Vice-President Level Planning Groups

Five short-term task forces will be established by the College Planning Committee, one each for the Vice-Presidents of Academic Affairs, Student Support Services, Administrative Services, Economic and Resource Development, and Human Resources.

Vice-President Level Planning Group Charge:

1. Compile Inter-level accomplishments, SLO data, proposed projects and goals, and resource requests based on reports from inter-level groups or, if no inter-level groups are established within a given area, based on department and program plans and reviews. This information will be forwarded to the College Planning Committee.

2. Prioritize proposed projects and resource requests based on reports from inter-level groups or, if no inter-level groups are established within a given area, based on department and program plans and reviews and response forms from validation teams. The Academic Affairs group will also consider input forwarded by the Curriculum Committee. The final report of the vice-president level group will be forwarded to the College Planning Committee.

3. Inter-level group co-chairs communicate to departments and programs within the area when requests or proposals are not prioritized, offering a rationale for the decision and, when appropriate, suggestions for improving the proposal or request.

4. At the conclusion of the process, each group will communicate in writing to all departments in its area all decisions and priorities that have been reached and forwarded to the College Planning Committee.

Composition of Vice-President Level Planning Groups:

1. The group will be organized and co-chaired by the area vice-president and by a faculty member appointed by the academic senate. The co-chairs will be jointly responsible for calling the first meeting and ensuring the progress of the group’s work.

2. Additional representatives from administration, faculty, and staff as determined by the CPC. Group members should include reasonable representation for all areas under the specific vice-president’s purview. All representatives to the group will be responsible for carrying input from and reporting back to the areas they represent regarding the discussions and decisions of the group.
Composition of VP Level Planning Groups

VP of Academic Affairs
- VP of AA (co-chair)
- Senate appointee (co-chair)
- Co-chairs of all inter-level groups under AA (including Dean of Academic Services and co-chair of Academic Services Inter-Level Group)
- Curriculum chair
- Classified Representative (from a department under AA)

VP of Human Resources
- VP of HR (co-chair)
- Senate appointee (co-chair)
- Directors or Representatives for each of the HR Departments
- Confidential Representative (from HR)

VP of Economic and Resource Development
- VP of ERD (co-chair)
- Senate appointee (co-chair)
- Directors or Representatives for each of the ERD Departments
- Classified Representative (from a department under ERD)

VP of Administrative Services
- VP of Administrative Services (co-chair)
- Senate appointee (co-chair)
- Directors or Representatives for each of the AS Departments
- Classified Representative (from a department under AS)

VP of Student Support Services
- VP of SSS (co-chair)
- Senate appointee (co-chair)
- Administrative Directors or Representatives for each of the SSS Departments
- Faculty Representatives from Financial Aid, DSPS, Matriculation, and EOPS*
- One counseling faculty member from each campus (LAC and PCC)
- Classified Representative (from a department under SSS)

* Groups will select their own representatives.