will be audited yearly, as part of the regular District audit.

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