

Data for Hiring Priorities - Continuous Improvement

School	Department	% of COURSES with Methods of Assessment (Includes ALL courses)	% of COURSES that have Closed Loop (Excludes NEW 2014, 15 and 16 courses AND courses going through review in 2016)	% of PROGRAMS (Degrees AND Certs) with SLOs (Includes ALL courses)	% of PROGRAMS that have Closed Loop	Participates in Routine Course Review	Submitted last Program Review	Submitted Department Plan 2015-16
Career Technical Education	Computer & Office Studies	95% (62 of 65 courses)	61% (36 of 59 courses)	27 of 30 (90%)	0 of 30 (0%)	Y	Y	Y

Data for Hiring Priorities - Enrollment

Department	Subject	2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall	6 Year Average
Computer & Office Studies	Business, Communications (BCOM)			472	519	642	553	2186
Computer & Office Studies	Computer & Office Studies, Appl. Software (COSA)			1693	1886	1986	1903	7468
Computer & Office Studies	Computer & Office Studies, Keyboarding(COSK)			566	503	409	389	1867
Computer & Office Studies	Computer & Office Studies, Networking, & OS(COSN)			232	302	273	291	1098
Computer & Office Studies	Computer & Office Studies, Programming(COSP)			56	131	167	141	495
Computer & Office Studies	Computer & Office Studies, Security(COSS)			125	76	83	97	381
Computer & Office Studies	Computer & Office Studies, Web Design (COSW)			32	111	79	128	350
Computer & Office Studies	Computer Academy CISCO Networking (CISCO)	84	103	104	65	45	63	464
Computer & Office Studies	Computer and Business Information Systems (CBIS)	771	773					1544
Computer & Office Studies	Computer and Information Science (COMIS)	424	446					870
Computer & Office Studies	Computer Applications & Office Technology (CAOTC)	888	891					1779
Computer & Office Studies	Computer Office Technologies (CAOTO)	412	366					778
Computer & Office Studies	Computer Proficiency for Academic Success (CPAS)	270	263	237	202	169	148	1289
Computer & Office Studies	Computer Science (CS)	98	97	126	127	139	206	793
Computer & Office Studies	Computer/Typing Keyboard (CAOTT)	620	584					1204

Data for Hiring Priorities - Waitlists  
(From 1st Day of Class)

	by Term					
	Fall 2015			Fall 2016		
Department & Subject	Total # of Sections	Total # on Waitlist	Ave. Waitlist per Section	Total # of Sections	Total # on Waitlist	Ave. Waitlist per Section
<b>COS_D</b>	<b>167</b>	<b>123</b>	<b>43.17</b>	<b>152</b>	<b>73</b>	<b>36.40</b>
BCOM	24	15	8.06	19	11	5.60
COSA	78	30	4.58	78	27	3.11
COSK	12	2	0.22	12	1	0.11
COSN	17	5	1.58	11	1	0.33
COSP	8	5	5.00	5	2	2.00
COSS	4	0	0.00	4	0	0.00
COSW	7	0	0.00	6	3	3.00
CPAS	9	2	0.40	9	0	0.00
CS	8	64	23.33	8	28	22.25

Data for Hiring Priorities - Program Load Study

Term	Academic Org	Discipline Title	Full Time FTEF (Full-Time Equivalent Faculty)	Part Time FTEF	TOTAL FTEF	WSCH Calculation (Weekly Student Contact Hours)	FTEF Calculation (Full-Time Equivalent Student)	Program Load (WSCH/FTEF)	FTEF / FTEF	College Wide Load	Collegewide Index
Fall 2014	COS_D	Guidance	0.2	0.2	0.40	183.20	5.69	457.99	14.22	541.53	84.57%
Fall 2015	COS_D	Guidance	0.2	0.4	0.60	268.00	8.32	446.67	13.71	526.19	84.89%
Fall 2014	COS_D	Information Technology, General	14.8	9.75	24.55	9,480.44	294.34	386.17	11.99	541.53	71.31%
Fall 2015	COS_D	Information Technology, General	17.21	7.22	24.43	10,061.30	312.38	411.84	12.57	526.19	78.27%
Fall 2014	COS_D	Interpersonal Skills	1.2	1.35	2.55	1,117.60	34.70	438.27	13.61	541.53	80.93%
Fall 2015	COS_D	Interpersonal Skills	1	0.75	1.75	816.80	25.36	466.74	14.32	526.19	88.70%
Fall 2014	COS_D	Office Technology/Office Computer Applications	0.64	0.54	1.18	443.80	13.78	376.10	11.68	541.53	69.45%
Fall 2015	COS_D	Office Technology/Office Computer Applications	0.64	0.66	1.30	459.60	14.27	353.54	10.93	526.19	67.19%
Fall 2014	COS_D	Skill Development	0.92	0.22	1.14	250.00	7.76	219.30	6.81	541.53	40.50%

Data for Hiring Priorities - % of Full-Time, Overload, Part-Time Staffing (All Sections)

Department and Subject	% of Sections					
Assignment Type	2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall
<b>Business, Communications (BCOM)</b>	<b>0%</b>	<b>0%</b>	<b>9%</b>	<b>9%</b>	<b>12%</b>	<b>10%</b>
Full-Time			41%	39%	38%	45%
Overload			18%	6%	8%	5%
Part-time			41%	56%	54%	50%
<b>Computer &amp; Office Studies, Appl. Software (COSA)</b>	<b>0%</b>	<b>0%</b>	<b>45%</b>	<b>49%</b>	<b>51%</b>	<b>50%</b>
Full-Time			21%	18%	29%	37%
Overload			19%	27%	25%	21%
Part-time			60%	55%	46%	42%
<b>Computer &amp; Office Studies, Keyboarding(COSK)</b>	<b>0%</b>	<b>0%</b>	<b>21%</b>	<b>19%</b>	<b>16%</b>	<b>15%</b>
Full-Time			55%	32%	30%	43%
Overload			25%	19%	21%	30%
Part-time			20%	49%	48%	27%
<b>Computer &amp; Office Studies, Networking, &amp; OS(COSN)</b>	<b>0%</b>	<b>0%</b>	<b>5%</b>	<b>7%</b>	<b>5%</b>	<b>6%</b>
Full-Time			10%	43%	73%	50%
Overload			0%	21%	9%	25%
Part-time			90%	36%	18%	25%
<b>Computer &amp; Office Studies, Programming(COSP)</b>	<b>0%</b>	<b>0%</b>	<b>1%</b>	<b>3%</b>	<b>3%</b>	<b>4%</b>
Full-Time			0%	60%	83%	63%
Overload			50%	40%	17%	38%
Part-time			50%	0%	0%	0%
<b>Computer &amp; Office Studies, Security(COSS)</b>	<b>0%</b>	<b>0%</b>	<b>3%</b>	<b>2%</b>	<b>2%</b>	<b>2%</b>
Full-Time			80%	75%	50%	50%
Overload			20%	25%	25%	25%
Part-time			0%	0%	25%	25%
<b>Computer &amp; Office Studies, Web Design (COSW)</b>	<b>0%</b>	<b>0%</b>	<b>1%</b>	<b>3%</b>	<b>2%</b>	<b>2%</b>
Full-Time			0%	100%	50%	80%
Overload			0%	0%	50%	0%
Part-time			100%	0%	0%	20%
<b>Computer and Business Information Systems (CBIS)</b>	<b>26%</b>	<b>24%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
Full-Time	47%	56%				
Overload	0%	4%				

Data for Hiring Priorities - % of Full-Time, Overload, Part-Time Staffing (All Sections)

Department and Subject	% of Sections					
Assignment Type	2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall
Part-time	53%	41%				
<b>Computer and Information Science (COMIS)</b>	<b>13%</b>	<b>13%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
Full-Time	24%	13%				
Overload	0%	13%				
Part-time	76%	73%				
<b>Computer Applications &amp; Office Technology (CAOTC)</b>	<b>27%</b>	<b>28%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
Full-Time	42%	42%				
Overload	18%	17%				
Part-time	40%	42%				
<b>Computer Office Technologies (CAOTO)</b>	<b>6%</b>	<b>6%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
Full-Time	27%	15%				
Overload	53%	62%				
Part-time	20%	23%				
<b>Computer Proficiency for Academic Success (CPAS)</b>	<b>10%</b>	<b>11%</b>	<b>12%</b>	<b>8%</b>	<b>7%</b>	<b>6%</b>
Full-Time	76%	76%	77%	53%	71%	83%
Overload	16%	16%	23%	47%	14%	0%
Part-time	8%	8%	0%	0%	14%	17%
<b>Computer Science (CS)</b>	<b>3%</b>	<b>3%</b>	<b>3%</b>	<b>2%</b>	<b>2%</b>	<b>4%</b>
Full-Time	50%	71%	80%	100%	100%	67%
Overload	25%	29%	20%	0%	0%	33%
Part-time	25%	0%	0%	0%	0%	0%
<b>Computer/Typing Keyboard (CAOTT)</b>	<b>15%</b>	<b>15%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
Full-Time	62%	49%				
Overload	27%	29%				
Part-time	11%	23%				
<b>Grand Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

Data for Hiring Priorities - # of Full-Time, Overload, Part-Time Staffing (All Sections)

Department and Subject	# of Sections					
Assignment Type	2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall
<b>Business, Communications (BCOM)</b>			<b>17</b>	<b>18</b>	<b>24</b>	<b>20</b>
Full-Time			7	7	9	9
Overload			3	1	2	1
Part-time			7	10	13	10
<b>Computer &amp; Office Studies, Appl. Software (COSA)</b>			<b>85</b>	<b>98</b>	<b>103</b>	<b>102</b>
Full-Time			18	18	30	38
Overload			16	26	26	21
Part-time			51	54	47	43
<b>Computer &amp; Office Studies, Keyboarding(COSK)</b>			<b>40</b>	<b>37</b>	<b>33</b>	<b>30</b>
Full-Time			22	12	10	13
Overload			10	7	7	9
Part-time			8	18	16	8
<b>Computer &amp; Office Studies, Networking, &amp; OS(COSN)</b>			<b>10</b>	<b>14</b>	<b>11</b>	<b>12</b>
Full-Time			1	6	8	6
Overload				3	1	3
Part-time			9	5	2	3
<b>Computer &amp; Office Studies, Programming(COSP)</b>			<b>2</b>	<b>5</b>	<b>6</b>	<b>8</b>
Full-Time				3	5	5
Overload			1	2	1	3
Part-time			1			
<b>Computer &amp; Office Studies, Security(COSS)</b>			<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>
Full-Time			4	3	2	2
Overload			1	1	1	1
Part-time					1	1
<b>Computer &amp; Office Studies,Web Design (COSW)</b>			<b>1</b>	<b>5</b>	<b>4</b>	<b>5</b>
Full-Time				5	2	4
Overload					2	
Part-time			1			1
<b>Computer and Business Information Systems (CBIS)</b>	<b>66</b>	<b>54</b>				
Full-Time	31	30				
Overload		2				
Part-time	35	22				
<b>Computer and Information Science (COMIS)</b>	<b>34</b>	<b>30</b>				
Full-Time	8	4				

Data for Hiring Priorities - # of Full-Time, Overload, Part-Time Staffing (All Sections)

Department and Subject	# of Sections					
Assignment Type	2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall
Overload		4				
Part-time	26	22				
<b>Computer Applications &amp; Office Technology (CAOTC)</b>	<b>67</b>	<b>65</b>				
Full-Time	28	27				
Overload	12	11				
Part-time	27	27				
<b>Computer Office Technologies (CAOTO)</b>	<b>15</b>	<b>13</b>				
Full-Time	4	2				
Overload	8	8				
Part-time	3	3				
<b>Computer Proficiency for Academic Success (CPAS)</b>	<b>25</b>	<b>25</b>	<b>22</b>	<b>15</b>	<b>14</b>	<b>12</b>
Full-Time	19	19	17	8	10	10
Overload	4	4	5	7	2	
Part-time	2	2			2	2
<b>Computer Science (CS)</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>9</b>
Full-Time	4	5	4	4	4	6
Overload	2	2	1			3
Part-time	2					
<b>Computer/Typing Keyboard (CAOTT)</b>	<b>37</b>	<b>35</b>				
Full-Time	23	17				
Overload	10	10				
Part-time	4	8				
<b>Grand Total</b>	<b>252</b>	<b>229</b>	<b>187</b>	<b>200</b>	<b>203</b>	<b>202</b>



Data for Hiring Priorities - Degrees and Certificates

6-digit TOP Code	Department	Program Type	Award Type	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	6 Year Total	6 Year Average
061460	Computer & Office Studies	Computer Graphics and Digital Imagery	Associate of Arts (A.A.) degree					1	1	2	1.00
070800	Computer & Office Studies	Computer Infrastructure and Support	Certificate requiring 6 to < 18 semester units	1		6	8	3	1	19	3.80
070810	Computer & Office Studies	Computer Networking	Associate of Science (A.S.) degree					1	5	6	3.00
070810	Computer & Office Studies	Computer Networking	Associate of Arts (A.A.) degree	9	1	7	3	6	4	30	5.00
070810	Computer & Office Studies	Computer Networking	Certificate requiring 30 to < 60 semester units					1	1	2	1.00
070810	Computer & Office Studies	Computer Networking	Certificate requiring 18 to < 30 semester units	2	3	2	6			13	3.25
070810	Computer & Office Studies	Computer Networking	Certificate requiring 6 to < 18 semester units	4	3	3	4		2	16	3.20
070710	Computer & Office Studies	Computer Programming	Associate of Arts (A.A.) degree	3	4	2	1			10	2.50
070710	Computer & Office Studies	Computer Programming	Certificate requiring 30 to < 60 semester units	1		2		1		4	1.33
070710	Computer & Office Studies	Computer Programming	Certificate requiring 18 to < 30 semester units			2	1			3	1.50
070710	Computer & Office Studies	Computer Programming	Certificate requiring 6 to < 18 semester units						1	1	1.00
070820	Computer & Office Studies	Computer Support	Associate of Arts (A.A.) degree			1	2	4	2	9	2.25
070820	Computer & Office Studies	Computer Support	Certificate requiring 30 to < 60 semester units					1		1	1.00
070820	Computer & Office Studies	Computer Support	Certificate requiring 18 to < 30 semester units	3	1	1	6			11	2.75
051800	Computer & Office Studies	Customer Service	Associate of Arts (A.A.) degree		1					1	1.00
051800	Computer & Office Studies	Customer Service	Certificate requiring 18 to < 30 semester units		1					1	1.00
070100	Computer & Office Studies	Information Technology, General	Associate of Science (A.S.) degree						1	1	1.00
070100	Computer & Office Studies	Information Technology, General	Associate of Arts (A.A.) degree					1	3	4	2.00
070100	Computer & Office Studies	Information Technology, General	Certificate requiring 6 to < 18 semester units	1	1	2	15	3	3	25	4.17
051410	Computer & Office Studies	Legal Office Technology	Certificate requiring 30 to < 60 semester units		2	1	1			4	1.33
051410	Computer & Office Studies	Legal Office Technology	Certificate requiring 6 to < 18 semester units		1					1	1.00
051400	Computer & Office Studies	Office Technology/Office Computer Applications	Associate of Science (A.S.) degree					1	1	2	1.00
051400	Computer & Office Studies	Office Technology/Office Computer Applications	Associate of Arts (A.A.) degree	5	3	5	4	6	3	26	4.33
051400	Computer & Office Studies	Office Technology/Office Computer Applications	Certificate requiring 30 to < 60 semester units	1	3	3	4	2		13	2.60
051400	Computer & Office Studies	Office Technology/Office Computer Applications	Certificate requiring 18 to < 30 semester units	1	3	3				7	2.33
051400	Computer & Office Studies	Office Technology/Office Computer Applications	Certificate requiring 6 to < 18 semester units	21	28	44	48	6	2	149	24.83
051400	Computer & Office Studies	Office Technology/Office Computer Applications	Other Credit Award, < 6 semester units	6	7	8	1,320	455	1	1797	299.50
070900	Computer & Office Studies	World Wide Web Administration	Certificate requiring 6 to < 18 semester units			1	2	2		5	1.67

Data for Hiring Priorities - Success and Retention Rates

Department	Subject	Success Rates							Retention Rates						
		2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall	6 Semester Average	2010 Fall	2011 Fall	2012 Fall	2013 Fall	2014 Fall	2015 Fall	6 Semester Average
Computer & Office Studies	Business, Communications (BCOM)			56%	49%	56%	54%	54%			80%	74%	82%	78%	78%
Computer & Office Studies	Computer & Office Studies, Appl. Software (COSA)			63%	60%	56%	61%	60%			83%	81%	81%	82%	82%
Computer & Office Studies	Computer & Office Studies, Keyboarding(COSK)			58%	58%	52%	59%	57%			83%	83%	74%	82%	80%
Computer & Office Studies	Computer & Office Studies, Networking, & OS(COSN)			69%	56%	59%	66%	63%			87%	79%	78%	85%	82%
Computer & Office Studies	Computer & Office Studies, Programming(COSP)			59%	50%	58%	62%	57%			77%	73%	77%	77%	76%
Computer & Office Studies	Computer & Office Studies, Security(COSS)			76%	58%	57%	69%	65%			94%	78%	76%	91%	84%
Computer & Office Studies	Computer & Office Studies, Web Design (COSW)			63%	38%	51%	54%	51%			75%	66%	78%	80%	75%
Computer & Office Studies	Computer Academy CISCO Networking (CISCO)	64%	70%	58%	51%	64%	56%	60%	83%	85%	84%	74%	86%	79%	82%
Computer & Office Studies	Computer and Business Information Systems (CBIS)	59%	65%					62%	75%	82%					79%
Computer & Office Studies	Computer and Information Science (COMIS)	59%	65%					62%	82%	86%					84%
Computer & Office Studies	Computer Applications & Office Technology (CAOTC)	63%	60%					62%	76%	78%					77%
Computer & Office Studies	Computer Office Technologies (CAOTO)	64%	68%					66%	78%	86%					82%
Computer & Office Studies	Computer Proficiency for Academic Success (CPAS)	61%	61%	75%	50%	56%	51%	59%	85%	89%	90%	82%	86%	89%	87%
Computer & Office Studies	Computer Science (CS)	51%	61%	70%	68%	68%	66%	64%	72%	74%	80%	81%	81%	81%	78%
Computer & Office Studies	Computer/Typing Keyboard (CAOTT)	58%	60%					59%	72%	83%					77%