

Curriculum Mapping **Program to Institution**

Program to Institution Curriculum Map Directions

This document contains the necessary directions for successfully completing the program to institution mapping process. Before beginning this process, the instructional program's faculty should decide the work configuration necessary to complete the task. Such work could engage the entire faculty, a team of two, or a small group. These directions pertain to the Excel template posted on the Curriculum Mapping page of the Outcomes Assessment website.

1. Identify the program's student learning outcomes (SLOs) as worded on the program assessment plan across the top row of the template where indicated.
2. Review the EMP goals. Any goal that is closely aligned with the scope and intent of the instructional program should be noted for this mapping process. However, programs may choose to map other goals as well.
3. Review the IPLOs and their subcategories.
4. Analyze the instructional program's learning outcomes, based on the course to program curriculum map, curriculum guide, certificate proposals, assessment evidence, and other relevant documented information.
5. Evaluate the relationship of the program's learning outcomes to the EMP goals and IPLOs as noted above. Correlations should be identified as to which of the program's SLOs align with which institutional goals and learning outcomes.
6. To document this analysis on the program to institution curriculum map, identify alignment by placing an X in the appropriate box.
7. Present the draft curriculum map and this analysis to the department faculty, advisory committees, students, and other program stakeholders for review and refinement. Any anomalous program outcomes or revelation that certain outcomes are not in alignment with the college's goals and outcomes should be addressed in a tangible manner.
8. Finalize the curriculum map alignment by the program's internal deadline.
9. This outcome assessment work will need to be captured in TracDat by the published deadline and any documentation generated by the instructional program in this curriculum mapping assessment process should be included in the program's document file in TracDat.