

4026.        ADMINISTRATIVE REGULATIONS ON ACADEMIC RENEWAL

4026.1       Responsibilities

- A. The Vice President of Academic Affairs shall be responsible for the overall coordination and implementation of these regulations relating to orderly administration of academic renewal.
- B. The Dean of Admissions & Records shall be responsible for maintaining orderly administration of academic renewal.

4026.2       Definitions

Definitions of all terms used in these regulations shall be those adopted in the Student Attendance Accounting Manual as issued by the Chancellor's Office of the California Community Colleges.

4026.3       Academic Renewal

Academic Renewal is the process by which a student's previously recorded term, including substandard academic performance at Long Beach City College, is disregarded when such work does not reflect current demonstrated ability.

A student may petition the Dean of Admissions & Records to disregard substandard grades under the following conditions:

- A. The student must have completed a minimum of 24 units of work at Long Beach City College with at least a 2.0 cumulative grade point average subsequent to the term to be disregarded.
- B. At least (1) calendar year must have elapsed from the time the grades to be disregarded were earned.
- C. Work to be disregarded shall be on a semester (or term) basis with all work for the designated semester to be ignored in determination of the requirements for graduation including grade point average, field of concentration, honors, general education, and units. Any work thus ignored, which would otherwise meet a particular requirement, will have to be fulfilled by retaking a course or by other alternative educational means.
- D. Only a maximum of two semesters (or terms, or combination) may be disregarded.

- E. All course work disregarded shall remain on the official record. The transcript shall be appropriately annotated to indicate that academic renewal has been applied including the specific semester(s) (or terms) that were disregarded.
- F. Academic Renewal by Long Beach City College does not guarantee that other institutions will honor this action. It is the student's responsibility to ensure that his/her transfer institution will approve of academic renewal from Long Beach City College.
- G. Once a certificate or degree is posted at Long Beach City College, Academic Renewal will not be available.