



**LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Study Abroad Program**

1305 E. Pacific Coast Highway, Long Beach, CA 90806

Phone: (562) 938-3165 Fax: (562) 938-3232

**STUDY ABROAD REGISTRATION**

**PROGRAM INFORMATION** Country \_\_\_\_\_ Year \_\_\_\_\_

**CONTACT INFORMATION**

Please indicate your proper given name as it appears on your passport.

**First Name:** \_\_\_\_\_ **Middle Name:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Nickname or name that you prefer to be called:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State & Zip:** \_\_\_\_\_

**Home phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email(s):** \_\_\_\_\_

**Are you a U.S. Citizen\*? Yes No, I am a citizen of** \_\_\_\_\_

\*Non U.S. citizens may need a visa to visit other countries.

**Passport #** \_\_\_\_\_ **Expiration date** \_\_\_\_\_

**LBCC Student ID#** \_\_\_\_\_

**Birth date:** \_\_\_\_\_ **Gender: M F**

**EMERGENCY CONTACT**

Please list the name and contact information of the person you would like us to contact in the case of an emergency.

**Name:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State & Zip:** \_\_\_\_\_

**Home phone:** \_\_\_\_\_ **Cell phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_



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Study Abroad Program

MEDICAL TREATMENT AUTHORIZATION - WAIVER, RELEASE AND INDEMNITY AGREEMENT
ASSUMPTION OF RISK FOR PARTICIPATION IN A VOLUNTARY ACTIVITY

Field Trip/Excursion \_\_\_\_\_
Course No. Course Title Dates

I understand that pursuant to the California Code of Regulations, Subchapter 5, Section 55450, by participating in this voluntary field trip or excursion I am deemed by law to have waived any claims against the DISTRICT or the State of California for injury, accident, illness or death occurring during or by reason of the activity. The undersigned hereby voluntarily releases, discharges, waives and relinquishes any and all actions or causes of action for personal injury, bodily injury, property damage or wrongful death occurring to him/herself arising in any way whatsoever as a result of engaging in said activity or any activities incidental thereto wherever or however the same may occur and for whatever period said activities may continue. The undersigned does for him/herself, his/her heirs, executors, administrators and assigns hereby release, waive discharge and relinquish any action or causes of action, aforesaid, which may hereafter arise for him/herself and for his/her estate, and agrees that under no circumstances will he/she or his/her heirs, executors, administrators and assigns prosecute, present any claim for personal injury, bodily injury, property damage or wrongful death against the DISTRICT or any of its officers, agents, servants, or employees for any of said causes of action, whether the same shall arise by the negligence of any of said persons, or otherwise. Initial \_\_\_\_\_

I have no known medical condition(s), which may pose a risk to the health and safety of others or me by participating in the activity(ies). I agree to advise the District in writing of any medical, physical or health condition, which may affect or in any way jeopardize my participation in this specific field trip/excursion.

Known allergies (foods, medicine, etc.): \_\_\_\_\_

Medical, Physical, Dietary or Health Condition(s): \_\_\_\_\_

List any medications currently taking - Name and reason for taking: \_\_\_\_\_

Medical Insurance Carrier: \_\_\_\_\_ Group \_\_\_\_\_ Policy # \_\_\_\_\_ DOB: \_\_\_\_\_
(e.g., Blue Cross)

In the event of illness or injury, I do hereby consent to whatever x-ray examination, anesthetic, medical, surgical or dental diagnosis or treatment and hospital care considered necessary in the best judgment of the attending physician, surgeon, or dentist and performed under the supervision of a member of the medical staff of the hospital or facility furnishing medical or dental services.

I hereby acknowledge and understand that certain transportation is included in the cost of the trip through the travel agency. I further acknowledge the District is not providing any transportation, and assumes no responsibility or liability of any kind.

Any transportation provided through the travel agency or travel arrangements I make on my own I further understand:

- \* the driver of the vehicle in which I am riding, either as driver or passenger, is not doing so on behalf or as an agent of the District, and the District has not verified the driving record of the driver, the liability insurance on the vehicle, or the condition of the vehicle.
\* the District is in no way responsible, nor does the District assume liability, for any injury or loss which may result from the transportation.

Recommendations regarding travel times or routes, outside the scope of the travel agency, is provided as information only and is not mandatory. Initial \_\_\_\_\_

The undersigned hereby acknowledges that he/she knowingly and voluntarily assumes all risk of bodily injury, as stated, and expressly acknowledges their intention, by executing this instrument, to exempt and relieve the DISTRICT, its officers, agents, and employees, from any and all liability and claims for accidents or injuries, including transportation, personal injury, bodily injury, property damage/loss or wrongful death, however arising and whether or not the District is negligent or grossly negligent, which may in any way occur to the participant incidental or arising directly or indirectly from participation in the Study Abroad Program. I am aware of the potential risks incidental to engaging in the Study Abroad Program and I am fully aware of the legal consequences of signing this instrument. I further acknowledge that the DISTRICT does not provide liability insurance for this program, nor does the DISTRICT provide medical coverage for this activity. I have read the foregoing and have voluntarily signed this agreement.

Print Participant Name (Legibly) Signature Participant Date
Print Witness Name (Legibly) Signature Witness Date



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**FOREIGN TRAVEL AGREEMENT**

Name on Passport: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

The undersigned has voluntarily enrolled in the \_\_\_\_\_ course involving foreign travel. I understand and agree to all of the following:

- Travel to any foreign country may involve changes in plans, unexpected delays, and limited access to some services;
- I am subject to the laws of the country visited;
- The District cannot be held responsible or accountable for the actions of a foreign government or its representatives;
- By their very nature, the use of transportation, housing, food and other goods and services or activities in connection with participation in this program and tour carries a risk of personal injury, property loss, or both, to participants. In spite of these risks I wish to participate in the course and tour, and assume the liability and responsibility for any and all potential risks that may be associated with participation in the program;
- I agree to release and discharge the district, its officers, employee and agents from liability for injury, damage or loss of any kind, that may arise in any way or for whatever reason out of participation in the course and tour;
- Refunds policies are determined by program vendor;
- The district reserves the right to cancel the trip or my participation in the trip, at its discretion and at any time, as long as all money paid to the district by me for the trip is refunded;
- I have no known medical condition that would risk my health or safety by my participating in the course and tour;
- Pursuant to California Code of Regulations, Subchapter 5, Section 55450, by participating in this field trip/excursion I am deemed by law to have waived any claims against the district for injury, accident, illness or death occurring during or by reason of this trip;
- I am expected to follow all applicable board policies that may apply to the course and trip, and adhere to the student code of conduct.

I have read, understand and agree to all of the above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



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## STUDENT CONDUCT

### General

During their stay overseas, participants in the Long Beach City College study abroad program are not only responsible for their own personal conduct, but how their actions reflect on the international program, Long Beach City College, the state of California, and the United States. Abuse of the hospitality of a host institution or community on the part of a few can result in the loss of opportunities for many. It is important, therefore, that participants pay particular attention to the acceptable norms of conduct in their respective host countries and abide by those standards. Under most circumstances simple honesty, courtesy, restraint and respect for the law are usually sufficient guides for proper conduct anywhere.

Standards of student conduct for Long Beach City College study abroad students are established both in domestic and host country law, policy, and practice. They also derive from LBCC policy relating to student conduct and to policies established by host institutions abroad. In some cases, host countries and institutions apply standards that differ substantially from those normally applied at LBCC. It is incumbent, therefore, on students to be fully aware of their responsibilities to LBCC and the host institution and country.

### Unacceptable Conduct

#### Long Beach City College Administrative Regulations on Student Conduct.

5012.2 Student conduct at Long Beach City College must conform to District policy and regulations and college procedures. Violations of such regulations and procedures, for which students are subject to disciplinary action, include, but are not limited to, the following:

- A. Willful disobedience to directions of college officials (including faculty) acting in the performance of their duties.
- B. Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.
- C. Dishonesty, such as cheating, or knowingly furnishing false information to the college.
- D. Forgery, alteration, or misuses of college documents, records, or identification.
- E. Unauthorized entry to or use of the college facilities.
- F. Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.
- G. Theft of or damage to property belonging to the college, a member of the college community on campus or at a campus activity, or a visitor to the campus.
- H. Disorderly, lewd, indecent, or obscene conduct.
- I. Conduct which disrupts orderly operation of the college, or which disrupts educational activities of individual members of the college community including, but not limited to, the harassment of another member of the college community based on race, religion, national origin, gender, sexual orientation, or any other legally protected status.
- J. Use, possession, distribution, or being under the influence of alcoholic beverages, illicit drugs or other controlled substances while on campus, or in connection with college activities.
- K. Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.
- L. Possession, while on the college campus or at a college sponsored function of any weapons (except by persons given permission by the Superintendent-President or members of law enforcement agencies, such as police officers acting in their capacities as officers).
- M. Possession of any article, not usually designated as a weapon, when used to threaten bodily harm.
- N. Misuse of any computer technology, including equipment, software, network or Internet access. This includes non-compliance with any policy, regulation, rule, or guideline developed by any segment of the college which relates to computer technology.

### Additional code of conduct for study abroad programs

Examples of unacceptable conduct:

- violation of study abroad rules and regulations as specified in official study abroad publications and correspondence;
- failure to attend classes to the extent normally required;
- failure to carry out a required portion of the program;
- violation of the laws of the host country or the political subdivisions thereof;
- violation of the rules and regulations of the host institution;
- violation of the terms of stay or visa restrictions imposed by the host country;
- participation abroad in any event, activity, or conspiracy of a political nature, or the making of any public statement which might tend to embarrass or inconvenience LBCCD, the LBCC Study Abroad Program or endanger the welfare of participating students;
- conduct of an antisocial or eccentric nature which might tend to embarrass or inconvenience the international program or infringe upon the opportunities and benefits available to participating students;
- failure to discharge lawful debts abroad in a responsible and timely manner;
- conduct which represents a danger to the personal safety of the student involved or to other students, faculty, or staff members, including psychotic, violent and/or irrational behavior;
- flagrant disregard of local customs, mores or beliefs which might result in offending or antagonizing host country citizens or officials;
- inciting or displaying antisocial or uncooperative behavior in the student group overseas, spreading malicious rumors, or an in any way violating the rights of any other participating student or students, faculty or staff members;
- soliciting or assisting another to do any act described above.

### **Substance Abuse:**

Long Beach City College Administrative Regulations on Student Conduct, section 5012.2, part J. regulate the use of drugs and alcohol. This section provides more detailed guidelines in respect to these issues on study abroad programs.

### **Illegal Drugs.**

Student use or possession of controlled substances is punishable by severe penalties. Students caught with illegal drugs are subject to local laws, and being an American or a foreigner will not help an individual who has been arrested. In addition, personal involvement or association with others involved with drugs of any kind is considered misconduct abroad and a direct violation of the study abroad regulations. Violation of illegal drug policies, as detailed in this document, can result in dismissal from the program.

### **Alcohol.**

1. Students cannot drink or be under the influence of alcoholic beverages during educational activities. This includes class time, field trips, and time spent with instructors or program assistants on overnight excursions.
2. Any previous use of alcohol (i.e. hangovers) which becomes disruptive to a class setting will be considered a violation of 5012.2, sections F and I, which prohibit disruption of classes and educational activities.
3. Inappropriate conduct that results from drinking alcoholic beverages is regulated by the rules listed in this document.

### **Disciplinary Action.**

An instructor has the right to remove a student from class at any time he/she considers a student's actions to be interfering with a proper collegiate environment. The instructor may also refer the incident to the Dean of Student Affairs for disciplinary action as warranted.

If, at the discretion of the Dean of Student Affairs, a student's actions are deemed severe and/ or un-resolvable on site, the student can be removed from the study abroad program. No program or LBCC refunds will be granted.

I have read and understood the rules and regulations in this document.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print student name: \_\_\_\_\_



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**US DEPARTMENT OF STATE  
TRAVEL WARNING AND PUBLIC ANNOUNCEMENTS INFORMATION**

I have read and will keep current on US Department of State *Travel Warnings*, *Public Announcements*, and *Consular Information Sheets* for general travel abroad and travel to the specific destination of the Long Beach City College study abroad program.

Student name (printed): \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_