

**2009-2010 Gainful Employment Program Disclosure Statement
Long Beach City College, OPEID: 001219**

PROGRAM NAME & LENGTH:

Name of Certificate: OFFICE ASSISTANT

Total Credit hours: 31

Normal or standard length of programs (in months): 9

Average length of program (in months): 181

Associated CIP Code and Program Description: 52.0401, Administrative Assistant and Secretarial Science, General

Associated SOC Code, Occupational Titles, and links to O*NET Occupational Profiles

[43-6011, Executive Secretaries and Executive Administrative Assistants](#)

[43-6014, Secretaries and Administrative Assistants, Except Legal, Medical, and Executive](#)

PROGRAM COST (Approximate, based on normal time to completion):

| | |
|--------------------------------------|---------|
| Tuition and fees: | \$1,775 |
| Books and supplies: | \$3,587 |
| Room and board for living on-campus* | N/A |
| Total | \$5,362 |

**On-campus living is not available at Long Beach City College*

DEBT AT PROGRAM COMPLETION:

Number of students who completed the program between July 1, 2009 and June 30, 2010: 2

Of those 2 students, the number of students who had any student loan debt: 0 (0%)

Median cumulative debt for students who completed the program (including borrowers and non-borrowers)

| | |
|------------------------------------|-----|
| Federal student loan debt: | \$0 |
| Private loan debt: | \$0 |
| Institutional financing plan debt: | \$0 |
| Total | \$0 |

PROGRAM COMPLETION IN NORMAL TIME:

Number of students who completed the program between July 1, 2009 and June 30, 2010: 2

Of those 2 students, number who completed the program in the normal length of the program: 0 (0%)

Of those 2 students, number who completed the program in the average length of the program: 1 (50%)