ORDER OF BUSINESS

CALL TO ORDER - ANNOUNCE CLOSED SESSION ITEMS – 4:00 P.M., Administrative Conference Room

Negotiation Items, Pursuant to Government Code Sections 3549.1 and 54957.6: Conference with Victor Collins, Chief Negotiator, AFT, CCA, CHI, Management Team; and Spencer Covert, Chief Negotiator, POA

Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code Section 54956.9 (b): (One Potential Case); and 54956.9 (c): (One Potential Case)

ADJOURN TO CLOSED SESSION - Administrative Conference Room

REPORT ON CLOSED SESSION ITEMS

RECONVENE OPEN SESSION - 5:00 P.M., Building FF, Dyer Assembly Hall

PLEDGE OF ALLEGIANCE

ROLL CALL

WELCOME AND INTRODUCTIONS

APPROVAL OF MINUTES OF: October 29, 2002; and November 12, 2002 Action

ORDERING OF THE AGENDA

1. REPORT OF BOARD OF TRUSTEES
   1.1 Committee Reports Informative

2. STUDENT TRUSTEE
3. **PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may comment on items listed on the agenda at the time the item is discussed and prior to Board action on the item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty (20) minutes to each subject, unless extended by the Board President.

4. **CONSENT AGENDA**

All agenda items listed below may be acted upon by one motion to approve. Any item may be removed from the Consent Agenda and considered separately if a member of the Board of Trustees so requests.

5. **Human Resources**
   5.1 Academic Personnel Action
   5.2 Classified Personnel Action

6. **Finance and Purchasing**
   6.1 Appropriation Transfers Action
   6.2 Salary Warrants Action
   6.3 Commercial Warrants Action
   6.4 Bid Awards Action
   6.5 Purchase Order Approvals/Ratifications Action

7. **Facilities**
   7.1 Agreements None

   **Academic Affairs, Student Support, and Administrative Services**
   10.1 Materials Fees Action
   12.1 Agreements Action
   12.2 Use of Facilities Action
   12.3 Donations Action

**END OF CONSENT AGENDA**

8. **Academic Senate (Title 5, Section 53203)**
   8.1 Courses Being Added to General Education Pattern (6) Action
   8.2 Approval of Certificate of Completion (1) Action
   8.3 New Course Recommendations (28) Action

9. **Superintendent-President**
   9.1 Superintendent-President’s Report Informative

10. **Academic Affairs**
    No Report
11. Student Support, Planning and Research
   11.1 Resolution, Financial Aid Awareness Month  Action

12. Administrative Services
   12.4 2001-2002 Audit  Action
   12.5 Resolution, Authorizing Direct Expense Payment of CalWORKs and ACCESS Child Care Provider Fees  Action
   12.6 Resolution, Authorizing Application for Membership in the Statewide Educational Wrap Up Program (SEWUP), a JPA  Action
   12.7 Bond Project Planning Update  Informative

13. Pacific Coast Campus
   13.1 Update on the Pacific Coast Campus  Informative

14. Economic and Resource Development
   No Report

15. ACADEMIC SENATE

16. TRUSTEES COMMUNICATIONS

17. NEW BUSINESS

18. FUTURE REPORTS
   Future Reports or Discussion Items Requested by Board Members:
   January 14, 2003: Economic Forecast Presentation
   Follow-Up Report on Televising Board Meetings
   February 18, 2003: Report from the Eligibility of a Two-College District Committee
   Mid-Year Budget Update
   March 27, 2003: Global Education

19. PUBLIC COMMENTS ON NON-AGENDA ITEMS

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.
20. SECOND CLOSED SESSION, if necessary, for further discussion of the items listed under "CLOSED SESSION ITEMS" above, if not completed during the first Closed Session.

21. ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on January 14, 2003, at the Liberal Arts Campus, Building I, 5:00 p.m.