NO HIGHLIGHT: Effective Immediately

YELLOW HIGHLIGHT: Effective Fall 2015

ALL HIGHLIGHTED PORTIONS OF THE PROPOSED CONSTITUTION REQUIRE ATTENTION!

PREAMBLE  PASSED IN SPRING 2014 GENERAL ELECTION

ARTICLE I  UNCHANGED

ARTICLE II  ADDED FOR CLARITY OF THE ENTIRE DOCUMENT

ARTICLE III  CHANGED THE MEMBERSHIP REQUIREMENT TO EXTEND ELIGIBILITY TO ALL STUDENTS OF LBCC.

ARTICLE IV  IMPLEMENTS A NEW GOVERNMENT STRUCTURE THAT UNITES BOTH PCC & LAC IN REPRESENTATION OF ALL STUDENTS JUST ONE OVER THE OTHER.

ARTICLE V  ADDED CLAUSE TO ALLOW STUDENT INPUT ON PARTICULAR FUNDING REQUESTS

ARTICLE VI  REDEFINED REQUIREMENTS FOR ASB CABINET MEETINGS

ARTICLE VII  REDEFINED REQUIREMENTS FOR ALL ELIGIBILITY

ARTICLE VIII  REDEFINED REQUIREMENTS FOR ELECTIONS

ARTICLE IX  ADDED PROBATIONARY PERIODS FOR APPOINTED POSITIONS AND REDEFINED THE ARTICLE

ARTICLE X  UPDATED THE PETITION REQUIREMENTS FOR ALL INITIATIVE, REFERENDUM, AND RECALL. REDEFINED THE ARTICLE

ARTICLE XI  ADDED, TO HOLD ASB CABINET MEMBERS ACCOUNTABLE FOR THEIR ACTIONS
CONSTITUTION
CHAPTER ONE

PREAMBLE

The “Associated Student Body” of Long Beach City College, shall hereafter be referred to as ASB. The aim and purpose of this organization shall be to effectively represent the students of Long Beach City College by ensuring shared governance and democracy; to promote cooperation among those students and hereby adopt this Constitution between college staff and the student body; to stimulate the intellectual, physical, social morale, and prevent the discrimination of students through the sponsorship of expanded educational and co-curricular programs.

ARTICLE I - HERITAGE OF LONG BEACH CITY COLLEGE

Members of the Associated Student Body of Long Beach City College shall be known as the Vikings. The college colors shall be red, white and black. The Viking mascot shall be named “Ole.” The alma mater shall be known as the City Collegium. The college newspaper shall be known as the Viking.

ARTICLE II - DEFINITIONS

The following terms, hereafter are referred to as:

ASB Cabinet the official Student Body Government of Long Beach City College. The voting members of this cabinet shall be defined in Article IV of this Constitution; the cabinet powers shall be outlined in Article V of this Constitution; the individual duty of each officer shall be outlined in Chapter Two--Bylaws of this Constitution.

ASB Leadership an elected or appointed position in any of the following organizations:
ASB Cabinet, LAC Club Senate, PCC Club Senate, LAC Cultural Affairs Council, PCC Cultural Affairs Council.
CAC Cultural Affairs Council
Club Leadership: An elected or appointed position of any chartered club or organization at either the Liberal Arts Campus or Pacific Coast Campus.
Honorary Organization Membership: Kassai, Thane, Alpha Gamma Sigma, and Phi Theta Kappa shall be considered official honorary organizations. Invitation and recognition to join shall follow their respective constitutions and bylaws.
Simple Majority: More than half of the votes casted.
Social Service Club Membership: A student officially recognized as a part of any social service campus organization as defined by their constitution and bylaws as a social service club.
Special Interest Club Membership: A student officially recognized as a part of any special interest campus organization(s) as defined by their constitution and by-laws.

ARTICLE III - MEMBERSHIP

Section 1 Any student attending Long Beach City College shall be an active member of this organization
provided said student is officially enrolled\(^1\) at Long Beach City College and pays the student body fee. 

Section 2 Honorary membership in this organization may be bestowed upon any person by the unanimous agreement of the ASB Cabinet.

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**ARTICLE IV - OFFICERS**

Section 1 The Elected officers of this organization shall be:

- ASB President
- ASB LAC Vice-President
- ASB PCC Vice-President
- ASB Secretary
- ASB Treasurer
- LAC Club Senate President
- PCC Club Senate President
- LAC CAC Chair
- PCC CAC Chair

Section 2 ASB Executive Committee officers of this organization shall be:

- ASB President
- ASB LAC Vice-President
- ASB PCC Vice-President
- ASB Secretary
- ASB Treasurer

Section 3 The Appointed officers of this organization shall be:

- Representative of Legislative Affairs
- Representative of Sustainability
- Representative of Student Services
- Representative of Academic Affairs
- Representative of Volunteer Services
- Representative of Arts
- Representative of Publicity
- Representative of Athletics

Section 4 The Student Representative to the Board of Trustees shall serve as a non-voting member of the ASB Cabinet and shall serve for one fiscal year in accordance with the California Education Code.

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**ARTICLE V - ORGANIZATION & POWERS OF THE CABINET**

Section 1 The Elected and Appointed officers of the Associated Student Body shall constitute the voting membership of the Associated Student Body Cabinet.

Section 2 The ASB Cabinet has the power to create all rules, regulations, and bylaws regarding the Associated Student Body as well as validate final rulings on appeals from LAC Club Senate, PCC Club Senate, Liberal

\(^1\) California Education Code 76061(b)
ARTICLE VI - MEETINGS
Section 1 The ASB Cabinet shall hold regularly scheduled weekly meetings.

Clause 1 The Chairperson of an ASB Cabinet meeting must make the Agenda & Minutes available to the public three (3) days [72 hours] prior to when the meeting convenes.

Clause 2 All ASB Cabinet meeting(s) shall adopt Robert’s Rules of Order as parliamentary authority.

Clause 3 A simple majority of the voting members of the ASB Cabinet shall constitute Quorum sufficient to conduct business at all regular meetings.

Section 2 All ASB Cabinet meeting(s) must operate within the ASB Standing Code of Ethics as outlined in Chapter Two: ASB bylaws.

Section 3 The ASB President shall call Special Meeting(s) as business warrants. All ASB Cabinet meetings will be in accordance with the Ralph M. Brown Act.

Clause 1 The ASB President or Chair must provide notification to each member and the public of the Special Meeting(s) at least 24 hours in advance. A simple majority of the voting members of the ASB Cabinet shall constitute a quorum sufficient to transact business at all special meetings.

Section 4 The ASB Advisor(s) shall serve as the advisor(s) to the ASB Cabinet.

ARTICLE VII - ELIGIBILITY
Section 1 All students must adhere to both of the following:

I. Must be currently enrolled at Long Beach City College, and

II. Must have obtained a College Services Card at any point of the respective term, to be considered for eligibility in ASB leadership, Club leadership, Special Interest Club membership, Social Service Club membership, Honorary Organization membership, ASB committee membership, or participation in any ASB budget-sponsored group.

Clause 1 Requirements for Special Interest Club leadership and membership shall be determined the Club constitutions and/or its regulations.

Clause 2 Requirements for Social Service Club leadership and membership shall be determined by the Club
constitutions and/or its regulations.

**Section 2 UNIT ELIGIBILITY REQUIREMENT(S)**

Clause 1 A student must be enrolled in a minimum of six (6) units while serving in any ASB leadership position. If it is the students first semester at Long Beach City College, the student must wait until a total of at least a six (6) semester units are completed before assuming a position in office.  

**Section 3 TERM ELIGIBILITY REQUIREMENT(S)**

Clause 1 After assuming office, if the ASB Leadership position is an elected position, the elected officer will be prohibited to serve beyond a maximum number of five (5) semesters—this will be known as an Elected Tenure. After assuming office, if the ASB Leadership position is an appointed position, the appointed will be prohibited to serve beyond a maximum number of five (5) semesters—this will be known as an Appointed Tenure. An Elected and Appointed Tenure will begin when the student is elected or appointed to office, having served in no preceding semesters. The Elected and Appointed Tenure will continue whether or not the student assumes an ASB Leadership position the following semester(s). Any ASB Leadership position is prohibited to serve beyond the Elected and Appointed Tenure.

Clause 2 All ASB Executive Committee members shall serve a one (1) year term of office and may hold the same position in the following fiscal year but must be re-elected. All ASB Appointed positions shall serve a one (1) year term of office and may hold the same position in consecutive years but must be re-appointed.

Clause 3 Students shall be eligible for Social Service Club membership for a maximum of five (5) semesters. The term eligibility clock will start when the student becomes a member of any social service club.

Clause 4 Students shall be eligible for special interest club membership or special interest club leadership positions for as long as they are enrolled at Long Beach City College.

**Section 4 ACADEMIC ELIGIBILITY REQUIREMENT**

Clause 1 To hold any ASB leadership position, a student must maintain a cumulative G.P.A. of 2.0. All members of ASB Cabinet must maintain a cumulative G.P.A. of 2.5 while holding office.

Cumulative G.P.A shall be defined as a total of courses taken only at LBCC. The GPA of any, and all candidates will be verified at the time of filing for office. Students that fall below the minimum standards for office may seek an exception from the Dean of Student Affairs, & Athletics in the event of catastrophic circumstances. All students that fall below the minimum college standards must resign from office.

Clause 2 No student shall hold any ASB elected Cabinet position unless they have completed one (1) semester at Long Beach City College. Candidates for ASB President must have completed two (2) semesters at Long Beach City College and previously held at least one (1) semester of ASB or club leadership position as defined above prior to the assumption of office.

Clause 3 All students holding ASB leadership positions must maintain a .67 completion ratio or better.

**Section 5** No student shall hold any ASB Leadership position and currently be President of any other organization at Long Beach City College at the same time.

**Section 6** Candidates for office may not seek or hold more than one (1) ASB leadership position as defined above at the same time.

**Section 7** To maintain student confidentiality and abide by the Family Educational Right to Privacy Act

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3 See Article XI, Removal of Associated Student Body Representatives
4 In accordance with California Education Code, Section 76061 (Ed. Code §76061)
5 The Higher Education Act of 1965
(FERPA), any exceptions of the rules of eligibility must be determined by the Dean of Student Affairs. The Dean of Student Affairs & Athletics or designee may consult with appropriate college personnel prior to granting any exceptions.

ARTICLE VIII - ELECTIONS

Section 1 General Elections for Student Body Office and Constitutional Amendment(s) must be conducted by a majority/plurality ballot system. All General Elections shall be supervised by the Elections Committee. The General Election ballot must be confirmed and approved by the ASB Cabinet, Advisor(s), and the Dean of Student Affairs, Physical Education & Athletics.

Section 2 A General Election must be held at both the LAC and the PCC. The exact General Election date will be recommended by the Elections Committee Chair [ASB Vice President(s)] and must be approved by the ASB Cabinet at the very least two (2) weeks prior to the date set. The exact General Election date must be no more than five (5) weeks and no less than three (3) weeks before the close of the semester.

Section 3 The Elections Committee under the supervision of all ASB Advisors must confirm the tally of all ballots. The results are reported to the ASB Cabinet by the Elections Committee Chair. The results, in the form of a certificate signed by the Elections Committee, must be posted on the ASB Cabinet bulletin board and/or the ASB Student Life website.

Section 4 Special Elections- If an elected ASB Leadership position is vacant within the first two (2) weeks of the first semester, a Special Election may be held. If an elected ASB Leadership position is vacant after the first two (2) weeks of the first semester, the position must be filled by appointment. In the event a Special Election is called:

A. The ASB President must appoint a Special Elections Committee.
B. The ASB Cabinet and Advisor(s) must approve the Special Election date.

Section 5 If any ASB Cabinet representatives, excluding the ASB President and Vice President, are vacant after the second (2) week of the first semester, that position may be filled by appointment. If the Vice President is vacant after the second (2) week of the second semester [see Clause 1].

Section 6 If the ASB President position becomes vacant, at any time, the vacant position must be filled by either LAC or PCC Vice-President, contingent on current eligibility. If both the LAC and the PCC Vice-President are eligible, the following procedures must be followed:

A. The ASB President must be chosen by a majority vote of the ASB Cabinet from either LAC or PCC Vice President.
B. Once the ASB President position is filled, the vacant Vice President position will be elected from the Club Senate and Cultural Affairs on that respective campus. Both of these respective organizations will vote, on this issue only, as one body. A majority vote of the respective body will decide who will fill the vacant ASB Vice President position.
C. In the event of a tie, the ultimate majority deciding vote will be taken by the ASB Cabinet.

Clause 1 In the event that either LAC and/or PCC Vice President becomes vacant after the first two (2) weeks of the second semester of office, the position will be filled by the procedures specified in Section 6 (B) (C).

Clause 2 Any ASB Cabinet officer may request the authentication of the votes cast in any election from an ASB Advisor. If any election results in a tie, the following measures must be taken:

A. The Elections Committee must confirm the votes.
B. The Elections Committee must request authentication of the votes within two (2) weeks after the election result has been posted on the ASB Cabinet bulletin board.

C. The Election Committee must schedule a run-off election within a week adherence to Election Procedures.

Section 7 The LAC Club Senate President, PCC Club Senate President, LAC Cultural Affairs Chair, and PCC Cultural Affairs Chair shall only be nominated and elected by the members according to its respective Constitution.

Section 8 Screening of all candidates for ASB Leadership position(s) must be completed within the last five (5) weeks of the semester prior to installation. Screening of candidates includes, but is not limited to:

A. Determining of candidate eligibility
B. Determining of assessments

Section 9 All election timelines, deadlines, and rules regarding applications, eligibility, circulation of petitions, taking of constitution assessment, campaigning, voting and posting of results for office, shall rest with the Elections Committee under the supervision of officially designated Advisor(s). These timelines and deadlines shall be kept on file in the office of Student Life.

Clause 1 In order for a candidate’s name to appear on the ballot, all timelines and deadlines must be met as stated, agreed upon by submission of a signed candidate intent packet.

Clause 2 All timeline and deadline exceptions must be brought before the Elections Committee for consideration and final approval.

Clause 3 Assessments are the most current evaluation of the following:

I. Robert’s Rules of Order
II. Ralph M. Brown Act
III. ASB Constitution

The assessment evaluations infer aptitude to support the ASB cabinet of candidacy, therefore must yield the most current version of items I, II, and III of this clause at the time of applicant deadline.

Section 10 All candidates seeking an ASB office are required to take an assessment on the Associated Student Body Constitution, Robert’s Rules of Order, and Ralph M Brown Act. This assessment must be taken as eligibility consideration in addition to the candidate intent packet. The candidate intent packet includes:

A. All deadlines, proper procedures, and information for candidates to access the following:
   a. Ralph M. Brown Act (Gov. Code §54950 - §54963)
   b. California Education Code (Title V)
   c. Robert’s Rules of Order
   d. ASB Constitution-Chapter One & ASB Operating Bylaws-Chapter Two
   e. Board/District Policies and Procedures

Section 11 Any write-in candidate for any Associated Student Body office who receive a minimum of fifty (50) votes and a majority of the total votes cast for that office is considered elected to that office, provided said candidate establishes eligibility within one (1) week following the election.

ARTICLE IX - APPOINTMENTS

Section 1 Candidates for Associated Student Body Appointed offices must apply and return the application to the ASB Advisor(s) within the publicly posted deadline.
Clause 1 Any Appointment to office must meet the same eligibility requirements as an elected officer as outlined in Article VII.

Clause 2 Screening for all ASB Leadership positions must abide by the requirements outlined in Article VIII, Section 5.

Clause 3 Any open Appointed position must remain open to the student body for at least fourteen (14) business days.

Clause 4 Appointed positions reside for one (1) year, and must be replenished at the end of spring semester.

Section 2 APPOINTMENT PROCEDURES

At the end of spring semester, the officers-elect shall serve on an interviewing panel to select Appointed officer(s) for the officers-elect residing term. This will occur within the preceding term (spring semester), prior to a newly elected officer’s installment; for this purpose the newly elected officers shall be known as officers-elect.

Clause 1 Final approval must be made within fourteen (14) days of the interview or by the next two (2) Scheduled ASB Cabinet meetings, whichever comes first. The appointees will be installed by a regular scheduled weekly ASB Cabinet meeting.

Section 3 Appointed officers shall be chosen prior to the ASB Banquet so that they may be installed as new ASB Cabinet members for the upcoming semester.

Clause 1 If an Appointed position remains vacant after the ASB Banquet has convened, the position duties shall be filled by any elected officer, upon appointment of the Chair.

Section 4 If the Appointed position remains vacant after the close of the semester, the open Appointed position must be posted to the student body within the first two (2) weeks of the residing semester.

Section 5 All new Appointments will be placed on temporary probation. The probationary period will last thirty (30) days or four (4) ASB Cabinet meetings from the date of appointment.6

ARTICLE X - INITIATIVE, REFERENDUM, AND RECALL

Section 1 Initiative - any proposed rule, regulation or constitutional legislation, over which the ASB would have appropriate jurisdiction, may be initiated by any member of the Student Body.

Clause 1 Upon the initiative, a petition must be filed with the ASB Secretary at a duly noticed regular meeting of the ASB Cabinet. The petition must either, be signed by not less than one (1) percent of the entire Student Body who meet the qualifications listed in [Article III-Membership], or signed by no less than fifty (50) percent of the total votes cast in the most recent ASB Government election, whichever is greater.

Clause 2 The legislation set forth must be limited to one subject per initiative. The specific text of all proposed additions must not be illegal or inconsistent with any other provision(s) that cannot be modified.

Clause 3 On filing a petition with the ASB Secretary, the Vice-President must validate the petition and names appended to the petition under the supervision of at least one (1) ASB advisor. If the submitted initiative petition contains the minimum number of valid signatures, the Representative of Legislative Affairs shall promptly confirm the proposed initiative is not illegal or inconsistent with any other provision that cannot be modified within one (1) week of filing the initiative. Such verification shall not contain any recommendation or opinion with respect to the merits of the legislation. The President must order a Special Election to be held

6 See Chapter Two: ASB Operating Bylaws
no less than one (1) week and no more than three (3) weeks after the first regular meeting succeeding the filing and validation of the petition.

Section 2 Referendum – Any constitutional amendment, modification, or overturn of a rule or regulation of the ASB Cabinet may be referred to the Student Body.

Clause 1 Upon the referendum, a petition must be filed with the ASB Secretary at a duly noticed regular meeting of the ASB Cabinet. The petition must either be signed by no less than one (1) percent of the entire Student Body who meet the qualifications listed in Article III-Membership, or signed by no less than fifty (50) percent of the total votes cast in the most recent ASB election, whichever is greater.

Clause 2 The legislation set forth must be limited to one subject per initiative. The specific text of all additions, deletions or changes proposed must not be illegal or inconsistent with any other provision(s) that cannot be modified.

Clause 3 On filing such a petition with the ASB Secretary, the Vice-President must validate the petition and names appended to the petition under the supervision of at least one (1) ASB advisor. If the submitted referendum petition contains the minimum number of valid signatures, the Representative of Legislative Affairs shall promptly confirm the proposed initiative is not illegal or inconsistent with any other provision that cannot be modified within one (1) week of filing the initiative. Such verification shall not contain any recommendation or opinion with respect to the merits of the legislation. The President must order a Special Election to be held no less than one (1) week and no more than three (3) weeks after the first regular ASB Cabinet meeting succeeding the filing and validation of the petition.

Section 3 Recall – Any officer holding an elected office shall be subject to recall by the Student Body. Upon a recall, a petition must be filed with the ASB Secretary.

Clause 1 The petition must either, be signed by no less than one (1) percent of the entire Student Body who meet the qualifications listed in Article III-Membership, or be signed by no less than fifty-one (51) percent of the total votes casted in the most recent ASB Government election.

Clause 2 On filing such a petition with the ASB Secretary, a recall petition must include a clear statement of the purpose of the recall petition. The Vice-President must validate the petition and names appended to the petition under the supervision of at least one (1) ASB advisor. If the recall petition contains the minimum number of valid signatures, the President must order a Recall Election to be held no less than one (1) week and no more than three (3) weeks after the first regular ASB Cabinet meeting succeeding the filing and validation of the petition.

Clause 3 In the event that an elected officer is recalled by result of a Recall Election, a Special Election must be ordered by the President within one (1) week.\(^\text{7}\)

**ARTICLE XI - REMOVAL OF ASSOCIATED STUDENT BODY CABINET**

Section 1 Any ASB Cabinet member, with exception of elected officers, can be removed for any of the following reason:

1. Any student having more than four (4) absences from the entire semester or two (2) consecutive absences from either ASB Cabinet meetings, ASB Leadership board meetings, mandatory conferences, mandatory retreats, and/or mandatory meetings with advisor(s) per semester.

\(^\text{7}\) See Article VIII, Section 4, Special Elections
II. Any student who is tardy from any ASB Cabinet meeting, ASB Leadership board meeting, mandatory conference, mandatory retreat, and/or mandatory meeting with advisor(s) per semester. A tardy is arriving late or leaving early from any of the listed above. Two (2) tardies constitute one absence.
III. Any failure notification by either PCC and/or LAC Vice President to uphold Constitutional duties.
IV. Any student placed on social probation by Long Beach City College
V. Any ASB Leadership position serves beyond the term specifications of the Elected and Appointed Tenure.
VI. Any student not meeting any of the Eligibility Requirements outlined in Article VII.

Clause 1 Any appointed officer who receives a Vote of No Confidence by its constituents can be removed from office.

Section 2 The Following Disciplinary Procedures must be taken in the event:
I. Any ASB Cabinet officer recommends disciplinary action of another ASB officer, should that ASB officer, elected or appointed not adhere to the Constitution or the ASB Standing Code of Ethics.
II. Any ASB Cabinet officer recommended for disciplinary action, elected or appointed, shall be placed on a thirty (30) day probation with a majority vote of the ASB Cabinet.
III. Any appointed ASB Cabinet member found to not rectify behavior(s), a Vote of No Confidence will be placed on the agenda at the following ASB Meeting.
   a. A Vote of No Confidence must be motioned and seconded. The objective for the Vote of No Confidence must be stated in the motion. The motion is then immediately postponed to the following meeting under Unfinished Business. The Vote of No Confidence shall be voted and decided upon at the following ASB Cabinet meeting.
   b. At least two-thirds (2/3) of the current ASB Cabinet in good-standing must be present for the vote to be taken.
IV. A two-thirds (2/3) affirmative vote of those ASB Cabinet present will be required for removal of any appointed ASB Cabinet officer from office.

ARTICLE XII - LONG BEACH CITY COLLEGE AUXILIARY
Section 1 The ASB Cabinet will appoint one (1) student from the Liberal Arts Campus and one student (1) from the Pacific Coast Campus to serve on the Cabinet of the Long Beach City College Auxiliary Board for a one (1) year term.
Section 2 The Handling of funds and maintaining of all records should be held in accordance with the provisions in the manual of Accounting Procedures of the Associated Student Body, will be provided by the Accounting Division of the Board of Trustees.

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8 Chapter Two: ASB Operating Bylaws
9 See Article VII, Section 3, Clause 1
ARTICLE XIII - INTERPRETATION OF THE ASSOCIATED STUDENT BODY CONSTITUTION
The ASB Cabinet, with the help of the Dean of Student Affairs, Physical Education & Athletics, will make all interpretations of constitution. Prior to the final interpretation, the Dean of Student Affairs & Athletics or designee should be consulted during a regularly scheduled ASB Cabinet meeting.

ARTICLE XIV - RATIFICATION PROCEDURE OF ASSOCIATED STUDENT BODY & BYLAWS
Section 1 The ASB Cabinet has the power to propose amendment(s) to Chapter One: ASB Constitution by a simple majority vote. To implement those amendments, a majority vote must be passed at any General or Special Election of the Associated Student Body as outlined in Article VIII of the Constitution. Notice of such amendments will be given at least two (2) weeks before said election and will be formally stated in the call for such an election.
Section 2 Any ASB Cabinet member has the power to propose amendment(s) to Chapter Two: Operating Bylaws. To implement those amendments, the ASB Cabinet must approve the amendment(s) by a two-thirds (2/3) vote of its membership.
  Clause 1 Bylaws should be presented at an ASB Cabinet meeting at least seven (7) days prior to the day of voting
  Clause 2 Said Bylaws must be in accordance with Chapter One of this Constitution.

ARTICLE XV – DEAN OF STUDENT AFFAIRS, PHYS. EDUCATION & ATHLETICS
If at any time the position of Advisor(s) Dean of Student Affairs, Physical Education and Athletics should be eliminated or modified by action of the administration or Board of Trustees of the College, the position designated by the College to assume the responsibilities of this position will also assume the responsibilities identified in this document. At any time the Dean of Student Affairs, Physical Education and Athletics may designate a delegate to assume the responsibilities in this document.