Mission: The mission of the Allied Health department is to prepare students for careers in the Healthcare field. The Department provides access to quality Associate and Certificate programs, workforce preparation, professional development, and personal enrichment. We are committed to fostering lifetime learning in a diverse community, and fostering an environment where employers are actively involved in the educational process.

Description: The Allied Health Department comprises courses that are required as core competencies for other programs, some stand alone courses, and individual programs. Certificates awarded from Allied Health include: Diagnostic Medical Imaging Technologist, Medical Assistant (Clinical, Administrative or Combined Certificate), Basic Medical Insurance Billing Certificate, and Phlebotomy Certificate. Records of completion are given for: Diagnostic Medical Imaging; Fluoroscopy Permit, Diagnostic Medical Imaging; Mammographic Technologist, Magnetic Resonance Imaging Technologist, and Emergency Medical Technician.

Summary of Access, Allied Health has maintained a consistent class size average, and has maintained program loads higher than the college average.

Effectiveness: The DMI program has maintained success, retention, and completion rates in the upper 90%'s and an overall GPA of 3.40. Overall, the Allied Health department has maintained success rates of 66%, retention rates of 78%, completion rates of 69%, and an overall GPA of 2.80. Allied Health has maintained the same number of sections over the report period, this includes courses that have been eliminated and replaced by new courses. Our overall enrollment has increased. Our FTE's and WSCH have fluctuated over the periods covered. AH and EMT have increased, MA has decreased, and DMI courses increased then decreased.

The department is encouraging students to take advantage of the learning courses available to aid in retention.

Internal Conditions (see Current Facilities, Staffing, and Multimedia.

External Condition- Regulatory/Legislative Changes: The DMI program must adhere to the regulations set forth by the California Department of Public Health, Radiologic Health Branch.

Phlebotomy must adhere to the regulations of the California Department of Public Health.

External Condition- Grants VATEA

External Condition- Accreditation

DMI is Accredited by the California Department of Public Health, Radiologic Health Branch.

EMT is Accredited by the Los Angeles Department of Health, Prehospital Care.

External Condition- Advisory Committee Input: DMI has input from the Program Advisory Committee, and the Clinical Education Coordinator Sub-Committee.

MA has input form the Regional Coalition for Medical Assisting.

External Condition- Community Outreach/Partnership: We are partnered with multiple local Medical Facilities and Medical Offices. We also affiliate with the Aspirations in Medical Services (AIMS) Academy at Jordan High School.

External Condition- Industry Trends:

Faculty & Staff: Four full time faculty
Fourteen Part Time faculty

Names & Titles of Program

Jim Steele, Department Head

Review Participants: Vickie Goodson, Diagnostic Medical Imaging, MRI, CT, Program Director

Patty Bucho, Program Medical Assistant Program Director

Jon Thorsen, Instructor

2009-2010 Accomplishments: Purchased items to help update both the Medical Assisting Lab and the Emergency Medical Technician Lab. Created a computer lab for Medical Assisting and Allied Health students. Created a Computed Tomography Program to allow Medical Imaging Professional a pathway for advancement.

Generated by TracDat a product of Nuventive.
Goal: Monitor Course Offerings
Monitor course offerings to assure they are within industry standards.

Year: 2009 - 2010
2010 - 2011
2011 - 2012
Start Date: 08/14/2009
Goal Status: In Progress
Goal Priority: High
Rationale: In the ever-changing Health Care field, we need to keep our courses relevant for our student population. We must also adhere to the regulatory agencies that govern the different areas within Health Care.
Strategies: We meet with affiliated facilities for input. We attend Regional Consortiums and attend State Conferences to stay current.
Responsible Parties: Jim Steele, Vickie Goodson, Patty Bucho, Jon Thorsen, and Andy Reno
Campus supported by this goal: Both
Specify if goal is for Department/ Program

goal:

Goal: Create Computerized Tomography Program
Create new courses and modify existing courses to create a Computerized Tomography Program.

Year: 2009 - 2010
2010 - 2011
Start Date: 08/14/2009
Goal Status: Complete
Goal Priority: High
Rationale: Medical Imaging is becoming dependent upon CT for diagnostic purposes. Medical Centers are in need of qualified CT Technologists to perform the examinations. The Medical Imaging Advisory Committee has requested that we create a program to assure that Technologists are eligible to take the American Registry of Radiologic Technology examination.
Strategies: Create new courses, Fall 2009. Update current Magnetic imaging Courses to become part of the CT program, Fall 2009.
Responsible Parties: Vickie Goodson, Jim Steele
Campus supported by this goal: LAC
Specify if goal is for Department/ Program
goal:

Specify if goal is for Department/ Program
department or sub-area:

Name of sub-area, if applicable:
Human Resources
goal:

Level of Support Needed: Department

Related Resources Needed
* Personnel

Description: One part time instructor with experience in CT and MRI. Ideally this instructor will be able to teach in both programs so as not to need extra personnel. This will be a replacement for existing personnel.

Inter-Level/ VP Level Group: Pending
Decision:
Fiscal Year: 2010 - 2011
Duration: On-going
Estimated Cost: 10000.0000
Type of Resource: 130000 - Academic PT Instructional
Requested:
Justification for Resource: Portions of this program must be taught by instructors that have had experience in the field, and have passed the Request: American Regisrty of Radiologic Technology examination.
Department Code: 122500 DMI
Goal: Increase Enrollment

Offer an additional section of Basic Medical Insurance Billing.
Offer the Medical Assistant Program with a start date in the spring semester.

- **Year:** 2011 - 2012
- **Start Date:** 08/14/2009
- **Goal Status:** In Progress
- **Goal Priority:** Low
  - **Rationale:** The Occupational Outlook states the Medical Assisting is one of the top ten growing health careers for the next ten years.
  - **Strategies:** Offer new sections of the beginning Medical Assistant courses for the spring 2011.
- **Responsible Parties:** Patty Bucho

**Campus supported by this LAC goal:**
- **Specify if goal is for:** Certificate of Achievement
- **Department or sub-area:**

**Related Resources Needed**

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**Inter-Level/ VP Level Group** Pending
- **Decision:**
- **Fiscal Year:** 2011 - 2012
- **Duration:** Both (i.e., intial & maintenance costs)
- **Estimated Cost:** 25000.0000
- **Type of Resource Requested:** 130000 - Academic PT Instructional

- **Justification for Resource:** Many programs in the local area have been eliminated by the Regional Occupational Programs. This elimination of programs has increased enrollment to our program and many prospect students have no place to turn except a proprietary school. Other community colleges have a two year program which is a year in length longer than ours.

- **Department Code:** 121200 Health Tech

Goal: On-line Medical Terminology Course

Hybrid on-line Medical Terminology Course

- **Year:** 2011 - 2012
- **Start Date:** 08/14/2009
- **Goal Status:** In Progress
- **Goal Priority:** Low
  - **Rationale:** Medical Terminology has many online options available to the students. Creating a hybrid course would incorporate these to aid in student comprehension and completion.
  - **Strategies:** A faculty member will need to work with the department of Instructional Technology to create a hybrid Medical terminology course. The time necessary to complete by a full time faculty member would take approximately 9 - 12 months.

- **Responsible Parties:** Jon Thorsen, Patty Bucho

**Campus supported by this goal:** Both
- **Specify if goal is for:** Certificate of Achievement
- **Department or sub-area:**

Goal: Add Clinical Affiliates

Obtain more Clinical Affiliates for all Programs in Allied Health.

- **Year:** 2009 - 2010
- **2010 - 2011**
- **2011 - 2012**
- **Start Date:** 08/14/2009
- **Goal Status:** In Progress
- **Goal Priority:** Medium
  - **Rationale:** Our Program level enrolment is limited by the number of Clinical Affiliations we have. Each Clinical Site is limited to specific number of students based upon their workload and current staffing. Expanding the number of Affiliates would allow an increase in enrollment.
Strategies: Approach Medical Facilities and Medical Offices to promote Affilitation.

Responsible Parties: Patty Bucho, Vickie Goodson, Jim Steele, Pat Meier, Andy Reno

Goal: Promote Programs at High School
Promote our Health Care courses through local area High School Councilors.

Year: 2009 - 2010
2010 - 2011
2011 - 2012

Start Date: 08/14/2009
Goal Status: In Progress
Goal Priority: Medium

Rationale: Advertising and career centers tend to look at Health Care as Nursing. To increase knowledge of areas other then Nursing at the High School level.

Strategies: To better promote areas of Health Care, other than Nursing, we will meet with High School Councilors. We will also attend Councilor training and career days to explain to students that there are other options in Health Care.

Responsible Parties: Patty Bucho, Jim Steele, and Vickie Goodson

Goal: Improve Lab for EMT
Improve the lab setting for EMT at PCC. They currently test in a closet, and the classroom is small and antiquated. This will involve accessing the internet and adding multimedia to the classroom, expanding the usable area, and creating a better learning environment.

Year: 2010 - 2011
2011 - 2012

Start Date: 08/14/2009
Goal Status: In Progress
Goal Priority: High

Rationale: The current facilities are not sufficient to accommodate the courses taught. This course consistently has a long wait list and expansion of the program is not possible without a room makeover.

Strategies: We are included in the improvements currently underway at PCC. The facilities should be sufficient to accommodate our needs. Keeping track of the project and purchasing multimedia equipment should complete this goal.

Responsible Parties: Jim Steele, Andy Reno

Related Resources Needed
* Multimedia Equipment
  Description: Projector, laptop computer
Goal: Continuing Education

Offer continuing education opportunities for Medical Imaging graduates and recertification course for Emergency Medical Technician.

Year: 2009 - 2010
2010 - 2011
2011 - 2012

Start Date: 08/14/2009

Goal Status: In Progress

Goal Priority: Medium

Rationale: Radiologic Technologists are required to compile 24 continuing education credits in a 2 year period. This is needed to maintain licensure with both the State and National bodies. Emergency Medical Technicians are required to take recertification courses, and retest, every 5 years.

Strategies: Offer courses through community education for Radiologic Technologists. Allow Emergency Medical Technicians to attend courses to recertify. This could be offered through community education or allowing them to retake portions of the current courses.

Responsible Parties: Jim Steele, Vickie Goodson, Paul Laudicina, and Andy Reno

Campus supported by this goal: Both

Specify if goal is for Department/ Program

department or sub-area: 

Other Area impacted by this goal: Community Relations & Marketing

Goal: MA to LVN Transfer

To create a pathway for Medical Assisting students to enter the Licensed Vocational Nursing program.

Year: 2010 - 2011
2011 - 2012

Start Date: 08/14/2009

Goal Status: In Progress

Goal Priority: Medium

Rationale: Currently, MA students are required to take the Certified Nursing Assistant program to qualify for LVN. Since many of the courses are compatible, the addition of 1 or 2 courses could allow a smooth transition for MA students.

Strategies: Determine what additional course material is needed to provide a smooth segue from MA to LVN.

Responsible Parties: Patty Bucho, Judy Wiesenbaker

Campus supported by this goal: Both

Specify if goal is for Educational Pathway
department or sub-area: 

Name of sub-area, if applicable: MA to LVN

Goal: Offer Core Competency Courses

Offer courses that are partial requirements for all Health Care Programs.

Year: 2009 - 2010
2010 - 2011
2011 - 2012
Start Date: 08/14/2009
Goal Status: In Progress
Goal Priority: Medium

Rationale: There are many areas that can be taught before entering the Health Care programs. This should allow the Programs to eliminate those components from the instruction. In this way, they could expand on the course content without sacrificing needed information.

Strategies: Offer courses that have been developed to meet this need. Have all of the programs buy into the concept and inform the students on the wait lists for the programs.

Responsible Parties: Patty Bucho, Jim Steele, Vickie Goodson, Judy Wiesenbaker, Brenda Harrell, and Andy Reno

Campus supported by this goal:
Both

Specify if goal is for Department/ Program department or sub-area:

Other Area impacted by this goal:
Other

Other Area(s) impacted by this goal:
LVN and RN

Related Resources Needed

* Personnel

Description: Possible need for Part Time instructor to teach some courses. Would be subject to the number of courses offered and current PT availability.

Inter-Level/ VP Level Group Pending
Decision:

Fiscal Year: 2011 - 2012
Duration: On-going

Estimated Cost: 6000.0000

Type of Resource Requested: 130000 - Academic PT Instructional

Justification for Resource Request: Would depend on the number of courses offered and current PT availability.

Department Code: 121200 Health Tech