The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on April 22, 2003.

CALL TO ORDER
The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:20 p.m., in the Board Room, Building I, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Dennis Martinez of Bovis Lend Lease led the Pledge of Allegiance.

ROLL CALL
Present: President Uranga, Vice President McNinch, Member Clark, Member Kellogg, Member Polsky, Student Trustee Washington

WELCOME AND INTRODUCTIONS
President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES
President Uranga: Is there a motion for approval of the minutes of February 18, 2003?

It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of February 18, 2003, be approved as distributed. The motion carried, all voting aye.

President Uranga: Is there a motion for approval of the minutes of March 4, 2003?
It was moved by Member Clark, seconded by Member Kellogg, that the minutes of the meeting of March 4, 2003, be approved as distributed. The motion carried, all voting aye.

President Uranga: Is there a motion for approval of the minutes of March 21, 2003?

It was moved by Member McNinch, seconded by Member Clark, that the minutes of the meeting of March 21, 2003, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA
President Uranga reordered the agenda as follows:

1. 1.1 – Update on Citizens’ Oversight Committee
2. 12.9 - Bond Project Planning Update
3. 10.1 - Interactive CD of Nursing Skills Presentation
4. 5.4 - Diversity Report
5. 14.1 - Economic and Resource Development (EdNet)

REPORT OF BOARD OF TRUSTEES
Update on Citizens’ Oversight Committee
Dr. Marmion: It is my pleasure to give you a report on the Citizens’ Oversight Committee after our successful Measure E and I am particularly happy tonight, given all the other problems that you confront, to give you what I think is a very positive report.

I was going to invite some of my committee members, but I don’t see any of them here which means they have entrusted me with their proxies. I have an outstanding group of people to work with and I must say to you as trustees you did a good job of appointment.

We have met three times in September, January and this April and, in addition, we conducted walk-throughs on each of the campuses and in both instances they were very well organized and very instructive to us as committee members. I was on this campus in 1955 and 1956 and there were parts of the campus that I hadn’t visited since then, so it was important for me to see it first-hand.

At our second meeting in January we made our selection of officers and, as you know, I am Chairman, Gary Westling is the Vice Chairman and, in discussing our roles, we decided that we needed a Secretary of our choosing, since the documents that we produce as an oversight committee need to be ours with our Secretary. So we amended our by-laws and, in looking at the by-laws that you adopted in January, it says that any amendment to our by-laws would need to be approved by two-thirds of the trustees. So I talked to Mr. Oakley and it’s my understanding that this item will be submitted to you for action at the May 13 meeting. I can’t believe that you wouldn’t agree that we needed a good Secretary. We got a Secretary by acclamation. We didn’t even have to beg. J.C. Squires will be the Secretary.
We have received a number of outstanding presentations from the Bond Implementation Planner, Roberta Jorgensen; from the Program Manager, Bovis Lend Lease; from the Bond Underwriter, RBC Dain Rauscher; and from the bond counsel. We are very much up to speed. I know more about bonds than I ever knew in my whole professional life. We’ve heard from the college’s website manager and quarterly we’ll be getting bond updates from Mr. Oakley.

We are currently reviewing bond accounting procedures. For the benefit of the audience, our primary responsibility is to make sure that the money that was voted by the citizens for this project is spent as the bond issue stated. That’s the only concern we have. We don’t have any concerns with what the actual planning is or which buildings or in what order or what quality, because that’s the Board of Trustees’ responsibility. Our responsibility is focused on the utilization of the bond funds. Consequently, we’re interested in audit factors and there will be a performance audit conducted as a part of the general project and we are suggesting that a subcommittee of the Citizens’ Oversight Committee be selected to assist you in obtaining the services of an audit firm to prepare this performance audit which will be required as part of the whole project.

We will be receiving financial updates as the program goes on and our next meeting is scheduled for July 14 and we would invite you to join us if you have an interest in how we conduct our business. We meet right in this room at 7 o’clock.

It’s fair to say, I think, that we’re well into the learning process. We have an appreciation for your responsibility in this area and we know that it is also a very complex project because there are a variety of sources of funds before the construction projects are ever undertaken and we are working to understand all of the variables.

In conclusion I want to pay a special tribute to Eloy Oakley and all his staff who are working with us. I have worked in my career and in my volunteer life with a number of committees and a number of staff people. I have been a staff person on committees myself. I recognize good staffing and so you have good leadership and the other people that you have chosen to implement this project. Simply said, it’s a privilege for me to be the Chairman of this group and I look forward to making future reports to you.

**Member Clark:** I would just like to say that it’s a pleasure to have Bill Marmion as Chairman. He has been President of the Foundation and an Assistant Superintendent of Schools.

**Member Polsky:** I would just like to say that we are fortunate to have you – the Board and the District. I just feel so good knowing that you are the Chairman and I know you are taking good care of things. So, thank you.

**President Uranga:** How often do you meet, Bill?

**Dr. Marmion:** We meet quarterly and we have a meeting scheduled for July 14 and another one scheduled for October. We think that’s adequate and as things begin to accelerate, we will meet more frequently. But given the progress of the whole project – you know we just got our bond ratings recently – and so it will be a while before the
actual projects get underway. But as they do, the committee members are willing to meet as frequently as necessary for us to accomplish our task.

President Uranga: And to echo the comments that have been made by our members here, I think that you have an excellent committee and we're happy that you stepped up and volunteered to be part of this project. It's a very important project, not only for the community college, but for the greater Long Beach area.

Bond Project Planning Update
Vice President Oakley: Thank you, President Uranga. And I also want to thank Dr. Marmion. It's a pleasure to work with him on the committee, and you can pick up your check on the way out, Bill.

Today, we have quite a bit of information to share with you about the current progress of the bond implementation. I want to preface it by - this is not only the bond implementation, but the overall construction program implementation. And why I say that is because we are looking at this entire program as a whole construction program. We also need to remember that we're looking at other construction projects that are funded in other areas that impact what we do with the bond, for example, at the Pacific Coast Campus. We were fortunate enough with the passage of Prop 47 to receive funding for the renovation of the SS & TT buildings and that construction will be taking place in the next twelve to eighteen months and will impact PCC quite a bit. Our bond implementation planners are involved with that as well. We also were fortunate to have received funding from the passage of Prop 1A a couple of years back for a new child development center at the Pacific Coast Campus. That construction will also be taking place in the next twelve to eighteen months. So, we have two major construction projects taking place at PCC so we have to keep that in mind and in consideration for what happens there.

I also want to update you that, currently the list has been developed for the projects that will be on the March 2004 ballot. It's the second half of the Prop 47 state construction bond. On that ballot measure currently we have both of our library LRCs on that ballot measure. So, we're hopeful that they will stay on the list and if so, come March of ’04 we will have the possibility to have those funded by the state bond as well, which would be very welcome. So that's an update on some of those projects that are currently taking place or are at a point where we're going to be in construction here real soon. So, we're going to be breaking ground at PCC in the not too distant future on some of those major projects.

Another good piece of information - Dr. Kehoe, myself, President Uranga, and Trustee Clark took a trip up to San Francisco a few weeks back along with our underwriter, RBC Dain Rauscher. We attended two presentations in which we presented information on behalf of the District and the region to Standard & Poor's and Moody's. The purpose for these presentations was to receive a bond rating from both of these rating agencies. It was a very good presentation. The Board was very well represented by our two trustees and the results were that we received very favorable bond ratings. From Standard & Poor's we received a double A minus and from Moody's we received a double A three, which are very good ratings, better than what the State has. If you compare it to other
community college districts we fared very well. Only some of the very, very expensive, wealthy districts such as some of the Bay area districts fared just slightly better than we did. And that's primarily because of the wealth of the residents in that area. We continue to move the process forward.

Now that we have the ratings, the bonds are going to be marketed within the next week. We'll have an idea of what the interest rate will be and how they're going to sell. So, we should have those bonds sold by some time around the third week of May. If you recall, you authorized us to sell up to $40 million and we will sell the $40 million because, as you'll hear later on today from Bovis Lend Lease, the program managers, they have a plan to spend $40 million.

That's where we're at currently. Now what I'd like to do is introduce to you our bond implementation planner, Ms. Roberta Jorgensen from RobbinsJorgensenChristopher, who will give us a presentation on where we’re at with some concepts that she has been working on and presenting to us at the District on the first phase of construction, areas of opportunities, areas that we are going to consider renovating as well as some design guidelines that we’ll use on into the future for all the architects who do work on the two campuses. Again, we’re coming to you at this Board meeting with sort of a generalized plan of implementation. We’re going to continue having discussions on this plan with the various constituencies on campus and continue carrying this planning forward. The next meeting, the May 13 meeting, we’ll have another presentation on some specific aspects of what the planner is recommending to us. We will have a continuation of this discussion at the May 13 meeting. Following Roberta will be Dennis Martinez, to go over some of the nuts and bolts and how we’re going to go forward in the first phase, which is basically the first three years. With that, I’ll turn it over to Roberta.

**Member Polsky:** Eloy, I have a question. You mentioned that the bonds were going to be sold very quickly, no doubt. $40 million is not a very large issue in a municipal bond, so my question is are they going to go to institutions, or are some of the good people in Long Beach going to have an opportunity to invest in Long Beach City College bonds? How are they going to be marketed?

**Vice President Oakley:** There are two answers to that. Basically, because of the interest rates that are tied to these, they are relatively low although they are tax exempt, typically...

**Member Polsky:** Do you know what it is?

**Vice President Oakley:** I don’t know what it is going to be, but it’s going to be somewhere around four and a half percent.

**Member Polsky:** That’s very good. That’s a good interest rate in this market.

**Vice President Oakley:** Typically, they are bought up by institutions, who then in turn, you buy them in your mutual fund portfolio. They make them available that way. But, typically with rates at that level, only the institutions have enough money to buy enough
bonds for it to make sense; so typically they are marketed to the institutions and those institutions obviously put them in your mutual funds.

**Member Polsky**: Who is going to market them?

**Vice President Oakley**: The underwriter – RBC Dain Rauscher markets the bonds on behalf of the District.

**Member Polsky**: OK. I was hoping some of the people of Long Beach could feel like they’re part of... It’s not a real big issue.

**Vice President Oakley**: In a sense they do have access, just as all investors do, but typically they’re bought up right away by the institutions.

**President Uranga**: Before we begin with the presentation, are there any other questions or comments from the Board?

**Member Clark**: The only thing, this is phase one, how many phases?

**Vice President Oakley**: That’s a good question and the answer to your question will be addressed more when Mr. Martinez talks about it, but, whereas we have a plan to issue five series of bonds, we may shorten that plan because the longer we wait to issue the more money we lose in terms of buying power. So if we can try to shorten the length of the construction program, we gain more in terms of buying power. However, we have to balance that with the need to keep the students here and to not give too many headaches to our instructors and our staff. Part of that discussion will take place as we go along here, so now I’ll turn it over to you.

Roberta Jorgensen of RobbinsJorgensenChristopher, gave the following presentation:
Minutes, Meeting of the Board of Trustees
April 22, 2003

1

Long Beach City College
Liberal Arts Campus and Pacific Coast Campus

Phase I

2

Liberal Arts Campus

3

Liberal Arts Campus – Existing

4

Liberal Arts Campus – Phase I
Bond Funded Renovations:
- A Administration Building
- E College Center
- J Auditorium

5

Liberal Arts Campus – Phase I
Bond Funded New Construction:
- D New Photographic Imaging Building
- E College Center
- F Library
- G Engineering Building
- H Science Building
- I Business Administration
- J Auditorium
- K Health Center
- L Student Union
- M Student Housing
- N Student Union
- O Student Union
- P Student Union
- Q Student Union
- R Student Union
- S Student Union
- T Student Union
- U Student Union
- V Student Union
- W Student Union
- X Student Union
- Y Student Union
- Z Student Union

6

Liberal Arts Campus – Phase I
Bond Funded New Construction:
- D New Photographic Imaging Building
- E College Center
- F Library
- G Engineering Building
- H Science Building
- I Business Administration
- J Auditorium
- K Health Center
- L Student Union
- M Student Housing
- N Student Union
- O Student Union
- P Student Union
- Q Student Union
- R Student Union
- S Student Union
- T Student Union
- U Student Union
- V Student Union
- W Student Union
- X Student Union
- Y Student Union
- Z Student Union

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Liberal Arts Campus – Phase I
Additional Phase I Projects:
- Civil Engineering
- Electrical Engineering
- Mechanical Engineering
- Architectural Engineering
- Environmental Engineering
- Surveying and Mapping
- Information Technology

8

Liberal Arts Campus – Future Phase
State Funded Projects:
- L Library
- M Learning Resource Center
- N Administration Building

9

Liberal Arts Campus – Phase I and Future Phase Plan
Carson Street Improvements:
- Gateway Signage
- Landscaping
- Enhanced Pedestrian Access

10

Liberal Arts Campus – Design Guidelines
What are Design Guidelines?
- Comprehensive Design Criteria Resulting in a Unified Campus
- Identify Existing Design Strengths and Character of the Campus
- Define those Strengths and make them Assets
- Develop Standard Criteria for Design and Development of New or Existing Facilities
- Provide Form, Material and Scale Parameters for Design Professionals

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Liberal Arts Campus – Design Guidelines
Historical Origins:
- 1935 Spanish Colonial Revival
- Buildings Defining Courtyards
- Intimate, Human Scale
- "Spaces Between" important
- Strong Architectural Core

12

Liberal Arts Campus – Design Guidelines
Guiding Principles:
- Simple, Volumetric Forms
- Restricted Materials Palette
- Meaning that Uniquely Articulates Separate Programmatic Elements
- Meaning, Texture, and Detail that Provide Human Scale and Texture
- Clearly Defined Entries
- Building Forms that Define Courtyards; Courtyards that Create Outdoor "Public Rooms"
13 Liberal Arts Campus - Design Guidelines
Components:
- Buildings
- Parking and Parking Lots
- Parking Design
- Landscape and Courtyard Design
- Pedestrian Circulation
- Signage
- Lighting
- Site Furnishings
- Screening

14 Pacific Coast Campus
15 Pacific Coast Campus - Existing
16 Pacific Coast Campus - Phase I
Bond Funded Renovations:
- BB Open Computer Lab
- CC Phase Center
- Faculty Residence
- KTC Horticulture
- UGS Updates in Family

17 Pacific Coast Campus - Phase I
State Funded New Construction:
- BB New Library Building (Pending)
- SBRI New Mammalogy Technology Center - Phase 1
- New 11 New Marine Studies Building - Phase 1 (Including Outdoor Art Upgrade)

18 Pacific Coast Campus - Phase I
Additional Phase I Projects:
- Horticulture and Construction Yard Site Lighting Upgrade
- Exterior Building Painting
- Building Aerial/Stage Replacement
- Site Wide Irrigation
- Walkway Replacement

19 Pacific Coast Campus - Future Phase
State Funded New Construction:
- BB New Child Development Center

20 Pacific Coast Campus - Phase I and Future Phase Plan
Potential Surge Space Availability:
- BB Library Learning Resource Center
- CC Power Electronics Building
- HH Child Development Center

21 Pacific Coast Campus - Design Guidelines
22 Pacific Coast Campus - Design Guidelines
Historical Origins:
- Art Deco and Modern Architecture
- Celebration of Technology and Industry
- Embracing the Future

23 Pacific Coast Campus - Design Guidelines
Guiding Principles:
- Define Neighborhoods:
  - Art Deco: Buildings clustered around a formal edge
  - Modern: Buildings grouped in clusters around a park/walking, free flowing open space
- Use Nostalgia to Link the two styles
- Simple, Rectangular Volumes
- Smooth Surfaces
- Minimalistic Details
- Restricted Materials Palette
- Institutional Identity through Street Presence

24 Pacific Coast Campus - Design Guidelines
25 Next Steps
What Comes Next in Bond Implementation Planning and Design Guidelines?
- Continued Study of Phasing and Priorities
- Development of Master Planning Options
- Project Scope Definitions
- Identify Transient Surge Spaces
- Study Existing Parking Lot Efficiencies and Potential Additional Parking
Bovis Lend Lease

Dennis Martinez: Thank you. Joan is handing out a seven-page document which highlights, I hope rather colorfully, what the plans are for the first three years and a little bit beyond as we roll out Measure E.

One of the things I'm glad Eloy mentioned first for everybody to understand and fully appreciate is that in fact since it's been so long, in fact never, that these campuses have had the opportunity to build with bond funds that there is a tremendous amount of backlog. Deferred maintenance buildings that, as you all know, aren't in as good shape as we would like them to be, although having done some work already with various consultants, they have mentioned that they are in remarkably good condition given that they have not had substantial upgrades in some cases, sixty or seventy years. So, that's a bit of good news at least up front and the rest of the news is, as Eloy said, the $176 million is merely a down payment. It truly is. It's a substantial down payment for just the first phase. The wish list, the needs of both campuses, exceeds $176 million, I think that's clear. This plan, the first three years, goes a long way toward realizing the dreams that many people in this room have had for many, many years, to actually see new buildings and improvements, substantial improvements to buildings on both campuses.

With that, walking through, I can go into whatever detail you'd like. The first few pages highlight the proposed building improvements as well as the new Building F for the Liberal Arts Campus, as well as something I think is very important to highlight, the very first item on the first page is the infrastructure improvements. Ms. Jorgensen mentioned one of the things that is not real sexy but it's absolutely essential to have this well carried out is to think of the infrastructure improvements that are needed to support the old buildings - the upgrades to the old buildings - things like IT improvements for all the computers. Things have changed light years in the last ten, fifteen years. In order to support these new buildings as well as the old buildings, however, we will now reconfigure this campus as well as the Pacific Coast Campus - those infrastructure needs have to be addressed. Whether the sewer, the water, the IT improvements, and all the other pieces that make up infrastructure are adequately addressed is truly the foundation to make sure that these buildings on both campuses will function and function well.

I don't think anybody here might be here for the next 75th anniversary, the 150th anniversary, but I want people then to understand that we made a substantial improvement infrastructure wise, although that can't be readily ascertained by what you see out there because it is underground in the vaults and underneath the buildings. So, one of the things that we have as a constraint was the $40 million bond issuance. We think we could have spent more - we know we could have spent more if we needed to - but as a fellow property owner I appreciate that you don't want to get too much of a ding twice a year on your property taxes and that was a commitment made to the property owners of Long Beach. That it would not exceed the $40 million factor for the first bond issuance, the first three years. The first three year issuance goes through the end of May, 2006. So that was the first constraint - how do we best spend $40 million through May 31, 2006. Obviously, things don't just stop magically on June 1, but how do we balance the best spending of the money both for design, construction and all the other aspects that have been touched on a little bit so far, but I'll go into more detail here for all the proper planning that has to go into this effort. I know everybody is very anxious to see the first
shovel of dirt be moved out, none more than I. But there are some things that have to happen to make sure that when that first shovel of dirt is moved, it's done so very efficiently.

One of the first things that we did is we went and met with user groups, Dr. Kehoe, Eloy, Dr. Merry, among others, to make sure that what we perceived to be the priorities at both campuses were in fact the priorities - the thing that needed to be done first. We talked to user groups, met with some of the committees that have been formed, bond task force and the like, and listened to them and listened to what we thought the needs were, given our own expertise in program management. We then balanced that with what needs to happen in terms of infrastructure and the like and came up with this first implementation plan for the first three years. The three things that we tried to balance is the three "As" - as I call them - Administration, Academics, and Athletics - to make sure that, for example, we didn't try to renovate the basketball court in the middle of basketball season. Some people might think that's the best time because of weather or whatever, but we also understood that those are all constraints and we took them into account when we put together the schedule.

We also understood that there are a lot of different moving parts that have to happen early on. One of them is to start to look at some of the things that will happen on this campus, as an example, as we start to develop if we move to the golf mall and build a new F building there, what will happen after that? One of the things that we discovered in talking to Dr. Kehoe is that we need to know what this surge space or swing space might be. One of them might very possibly be Building M. So we wanted to make sure that Building M was in fact structurally sound as we made those kinds of assumptions. Dr. Kehoe will be pleased to know, perhaps, that Building M is in fact quite sound. We got the report back this week. So we will be able to renovate Building M as opposed to something else. So those were important factors that we had to take into account.

Some of the other things, the $40 million, somebody had asked, how does that break out? We have approximately $21 million for the Liberal Arts Campus, about $12 million for PCC, and about $7 million for all the different paths that have to happen early on, our loan fees, the architects' fees, I'll go through a list of some of them.

Planning effort. There weren't any topographic surveys of the campus, something that's really essential, when you start to build new buildings. Eloy mentioned that we've now advertised in working with procurement a CEQA EIR consultant. We had nine firms submit qualifications a few weeks ago. We shortened the list down to four and we have the interviews hopefully next Tuesday to pick one. One of the things that they all mentioned in their literature was the need for a master plan to be approved by the Board of Trustees in order to make a CEQA EIR process legally defensible.

So these are all part of the building blocks necessary to reach that first shovel of earth to be moved soon. These things have to happen before we can actually do it. If we were to start to build something without having the legally defensible issues done, like CEQA EIR, someone could come along and say that you hadn't adequately addressed the environmental concerns on both campuses, whether traffic, historical buildings, etc., and could file a lawsuit and stop us until that was settled. So we're doing everything I think
that is prudent, legally defensible in order to move forward quickly once we have all that work, the first groundwork done.

I mentioned we have made a recommendation to hire a geo tech engineer. We'll be going out, if that's the pleasure of the trustees, to the golf mall to do a geo tech investigative report to ensure that we pick that as a master planning effort for the new building F and want to make sure that the soil supports a building of that type, to make sure that we've done all the engineering work necessary to start work on the new F.

If I could I wanted to introduce the principal from the firm that was selected for the new F Building, Armando Gonzalez in the first row - Armando, if you would stand up please. He represents Gonzalez/Goodale who has been selected by the campus to design that new Building F. They are now in the process of doing the programming; working feverishly with people like Dr. Callahan, to make sure that we have adequate space for all the different departments that were mentioned earlier, all the different class rooms, conference rooms, offices, etc., for that building.

One of the other things that was very encouraging, again as was mentioned earlier, Dr. Kehoe has some amazing networking skills. We were able to meet with the traffic engineer from the City of Long Beach, who has offered to help us, help us funding wise, with some of the Carson Street improvements that we are hoping to do out there, with traffic signalization improvements, some of the improved paving out there and things like that. So we are very encouraged, certainly, and they were very excited about helping us with that process.

We are in the process of also talking to the County about various options for the existing bridge that is out there. Eloy has already mentioned some of the options that we could possibly do out there to either seismically upgrade that bridge or do something else with that bridge because it's not real functional the way it sits today. We mentioned the state applications. The one thing that I would emphasize from a political perspective that the trustees could help with is the magic word, "leverage." To be able to leverage what the citizens have already approved for this bond measure with state funding. To encourage people to hopefully look favorably on next spring's bond measure and vote for it in the affirmative. We have about $20 million in state funding that will come to us if it stays on the ballot measure, which will then go directly to other projects that we can then fund, new projects, if you will, or expanded projects that the state funding will then take care of, especially the libraries and the child development centers.

With that, I just wanted to go through a little bit some of the new buildings. I will say that the lion's share of the money on this campus for the next three years will be the new F Building that Mr. Gonzalez' firm is designing. So, if you ask, where is the money going, I would say that the vast majority on this campus will go to the things that were mentioned, traffic, civil improvements, and the new F.

Down at Dr. Merry's campus there are a lot of state funded projects already in the pipeline, so we wanted to be sensitive to the fact that there is already a lot of work planned there. We have to work around that because we don't want to be working over ourselves to do more things, if the things have already been approved, but by the State.
The auditorium, we're going to do some improvements to the facade early on. Needs to be ADA compliant and the storefront there looks rather sorry and we're going to try to improve that and make it a little more pleasing. I'm going to go through the rest of the schedule. I'm going to talk about the men's gymnasium. Some of the work that we'll do there involves primarily some of the infrastructure things that I've already mentioned. The boilers are steam boilers. That's technology that is decades old and we want to make it more energy efficient and will be recommending putting some new electric types of boilers down there in the very near future. That will be one of the first things that we actually design and have implemented. The new child development center, if it gets funded by the State, we'll be starting next year, after the fiscal year starts in '04, as well as on page three some of the new things that will take place as we move out of Building F, Building N, Building A, pieces of that, how those will then be infilled with the sort of things that we talked about, like the new student services center and things like that. The library learning center we've held off on, waiting to hear the results of the state ballot measure. Again, we want to leverage our money. We don't want to spend the bond money if we don't have to. We'd prefer the money come from the state. The library learning center on this campus is about $14 million. I think all of us here would rather spend it on other needs on this campus than on something that the state's already going to fund for us, hopefully.

As you go through again, if to some it seems like there is not enough going on at this campus, I would say that the new F building right now is funded at approximately $18 million of the $21 million allocated for this campus. So, if you keep that in mind as we go through this exercise, you'll understand, again, where the vast majority of the money is going to go. Once that building is finished and the various end users move into that building as was explained earlier you'll see all of the other buildings that will get emptied and then backfilled as surge space on this campus.

Turn to page 4 and let's start to look at the Pacific Coast Campus. There are things that we can do right away and we'll be moving ahead very quickly to ensure that the Pacific Coast Campus needs are adequately addressed. If there are any specifics I'll be happy to answer them and we look forward to coming back to update you periodically.

President Uranga: Thank you very much.

Member Clark: From what you indicate here, we don't have to bring on temporary units; in other words, we'll just move as the construction occurs and that's the theory we're working with?

Dennis Martinez: That was the beauty of the decision, should we decide to go that way, with the new Building F, that would in effect, as you move into the new Building F, the other end users, as those spaces get vacated, they could then be turned into surge space swing space for other needs as other buildings then get renovated. One of the buildings as was mentioned for example that will move into the new F Building is where Eloy's department and IT is, in Building N. As that gets emptied out, then we can think about ways to use that space both temporarily and permanently for whatever needs that the campus wants to use that for as a master planning effort.
Member Clark: Do you think we'll be able to do that through the whole construction?

Dennis Martinez: Yes. Absolutely. That's what we've carefully orchestrated, working with end users to make sure that we will have adequate surge space available. Again, it all starts with new F on this campus.

Vice President Oakley: I just wanted to make a couple of quick comments. In terms of how we communicate this information to the campus community, it's important to understand that much of what you've seen has been developed either through the bond task force or through meetings with smaller groups of individuals to try and get some concepts on paper. We are scheduling forums, one for each campus, to describe some of the thought processes and to get input back from other individuals on our current planning efforts. As plans roll out and begin to impact the end users, those end users will then be brought in to specifically program the elements of the designs of those buildings. This first phase is very conceptual. As we roll this out and we get direction from the Board to continue in this direction, we will bring more of those users in and begin doing some specific communication with them. Also, I want to keep bringing us back to the issue that although Dennis described how the money is being allocated from the $40 million, I want to reiterate that $13 million is already allocated for the Pacific Coast Campus. So, I don't want people to get the feeling that we have somehow shortchanged the other campus.

President Uranga: I'm especially pleased with the fact that we are being at least proactive in looking at future funding, state funding, they're looking at that and using the state funds to offset some of the cost that can be used for other projects as far as the bond is concerned. That is especially gratifying to me because the more we have to use in other areas the more work can be done on both campuses as far as that's concerned. Thank you very much, Dennis. Good presentation.

Member Clark: On this work, have we actually allotted the work out of all of these projects?

Vice President Oakley: Do you mean as far as contracts?

Member Clark: As far as construction. Design contracts.

Vice President Oakley: No. The only project that we needed to bring in the architect now to give us some idea of how the building would work, is the firm of Gonzalez/Goodale. And, again, that was part of the pool that we interviewed previously. And the main reason for that was because that firm had already developed the final proposal that was sent to the state previously for that building. So, that firm already had working knowledge about the programming for that building so we thought it was best to bring them in so they could get started quickly.

Member Clark: So there's a lot of design work that hasn't been...

Vice President Oakley: A whole lot. Yes.
President Uranga: Thank you again.

**Interactive CD of Nursing Skills Presentation**

Dr. Mary Callahan, Vice President of Academic Affairs, introduced Amit Shitai and Sigrid Sexton who showed a presentation on an interactive CD in the Nursing Skills program called CHISPA.

CHISPA - Caring for Hispanic Patients Interactively: Simulations and Practices for Allied Health Professionals

Health care providers have a new tool for navigating the challenges of cross-cultural communication when treating Hispanic patients: CHISPA E-Learning Environment. CHISPA, is a computer-based training program that assist allied health students and professionals develop cultural, linguistic, and Internet skills when caring for Hispanic patients. CHISPA was created by the Instructional Technology Development Center and faculty from the School of Health and Science at Long Beach City College with funds from the UCSF Center for Health Professions, through grants from The California Endowment and the California HealthCare Foundation. The dynamic multimedia program allows users to interact with Hispanic patients in realistic patient-care scenarios and receive feedback on their choices, along with a wealth of information on cultural variables, advice on overcoming language barriers, and language exercises to facilitate learning medical terms and expressions in Spanish. CHISPA also includes a Website with links to related resources and a printed Train the Trainer manual consisting of lesson plans and student handouts. Health care trainers and instructors interested in integrating CHISPA into their curricula may request the packet free of charge on the CHISPA Website at [http://itdc.lbcc.edu/chispa](http://itdc.lbcc.edu/chispa).

**Diversity Report**

Victor Collins: I’d like to thank the Board for requesting this report because one of the things that traditionally happens as we go about our day-to-day business, is that we forget to take stock in what our accomplishments have been and by asking for this report, it gave us a chance in Human Resources to take a look at the successes we’ve had in our hiring processes. We have been able to increase the diversity over the last five years of hiring and Irma Ramos will be able to go through that with you in slides that she has.

But, more importantly, it gives us an opportunity to highlight what our selection process means when we involve all sectors of our staff in the hiring process. In order to develop the hiring procedures. Administration and the Academic Senate work closely together in the hiring process itself, the Senate assists us in providing affirmative action representatives to sit with the committees and to help ensure the quality of the selection process and, in addition to that, we have faculty from departments that are involved as well as students in all of our selection procedures. We have been successful, as I said. We’ve increased the diversity of our staff and we continue to work on that and I think it’s important for all of us to understand that as we think about things in California, we don’t get confused about what Proposition 209 may have done, because as I’ve said for a number of years now, Proposition 209 may address some things in California, but Long Beach City College is a recipient of federal monies as well. So, in addition to a local
requirement, a state requirement to diversify our staff, we are still under federal requirements to continue and emphasize our diversity efforts. So we will be able to show you the successes we’ve had tonight as we go through this process and I have to give a lot of credit to Irma Ramos who has been with us now for three years and her role, in addition to assisting with the academic employees supervision, her primary responsibility has been in working with the diversity issue. In terms of the hiring process, let me reiterate that this is not a unilateral decision-making process. We continue, when we look at things from the HR end, we not only look at the numbers of qualified candidates and applicants pool, we also work closely in terms of ensuring that we have adequate diversity in our applicants. We do that on an ongoing basis so that we can measure what our effectiveness has been in our recruitment that we do primarily out of the Human Resources Department. So, in addition, each time we do a recruitment with working with faculty on the selection committee to identify recruitment sources, we also participate in the state job fair that’s conducted annually, and even though that may change, there is still that opportunity for nationwide recruiting for people to come to California and interview with a number of community college districts simultaneously and we continue to have a presence there to encourage that. Also, by use of, again, our administrators and our faculty, we’re able to have some one on one conversations so that in addition to seeing an announcement that purely describes the position, they have the personal contact with our people. And that goes a long way in allowing people to see, not only the general atmosphere in terms of the quality of the workplace, but some of their colleagues that they would have if they were successful in going through the recruitment selection process and we believe those kinds of contacts of a personal nature are extremely important to us, in addition to the other areas that we will use in our recruitment process as well that go to paper advertising, use of the networks and use of the web sites. We stay on top of technology by increasing our exposure on a variety of websites.

President Uranga: You made a very important point earlier and that is the fact that affirmative action has not gone away, although the State of California has passed Proposition 209 in terms of discrimination and its application here in California. The fact that we still have a federal affirmative action guideline that addresses equal employment opportunity and selection and that we do have federal funding here that is affected as a result of that, I think still makes it imperative that we look at what we are doing on this campus as well as any other agency that is affected by federal funds and the fact that they have to look at affirmative action when hiring and/or making any kinds of selections for employment.

Victor Collins: Exactly right. And, in addition to the legal requirements, we also strongly believe that we have a moral obligation. If you look at the population of the City of Long Beach there is no such thing as an ethnic majority anymore. We are probably one of the most diverse cities in the United States and that’s the major part of our student population. So, our objectives have been to increase diversity and to continue to work in that effort and, again, if you take a look at some of the material that you were just provided, there is an extreme value to the cultural differences that can be provided by a diverse staff, both formally and informally, and this CHISPA is one example of what can be done.
Irina Ramos, Director of Human Resources and Staff Diversity, gave the following report:
DIVERSITY REPORT INFORMATIVE

DEFINITIONS
What’s the Difference?

Affirmative Action | Diversity
---|---
Defined as actions taken to ensure equal employment opportunity by practices and policies that are designed to overcome the effects of past discrimination.

The race, sex, religion, national origin, or age of an employer, and the type of employment for which the person is being considered.

Impact of LAWC:
Failure to properly implement the Affirmative Action plan can result in the withholding of federal funding.

LAWS

FEDERAL LAW

CA CODE OF REGULATIONS, Title 5
Sections 51010 & 55000 et seq.

Focus on
- Inclusive outreach
- Data Collection (ADA only)
- Monitoring for Adverse Impact

Recommendations from the Board of Governors
1. Update & Publicize Legal references and author lists.
2. Focus on EEO.
3. Remove Language suggesting preference or authorizing discrimination.
4. Eliminate Race and Ethnicity (except ADA).
5. Monitor already established M&Qs for Adverse Impact.
LAWs

IMPORTANT NOTE:
The Board of Governors is still responsible for ensuring equal employment practices regarding equity and diversity:

"The Legislature has sent a clear message that unlawful employment discrimination will not be tolerated, and that diversity still remains a system goal."

(Sent of Senate's session, Jan 9, 1992, page 9)

Diversity
&
The Faculty Hiring Process

REQUIRED QUALIFICATIONS
"Evidence of diversity up to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students."

(TITLE 5, Sec. 38923)

BASED TRAINING
Needed for ALL Selection Committee Members.

APPLICANT POOL CERTIFIED
Pool certified by Director of Human Resources & Staff Diversity.

Core Interview Questions
Approved by the Director of Human Resources & Staff Diversity and must include a Diversity Question.

The Equal Employment Opportunity Representative

1. Receives Comprehensive Training
2. Serves as a Participating Non voting Member of the Committee
3. Monitors Selection Process for Adherence to Established Procedures and Sound Personal Practices
4. Serves as a Liaison Between the Committee and Human Resources

Academic New Hire Analysis
5 Years

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<td>11</td>
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<td>15</td>
<td>12</td>
<td>67</td>
<td>50</td>
<td>15</td>
<td>12</td>
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</tbody>
</table>

Total: 220, 75, 85, 132, 190
President Uranga: Thank you, Irma, very much. You’re right in terms of the progress that we’ve made in the last few years is part of the leadership that we’ve had on this campus as far as being able to push the whole issue of diversity and encouraging it. It’s filtering down throughout the system as far as our ability to address those issues, we’ve done an excellent job of that and kudos to Dr. Kehoe for being in the forefront in that leadership and providing us with that diverse staff. We still have a ways to go, we’re not there yet, but we are making progress and that’s all I look for. When I first came on to this Board, that was one of the first things that I whispered into Dr. Kehoe’s ear because I was sitting right there where Jeff is, was that I’d like to have some diversity on here and as we look around we certainly have it here and I look in the audience and I see it there and it’s a statement. I want to, again, thank the Board for its support of diversity action and diversity and equal opportunity and as well, again, to our Superintendent-President, and I hope that her management team takes this to heart as well and that they also encourage their faculty and staff and administrators who are their subordinates to continue the efforts that we certainly want to see fomented from this Board into the other aspects of the academic environment that we have here, and not only faculty, but also in our staff.

Member McNinch: I’d like to make a comment. Dr. Kehoe has brought a very high level of recruitment and early on in her tenure if the pool wasn’t adequate as far as qualifications and diversity, she sent back out and to borrow from a commercial, “We went all the way to New York City” to find Leticia Suarez, and that’s just my way of saying what a great job Dr. Kehoe has done since she arrived.

Member Polsky: I just want to add one thing. Dr. Kehoe has done a great job and I think that we’ve made tremendous strides, but I want everybody to know that I’ve been on this Board a very long time and Long Beach City College has always been very dedicated to diversity and I could tell you I personally flew to San Francisco – I think Beverly O’Neill was President then – and received an award from the Chancellor’s Office for the most diverse hirings that year of any community college. So, as I say, not to lessen anything you’ve done and you’ve done a great job and I’m just very pleased, but Long Beach City College has always been very dedicated to diversity. Some years the pools aren’t there and you just don’t get the right people, but we will certainly continue in that mode.

Irma Ramos: I feel very fortunate to work here, because in speaking to some of my colleagues, diversity at their campuses is not always accepted, so I feel very fortunate and thankful that we do here.

Victor Collins: I’d like to make one closing comment if I might. If you think back, even though it was briefly shown, when we talk about hiring faculty, in the last five years, we’ve hired 144 faculty. If you consider the fact that our full-time faculty count is right at 350, that’s been more than one-third turnover in the five years. What we have facing us in the near future are some additional retirements. So the efforts that Trudy mentioned have gone on for years, the things that Janice Tomson and I worked out when we drafted the current hiring procedures, along with a lot of other people, exemplifies the commitment that we have to continue to exhibit and the efforts we have to do to continue with our increasing diversity and we will do that.
President Uranga: Thank you, Vic, and also, of course, last, but not least, we also have to acknowledge your role in this practice as far as getting us to where we are at presently and making the progress that we have. Thank you, again.

**Economic and Resource Development**

Lou Anne Bynum, Vice President, Economic and Resource Development, introduced Seneui Sloan, Director of Technology Education, and Gail Schwandner, Director of Operations/Contract and Community Education, who gave the following update on LBCC activities related to the Economic and Workforce Development Program (EDNet) of the community college system:
Revised Code of Ethics and Conduct
It was moved by Member McNinch, seconded by Member Clark, that the Board approve the following revised Code of Ethics and Conduct:

LONG BEACH COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

CODE OF ETHICS AND CONDUCT

COMMITMENT
Board Members shall:

• Study the Mission of Long Beach City College and faithfully conform to it, thereby creatively serving its ever-changing community.

• Be an active advocate of Long Beach City College, at all levels of government, by encouraging support for and interest in the college at all times.

• Maintain confidentiality of privileged information.

• Conduct all college business in open public meetings except as permitted by law.

• Welcome and encourage the active involvement of students, employees, and citizens of the District with respect to establishing policy on current operations and future developments, and to consider their views in deliberations and decisions as Board Members.

• Implement, enforce and uphold, through enactment of policies and appointment of administrative personnel, uphold, implement, and enforce all laws, rules, regulations, and standards pertaining to the Long Beach Community College District.

• Hold the total welfare of the Long Beach Community College District paramount to any personal benefit or to any other individual or agency.

• Hold confidential all discussions occurring in the closed sessions of the Board.
  (from “Primary Tasks” section)

PRIMARY TASKS
As an elected representative of the citizens of the District, Board Members shall:

• Avail themselves of opportunities to Augment their effectiveness as Board Members through participation in conferences, workshops, and training sessions, so long as participation in said sessions have a potential for or are a direct benefit to the District.
• Communicate the Board's interest in and respect for, Respect the accomplishment of goals by students, student goals by attending student recognition ceremonies, such as commencements and award ceremonies.

• Remember at all times Acknowledge that no individual Board Member has any legal authority outside the meetings of the Board and shall conduct their relationships with college staff, students, the local citizenry, and the media on that basis.

• Help the Promote community understanding of the importance of proper support for the Long Beach Community College District, through the provision of whether it is providing adequate financing, optimum facilities, staffing and resources, advocacy, and or better educational programs for the students.

• Encourage and support programs which ensure equality of opportunity for all employees and students, regardless of race, creed, sex, religion, age, disability, national origin, or sexual orientation.

• Attend all scheduled Board meetings as well as possible, and become informed concerning issues to be considered at those meetings.

• Confine Board action to policy determination, planning, overall approval, and evaluation and maintaining the fiscal stability of the Long Beach Community College District.

• Hold the educational welfare of the students as the primary concern, keeping in mind what is best for the entire institution, not for specific or specialized interests.

• Hold confidential all discussions occurring in the closed sessions of the Board.

(move to “Commitment” section)

INTRA-BOARD RELATIONSHIPS

Board Members shall:

• Promote and maintain good relations with fellow Board Members.

• Work to ensure Maintain an atmosphere of harmony and cooperation in which controversial issues may be presented fairly and in which the dignity of each individual is maintained respected.

• Work with each other in a spirit of harmony and cooperation in spite of differences of opinion that may arise during vigorous debates of issues.

• Acknowledge and actively communicate that authority rests only with the entire Board assembled in a legally-constituted meeting and make no personal promises or take any private action inconsistent with that reality authority.
Minutes, Meeting of the Board of Trustees
April 22, 2003

- Recognize that the strengths and effectiveness of the Board is as a Board, not as a group of individuals.

- Respect the minority, as well as the majority opinions of other Board Members while abiding by the principles of majority rule.

- Treat fellow Board Members courteously and with respect, in or out of meetings.

- Understand that when appointed to serve on a committee, Board Members serve only in an advisory capacity, when appointed to a committee, and shall report, in a timely fashion, all findings to the entire Board.

- Inform the entire Board or the Board President when a matter under consideration might involve or appear to involve a conflict of interest. (from “Power” section.)

SUPERINTENDENT-PRESIDENT/BOARD RELATIONSHIP

The Board shall:

- Appoint the best qualified professional leader available when a Superintendent-President is to be appointed and support the appointment of the best trained professional and support staff available upon recommendation of the Superintendent-President.

- Promote a healthy working relationship with the Superintendent-President and his/her staff.

- Delegate authority to the Superintendent-President as the Board executive and set clear and precise direction for the Superintendent-President.

- Communicate to the Superintendent-President to present to the Superintendent-President recommendations for Board action with sufficient information, in a timely manner, that would allow members an adequate period of time for study and deliberation.

- Recognize the importance of promoting full and open discussions on all facets of any recommendation presented by the Superintendent-President before Board action is taken.

- Individually or collectively present any criticisms or concerns regarding the Long Beach Community College District, individually or collectively, directly to the Superintendent-President.

POWER DELEGATION OF AUTHORITY

Board Members shall:

- Recognize that contacts with the media are best handled by the Superintendent President or anyone else the entire Board shall appoint to handle such contacts.

- Recognize that the Superintendent-President is the primary spokesperson for the District, or a designee identified by the Board.
• Base personal decisions upon all available facts in each situation; vote by honest conviction in every case, unswayed by partisan bias; and abide by and uphold the final majority decision of the Board.

• Refer all complaints to the Superintendent-President who shall report them to the entire Board.

• Avoid any situation that may appear to be a conflict of interest.

• Inform the entire Board or the Board President when a matter under consideration might involve or appear to involve a conflict of interest. (move to end of “Intra-Board Relationship” section)

EVALUATION
Board members shall actively participate in a Board evaluation process at least once a year, to strengthen individual and Board efficiency and performance and to promote excellence.

The motion carried, all voting aye.

Committee Reports
There were no Committee Reports.

STUDENT TRUSTEE
Daya Washington: Good afternoon everyone! The Associated Student Body has the opportunity to participate in many activities as the end of the semester draws nearer. Many of the activities are traditional and some activities are not but all the activities are beneficial for every student that chooses to get involved. Please mark your calendars and attend these special events to help support our students as your schedule permits.

The students are now on Spring Break until Monday, April 28th and the mid-semester finals have just ended. On April 29th, The Cultural Affairs Elections and ASB Elections will be hosted on the PCC campus from 9-1 p.m. and 5-7 p.m.; also on the LAC campus on April 30th at the same times. In these elections, your new Student Trustee will be elected and will begin serving as representative for the students on this Board in June.

On May 1st the Cinco De Mayo Celebration hosted by the Student Cultural Affairs Council at the LAC campus will take place from 11-1.

April 28th through May 7th, the Annual Student Art Exhibit takes place as showcasing outstanding works by art and photography students from the current academic year. Gallery hours are Monday through Thursday from 11-2 p.m., Tuesday/Wednesday 7-9 p.m., and Friday 9-1 p.m.

May 8-10th at 8 p.m. and Sunday, May 11th at 2 p.m.: Performances of the play “Working” by Stephen Schwartz and Nina Faso, directed by C. Julian White will be featured. This is a
minutes, meeting of the board of trustees
april 22, 2003

musical adaptation of the book by studs terkel and it will be presented in the studio theater of lac and tickets are $10 general admission.

telephone registration has already started for students to register for the upcoming sessions for summer semester. final exams begin for students on may 19th through may 28th, and graduation for the class of 2003 is scheduled for may 29th and participants will assemble at 5:00 p.m. in the veterans stadium and the ceremony begins at 6:00 p.m. hope to see you all there to encourage the continued success of our graduating students!

the 2003 annual northern california college tour is now taking place as a spring break activity for transferring and future transferring students. the tour starts today and ends on april 25th. the participating colleges that have offered their campuses to be toured are, uc davis, uc berkeley, stanford university, san francisco state, and uc santa cruz. this activity was sponsored by the following programs/services for students: eop&s, puente club, project launch, student success/transfer services, counseling/student support services, and the lbcc foundation. also, special thanks to ruben page and michael tuitasi, for spearheading this project as well. (i had a chance to attend last year, and it was a very knowledgeable, and fulfilling event—i was able to broaden my own perspective for transferring outside of my familiar territory).

now, i realize my report is a little longer than usual this time so i did take the liberty of making copies of the events scheduled for next month. the copies have been put before you, if you have any questions please let me know.

to conclude my report, i would just like to present the copy of the check given to the long beach community college district from the associated student body to assist the taping of each board of trustees meeting in the amount of $12,420.00. please accept this on behalf of all the students of lbcc. thank you. this concludes my report.

public comments on agenda items

at their request, members of the public may address the board of trustees on any item prior to or during the board's consideration of that item. a five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the board president.

shannon willson:
this past year has been a difficult one for everyone at the college due to the state budget deficit and the decisions made regarding program and funding cuts to community colleges. the year has been especially difficult for classified employees.

i understand that there have been more layoffs in 2002-2003 than in the history of the college and more are projected for next year. your board packet states there has been a 29.35 reduction in ftels. just remember that these full time equivalents are men and women who have worked hard for this college and its students.

on a slightly more positive note, i would like to thank john tortarolo for his continued support of classified employees, for his layoff meetings that provide valuable information to
displaced workers, and his attempts to find positions for these employees where there are none.

Following is the resolution adopted by the Executive Board of the Long Beach Council of Classified Employees, which was read into the record:

Resolution of the Executive Board
Long Beach Council of Classified Employees

WHEREAS the LBCCE/AFT Executive Board and classified employees of Long Beach City College are well aware of the budget crisis facing the college.

And WHEREAS the classified staff contributes greatly to student support services, educational programs and shared governance at the college.

And WHEREAS there are over 100 unfilled classified positions at the college, due to the year long hiring freeze, classified retirements and layoffs. The classified staff has thus contributed greatly to budget reductions and is bearing a tremendously increased workload.

Therefore, BE IT RESOLVED that the Council of Classified Employees is willing to participate fully with the District in the efforts to improve the efficiency and reduce costs in all areas of the college, and have provided a list of cost-saving ideas. We are also involved in efforts to lobby on behalf of the college with legislators and the community.

And BE IT FURTHER RESOLVED that the budget not be balanced at the expense of classified employees. EVERY effort must be taken to reduce costs in other areas.

And BE IT ADDITIONALLY RESOLVED that any such reductions of staff be PROPORTIONATE among all college employees. Layoffs of classified employees will detrimentally impact education at Long Beach City College.

Vickie Lerch: Good Evening, my name is Vicki Lerch and I am here tonight to speak on behalf of the Campus Support Secretary position at PCC. Although I have held this position for almost 10 years, I am not here for myself but for the good of the college. During my time at PCC I have dealt with many emergencies including missing persons, broken arms, women going into labor, a severed leg, seizures, life threatening asthma attack, a fire in the trades area, a bomb scare in a parking lot and the floods of 1995. I know that I was not the only person helping in these situations but I am the one who coordinates the efforts between Campus Police and facilities, Long Beach P.D. or Long Beach Fire. I was the one who gave the students a phone to use and a place to sit. I know that there is no active position like this at LAC but they have a dispatcher 24 hours a day, there is no one like that at PCC, except for me. I know that closing my position will save the college some money; however, the college will lose lot more, especially if no one can reach emergency personnel and someone is seriously injured. Please consider this in your decision. Thank you for your time.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
Minutes, Meeting of the Board of Trustees  
April 22, 2003

It was recommended by the Administrative Dean, Human Resources, and the Superintendent that the Board of Trustees approve the following actions:

That the Board of Trustees approve/ratify the following actions:

**Appointments**
- Hourly Instructors – Spring 3
- Probationary Faculty – Second Contract 23
- Probationary Faculty – Third Contract 36
- Probationary Faculty – Permanent Employees 20
- Hourly Substitute Instructors 40
- Stipends 13

**In-Service Changes**
- Change of Assignment – Reduced Workload Program 1
- Change of Salary – Contract 1
- Change of Title 2

**HUMAN RESOURCES** (Classified)
**Appointments**
- Probationary 3
- Reclassification 1
- Placement in Lieu of Layoff 6
- Temporary 14
- Exempt From the Merit System 70

**Inservice changes**
- Leave of Absence Without Pay 3

**Personnel Commission Action**
- Management Team 1

**Separation from the District**
- Resignation 4
- Layoff Due to Lack of Work/Lack of Funds 12

**FINANCE AND PURCHASING**
It was recommended by the Vice President, Administrative Services, and the Superintendent that the Board of Trustees approve the following actions:
FINANCE
Appropriation Transfers
Appropriation Transfers numbered 76932, 76935, 76946, 76971, 76974, 77019, 77022, 77038, 77057, 77139, 77145, 77156, 77159, 77165, 77220, 77247, 77254, 77256, 77258, 77264, 77272, 77317, 77323, 77340, 77342, 77345, 77352, 77354, 77363, 77374, 77387, 77392, 77399, 77414, 77439, 77441, 77443, 77447, 77451, 77455, 77461, 77463, 77465, 77467, 77474, 77476, 77482, 77493, 77511, 77522, 77526, 77534, 77536, 77539, 77541, 77543, 77545, 77547, 77584, 77598, 77771, 77809, 77820, 77826, 77828, 77839, 77896, 77915, 77930, 77936, 77944, 77949, 77953, 77960, 77975, 77977, 77982, 78162, 78374, 78378, 78380, 78383, 78385, 78562, 78564, 78566, 78574, and 78580 for the General Fund, in the amount of $668,138 as listed.

From:  Academic Salaries $ 13,128
       Classified Salaries  35,600
       Staff Benefits      1,928
       Books and Other Supplies  121,309
       Other Operating Expenses  160,906
       Capital Outlay        215,039
       Other                     120,228  $ 668,138

To:    Academic Salaries $ 30,427
       Classified Salaries  39,513
       Staff Benefits      14,409
       Books and Other Supplies  130,531
       Other Operating Expenses  152,155
       Capital Outlay        300,773
       Other                     330  $ 668,138

Included in the appropriation of $668,138 are the following transfers greater than $25,000:

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<td>77345 641000-01-660500-0550</td>
<td>Library</td>
<td>$ 54,465</td>
<td></td>
</tr>
<tr>
<td>77392 458000-01-677800-1430</td>
<td>Telecommunications</td>
<td>$ 39,053</td>
<td></td>
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<tr>
<td>77467 514000-01-660900-0000</td>
<td>Governmental Relations</td>
<td>$ 28,000</td>
<td></td>
</tr>
</tbody>
</table>

From Equipment, Vice President, Academic Affairs, to Equipment, Music and Radio/TV, for the Liberal Arts Campus equipment upgrade for the Music Department.

From Equipment, Vice President, Academic Affairs, to Other Services for on-line software licensing, Library, for renewal of on-line databases, ProQuest, and the Ethnic Newswatch.

From Computer Software and Equipment to Other Services for on-line software licensing, for database subscriptions, Library, Telecommunication and Infrastructure Program.

29
From Professional Services to Supplies and Materials for deposit to reserve The Grand for the 75th Anniversary Gala.

77771 790100-01-790200-0000 585000-01-677400-0000 Mail Services $ 48,213

From General Reserves to Postage, Mail Services, to increase the postage budget.

Appropriation Transfer numbered 77768 for the Bond Fund, in the amount of $276,053 as listed:

From: Other Operating Expenses $276,053
To: Books and Other Supplies $ 316
Other Operating Expenses 275,737

There are no transfers greater than $25,000 included in the appropriation of $276,053.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4105-4109 for the period of March 3, 2003, through March 28, 2003, in the amount of $1,999,672.05 as listed.

Register No. 4105 Issue Date 03/10/03
Warrant Nos. 0707271 - 0707650 $ 921,225.33

Register No. 4106 Issue Date 03/10/03
Warrant Nos. 0707651 - 0707720 $ 210,464.26

Register No. 4107 Issue Date 03/10/03
Warrant Nos. 0707721 - 0708493 $ 520,753.75

Register No. 4108 Issue Date 03/14/03
Warrant Nos. 0708494 - 0708568 $ 96,810.71

Register No. 4109 Issue Date 03/14/03
Warrant Nos. 0708569 - 0708607 $ 250,418.00

Total Salary Warrants Issued $ 1,999,672.05

**Commercial Warrants**

Ratify issuance of commercial warrants for the period March 3, 2003, through March 28, 2003, in the amount of $5,241,456.27 as listed.

Period Ending March 7, 2003
General Fund $ 687,817.82
Student Financial Aid Fund 452,029.40
Child Development Fund 6,625.90
Capital Project Fund 24,470.75
Period Ending March 14, 2003
General Fund $ 436,483.28
Student Financial Aid Fund 32,234.67
### Minutes, Meeting of the Board of Trustees
#### April 22, 2003

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Development Fund</td>
<td>75.32</td>
</tr>
<tr>
<td>Payroll Clearing Fund</td>
<td>100,554.67</td>
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<tr>
<td>Capital Project Fund</td>
<td>167,916.60</td>
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<tr>
<td></td>
<td>$ 737,264.54</td>
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Period Ending March 21, 2003

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 143,477.35</td>
</tr>
<tr>
<td>Student Financial Aid Fund</td>
<td>2,673,563.05</td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>3,817.42</td>
</tr>
<tr>
<td>Payroll Clearing Fund</td>
<td>1,372.00</td>
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<tr>
<td>Capital Project Fund</td>
<td>7,276.40</td>
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<tr>
<td>Self Insurance Fund</td>
<td>18.80</td>
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<tr>
<td></td>
<td>$ 2,829,525.02</td>
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</table>

Period Ending March 28, 2003

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 229,000.00</td>
</tr>
<tr>
<td>Student Financial Aid Fund</td>
<td>53,216.29</td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>3,990.27</td>
</tr>
<tr>
<td>Payroll Clearing Fund</td>
<td>217,516.28</td>
</tr>
<tr>
<td></td>
<td>$ 503,722.84</td>
</tr>
<tr>
<td></td>
<td><strong>Four Week Total</strong></td>
</tr>
</tbody>
</table>

Included in the total expenditure of $5,241,456.27 are the following payments greater than $25,000, excluding employee benefits and utilities:

**General Fund – Fund 01**

1. $92,432 to Thomas J. Kibblen and Associates, Inc., for three classes and a total of 67 participants in the Dale Carnegie Course.

2. $45,041 to Parker & Covert LLP, for legal services rendered during January 2003.

3. $44,482 to First Union, for First Union Visa purchasing card for February 2003.

4. $32,132 to Associated Student Body Enterprises, for direct grants to Project Launch students, for Fall 2002 and Spring 2003.


6. $27,907 to Gateway Companies, Inc., for 20 computers and monitors for the Drafting Department, funded through the Vocational Training Education Act.

7. $26,259 to the California State University Office of the Chancellor, for 4CNet Internet services for the fiscal year 2002/2003.

**Student Financial Aid Fund – Fund 09**

$49,090 to Associated Student Body Enterprises, for reimbursement of books and office supplies for Extended Opportunity Programs and Services, January 2003.
Capital Project Fund – Fund 15
1. $140,298 to Honeywell, Inc., for installation and monitoring co-generation equipment.

2. $54,965 to 3950 Paramount Investors, L.P., non-refundable cancellation fee for the termination of the Office of Economic Development lease at the Wing Office Park premises.

“B” Warrants Authorization
Authorization of personnel to approve “B” Warrants through the PeopleSoft system for vendor payments through the Los Angeles County Office of Education (LACOE), effective July 1, 2003, as follows:

Patricia Davis, Comptroller/Assistant Director
Cindy Baker, Accounting Supervisor

PURCHASING
Bid Awards
Bid C0346 – Authorize the Vice President, Administrative Services to approve the selection of the responsible bidder from the responsive bidders for the 48-month lease of six 15-passenger vans in an amount not to exceed $138,200.

Change Order
CN99615.8. – With Malia Construction dba West Star Construction, Change #4, for the upgrade of the lighting and ceiling systems, Building L, Liberal Arts Campus to increase the contract amount from $90,919.45 to $96,250 for:

- Labor and material to install additional light fixtures Add $5,330.55

CN99617.5 – With Mission Pools of Escondido, Inc., Change #2, for repair and renovation of the pool, Liberal Arts Campus to increase the contract amount from $1,014,418 to $1,036,008.89 for:

- Sch 40 PVC vs. cast iron drains Deduct $4,397.49
- Dive board pads to increase height Add $3,885.27
- Re-plumb circulation pump Add $4,447.79
- Channel deck drainage systems Add $8,270.85
- Gas regulator installation Add $561.80
- Co-gen interconnections for Honeywell Add $5,584.56
- Lights at shallow end Deduct $581.85
- Field report: H2O Technologies Add $145.19
- Door thresholds Add $2,143.07
- Field report: Horizon Mechanical Add $616.40
- Deck tiles Add $915.30

Total Amount: $21,590.89
Completion of Contract
CN 99615.8 – With Malia Construction dba West Star Construction, for lighting and ceiling systems upgrade, Building L, Liberal Arts Campus, for a total fee of $96,250. Project was completed January 31, 2003.

CN99617.5 – With Mission Pools of Escondido, Inc., for pool repair and renovation, Liberal Arts Campus, for a total fee of $1,036,008.89. Project was completed on February 26, 2003.

Amendment of Board Action
CN 99611.4 – Amend -With Ciber, Inc., Amendment #7, for software implementation to revise the wording for a total amount not to exceed $960,000 to increase the contract by $960,000.

Purchase Order Approvals/Ratifications
Authorize the issuance of purchase orders for the period March 3, 2003, through March 28, 2003, in the amount of $39,223.22 as listed.

<table>
<thead>
<tr>
<th>Order Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>46113 – 45114</td>
<td>$ 13,969.71</td>
</tr>
<tr>
<td>45226 – 46340</td>
<td>213,010.95</td>
</tr>
<tr>
<td>46342</td>
<td>1,051.31</td>
</tr>
<tr>
<td>46344 – 46355</td>
<td>86,713.28</td>
</tr>
<tr>
<td>46357 – 46359</td>
<td>4,015.44</td>
</tr>
<tr>
<td>P18286 - P18295</td>
<td>462.53</td>
</tr>
<tr>
<td><strong>Total amount</strong></td>
<td><strong>$ 313,223.22</strong></td>
</tr>
</tbody>
</table>

There are no items greater than $25,000 in the total amount of purchase orders of $313,223.22.

It was recommended by the Vice President, Administrative Services and the Superintendent that the Board of Trustees approve the following actions:

Certification of Signatures
Approve the certification of signatures of the Board of Trustees as well as the signatures of personnel authorized to sign Warrants, Notices of Employment, and Contracts, effective May 8, 2003, through May 7, 2004, as follows:

<table>
<thead>
<tr>
<th>Board of Trustees</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas J. Clark</td>
<td>E. Jan Kehoe</td>
</tr>
<tr>
<td>Jeffrey A. Kellogg</td>
<td>Eloy O. Oakley</td>
</tr>
<tr>
<td>Trudy Polsky</td>
<td>Victor R. Collins</td>
</tr>
<tr>
<td>Dianne Theil McNinch</td>
<td>John Tortarolo</td>
</tr>
<tr>
<td>Roberto Uranga</td>
<td>Duane Lowe</td>
</tr>
<tr>
<td></td>
<td>Denise Spencer-Watkins</td>
</tr>
</tbody>
</table>
Authorize the Vice President, Administrative Services, to enter into and execute the following agreements:

**Agreements**

**CN 92541.6** - Ratify - Amend - With Redgate Memorial Hospital, to provide a clinical practice site for School of Health and Science students, to extend the termination date from January 31, 2003, through January 31, 2005, at no cost to the District.

**CN 92919.5** - Amend - With Alban Wertheimer Orthopaedic Group, to provide a clinical practice site for School of Health and Science students, to extend the termination date from May 31, 2003, to May 31, 2005, at no cost to the District.

**CN 92968.9** - Amend - With Peggi Sturm & Associates, for continued technical support in the Cashier's Office for the automated system, to extend the termination date from June 30, 2003, to June 30, 2004, for the amount of $1,000.

**CN 93002.6** - Amend - With Ewing & Company, to provide support for Human Resources, to increase contract amount by $3,000, for a total contract amount of $9,000.

**CN 93007.9** - Ratify - Amend - With Dispute Resolution Services, to extend the termination date from March 31, 2002, to June 30, 2003, and increase the contract amount by $500, for additional services, for a total contract amount of $1,278.

**CN 93014.5** - With Karing Pediatrics, to provide a clinical practice site for School of Health and Science students, effective May 1, 2003, through April 30, 2005, at no cost to the District.

**CN 93014.6** - Ratify - Amend - With Gerald Miller, M.D., to provide a clinical practice site for School of Health and Science students, to extend the termination date from February 28, 2003, to February 28, 2005, at no cost to the District.

**CN 93024.3** - Amend - With 3950 Paramount Investors, L. P., to increase contract amount by $5,048.19 for final costs related to the lease of the Wing Office, for a total contract amount of $137,578.79.

**CN 93040.8** - Amend - With Greater Long Beach Orthopaedic Group, to provide a clinical practice site for School of Health and Science students, to extend the termination date from May 31, 2003, through May 31, 2005, at no cost to the District.

**CN 93042.4** - Amend - With Garden Grove Hospital & Medical Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from May 31, 2003, through May 31, 2005, at no cost to the District.

**CN 93045.9** - Ratify - Amend - With Roy Egari, M.D., to provide a clinical practice site for School of Health and Science students, to extend the termination date from March 14, 2003, through March 14, 2005, at no cost to the District.
CN 93058.7 - Amend - With John Douglas French Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from August 28, 2003, to August 28, 2005, at no cost to the District.

CN 93062.1 - Amend - With Catholic Healthcare West and St. Francis Medical Center, to provide a clinical practice site for School of Health and Science students, to extend the termination date from May 31, 2003, to May 31, 2005, at no cost to the District.

CN 93063.7 - With Leisure World, to provide a clinical practice site for School of Health and Science students, effective May 1, 2003, through April 30, 2005, at no cost to the District.

CN 93064.9 - Ratify - Amend - With the City of Long Beach, Workforce Development Bureau, to provide funding as part of the Long Beach Construction Training and Employment Program, funded by CalTrans, effective September 1, 2002, through November 30, 2003. Amount of funding is $216,559.

CN 93069.3 - Amend - With Cambrian Homecare, to provide a clinical practice site for School of Health and Science students, to extend the termination date from November 5, 2003, to November 5, 2005, at no cost to the District.

CN 93076.7 - With Harbor View House, to provide a clinical practice site for School of Health and Science students, effective June 1, 2003, through May 31, 2005, at no cost to the District.

CN 93083.6 - Amend - With Parker & Covert LLP, to provide legal services on an as-needed basis, to increase current contract amount by $65,000, for a total contract amount of $265,000.

CN 93091.8 - Ratify - With the County of Los Angeles, Department of Social Services to provide funding for the CalWORKs Program. Services will include job development, subsidized employment (Work-Study), instruction, and child care for CalWORKs participants, effective September 1, 2002, through June 30, 2003. Amount of funding is $264,147.

CN 93091.9 - Ratify - Amend - With Alvarado, Smith & Sanchez, to provide legal services regarding real estate transactions and facility related issues, to revise the agreement effective date from December 1, 2002, to November 19, 2002, on an as-needed basis, and increase contract amount by $20,000 for assistance with bond-related issues, for a total contract amount of $50,000.
CN 93097.3 - Amend - With Archie Hicks, to add preparation of the 2003-04 Catalog for the District, for a fee not to exceed $3,500, paid with PFE funds.

CN 93099.9 - Ratify - With Long Beach Unified School District (LBUSD), for Long Beach City College to provide partial funding for LBUSD's School-to-Career Counselors, effective January 1, 2003, through June 30, 2003, for the amount of $5,000, paid with Tech Prep funds.

CN 93100.1 - Ratify - With Jack Rubin, M.D., to provide a clinical practice site for School of Health and Science students, effective March 17, 2003, through March 16, 2005, at no cost to the District.

CN 93100.2 - Ratify - With Tamara Maher, M.D., to provide a clinical practice site for School of Health and Science students, effective March 17, 2003, through March 16, 2005, at no cost to the District.

CN 93100.3 - Ratify - With California State University, Long Beach, to provide funding for remedial math and computer skills for Certified Global Logistics Employee Training Program, effective January 21, 2003, through May 31, 2003. Amount of funding is $63,150.

CN 93100.5 - Ratify - With Patrick B. Smith, to provide consultation regarding the underwater cultural survey at Refugio State Park, effective April 1, 2002, through April 30, 2002, for the amount of $500, paid with State of California, Parks & Recreation Underwater Survey Grant funds.

CN 93100.6 - Ratify - With Charles Beeker, to provide consultation regarding the underwater cultural survey, effective April 1, 2002, through October 31, 2002, for the amount of $500, paid with State of California, Parks & Recreation Underwater Survey Grant funds.

CN 93100.7 - Ratify - With Robert Michael McHargue, to facilitate the Great Teachers Seminar at the Marriott Hotel on March 26, 2003, for the amount of $1,000 plus expenses not to exceed $555.37, paid with Staff Development funds.

CN 93100.8 - With Keith B. Peterson dba: SixTen & Associates, Inc., to provide mandated cost consulting services for the District, effective July 1, 2003, through June 30, 2004, for the amount of $24,000.

CN 93101.1 - Ratify - With Southern California Risk Management Associates, Inc. (SCRMA), to provide Workers’ Compensation claims administration services for claims filed prior to July 1, 2002. Services will begin March 1, 2003, through June 30, 2003, for a fee of $15,750.

CN 93101.2 - With Palmcrest North Convalescent Hospital, to provide a clinical practice site for School of Health and Science students, specifically CNA and Home Health students, effective June 1, 2003, through May 31, 2005, at no cost to the District.
Minutes, Meeting of the Board of Trustees
April 22, 2003

CN 93101.3 - With Magnolia Royale, to provide a clinical practice site for School of Health and Science students, specifically CNA and Home Health students, effective June 1, 2003, through May 31, 2005, at no cost to the District.

CN 93101.4 - Ratify - With John Francis Foran, Jr., to demonstrate a teaching method known as the "Case Method," on Flex Day, April 3, 2003, for the amount of $100, paid with Staff Development Funds.

CN 93101.5 - With Oxford Health Care, to provide a clinical practice site for School of Health and Science students, effective June 1, 2003, through May 31, 2005, at no cost to the District.

CN 93101.6 - Ratify - Amend - With Bank of New York, as Trustee for the Certificates of Participation, effective October 2001 through October 2006, to pay annual fee of $5,700.

CN 93101.7 - With Vincenti, Lloyd & Stutzman, LLP, to prepare the "Indirect Cost Rate Proposal" for submission to the Department of Health and Human Resources using the "Simplified Method", effective April 22, 2003, through August 31, 2003, for an amount not to exceed $4,500.

CN 93101.8 - With Palmcrest House Senior Residency and Palmcrest House Adult Day Care, to provide clinical practice sites for School of Health and Science students, specifically CNA and Home Health students, effective June 1, 2003, through May 31, 2005, at no cost to the District.

CN 93101.9 - Ratify - With Leslie H. Allen, to work on special projects with the Human Resources Office, effective April 1, 2003, through June 30, 2003, for $448 per diem, for a total contract amount of $3,000.

CN 93102.1 - With Harbor UCLA Medical Center, to provide a clinical practice site for School of Health and Science students, effective May 1, 2003, through April 30, 2005, at no cost to the District.

CN 93102.2 - With Kenneth T. Kim, M.D., to provide a clinical practice site for School of Health and Science students, effective May 15, 2003, through May 14, 2005, at no cost to the District.

CN 93102.3 - With Phillip Lim, M.D., to provide a clinical practice site for School of Health and Science students, effective May 15, 2003, through May 14, 2005, at no cost to the District.

CN 93102.4 - With Bowers Ambulance, to provide ride-along experience for School of Health and Science students, effective May 1, 2003, through April 30, 2005, at no cost to the District.

CN 93102.5 - With Ellen Gim, M.D., to provide a clinical practice site for School of Health and Science students, effective May 1, 2003, through April 30, 2005, at no cost to the District.
CN 93102.6 - With Avalon At Cerritos, to provide a clinical practice site for dietetic students, effective August 1, 2003, through July 31, 2008, at no cost to the District.

CN 93102.7 - With Morrison Services at Harbor UCLA Medical Center, to provide a clinical practice site for dietetic students, effective August 1, 2003, through July 31, 2008, at no cost to the District.

CN 93102.8 - With Healthy Kids Coalition, to provide a clinical practice site for School of Health and Science students, effective May 1, 2003, through April 30, 2005, at no cost to the District.

**Use of Facilities**

Ratify request to use District facilities for activity and on date as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>House of Usher Productions</td>
<td>LAC</td>
<td>Film Shoot</td>
<td>Stadium</td>
<td>2/25/03</td>
</tr>
<tr>
<td>Bonini Photography</td>
<td>LAC</td>
<td>Film Shoot</td>
<td>Stadium</td>
<td>2/27/03</td>
</tr>
<tr>
<td>Jack Kramer Tennis Club</td>
<td>LAC</td>
<td>Tennis Tournament</td>
<td>Courts</td>
<td>3/1, 2/03</td>
</tr>
<tr>
<td>Auto Select Group</td>
<td>LAC</td>
<td>Used Car Sales</td>
<td>Parking Lot J</td>
<td>3/21-3/23/03</td>
</tr>
<tr>
<td>LBUSD Head Start</td>
<td>PCC</td>
<td>Parents Program</td>
<td>Student Center</td>
<td>Wednesdays</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3/26-4/16/03</td>
</tr>
<tr>
<td>Moxie Pictures</td>
<td>LAC</td>
<td>Film Shoot</td>
<td>Stadium</td>
<td>3/28/03</td>
</tr>
<tr>
<td>Champion Youth</td>
<td>LAC</td>
<td>Karate Competition</td>
<td>Large Gym</td>
<td>3/30/03</td>
</tr>
<tr>
<td>Champion Youth</td>
<td>LAC</td>
<td>Pom Pom /Cheer Competition</td>
<td>Large Gym</td>
<td>4/6/03</td>
</tr>
<tr>
<td>Cars-Net Inc.</td>
<td>LAC</td>
<td>Used Car Sale</td>
<td>Parking Lot J</td>
<td>4/21-4/28/03</td>
</tr>
</tbody>
</table>

User to be charged fees in accordance with Board-approved fee schedule.

Ratify requests to use District facilities for activities and on dates as shown.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Campus</th>
<th>Event</th>
<th>Facilities</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black History Month</td>
<td>PCC</td>
<td>African Marketplace</td>
<td>Student Center</td>
<td>Thursdays 2/6-2/27/03</td>
</tr>
<tr>
<td>Event</td>
<td>Location</td>
<td>Type</td>
<td>Date</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------------</td>
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<td>--------</td>
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</tr>
<tr>
<td>Upward Bound LAC Workshop D144</td>
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<td></td>
<td>2/8/03</td>
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<tr>
<td>Upward Bound PCC Workshop EE160</td>
<td></td>
<td></td>
<td>2/22/03</td>
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<tr>
<td>LBCC Economic Development PCC Training Class Assessment Trailer Saturdays</td>
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<td></td>
<td>2/22-3/22/03</td>
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<td>100 Black Women PCC Mentoring Program Senior Center</td>
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<td>2/22/03</td>
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<tr>
<td>LBCC Library PCC Children's Tour Library/Dyer Hall</td>
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<td>2/28/03</td>
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<tr>
<td>Upward Bound PCC Workshop EE160</td>
<td></td>
<td></td>
<td>3/1/03</td>
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<tr>
<td>LBCC Nursing Program PCC CNA Training Dyer Hall</td>
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<td>3/3/03</td>
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<tr>
<td>California Quakes Football LAC Vet's Stadium/Quakes Advertisement Stadium</td>
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<td></td>
<td>3/4/03</td>
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<tr>
<td>LBCC Women's Athletics Badminton Large Gym</td>
<td></td>
<td>Practice</td>
<td>3/4, 5/03</td>
<td></td>
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<tr>
<td>LBCC Library LAC Training L133, L208</td>
<td></td>
<td></td>
<td>3/7/03</td>
<td></td>
</tr>
<tr>
<td>Rotary Club LAC High School Speech Competition K102</td>
<td></td>
<td></td>
<td>3/8/03</td>
<td></td>
</tr>
<tr>
<td>LBCC A.C.J.A. Club Pledging Grass Area on Lew Davis St.</td>
<td></td>
<td></td>
<td>3/10, 17, 24 &amp; 4/5/03</td>
<td></td>
</tr>
<tr>
<td>Lakewood YMCA LAC Youth Basketball Small Gym (Trade out for use of YMCA Pool)</td>
<td></td>
<td></td>
<td>3/15, 22/03</td>
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</tr>
<tr>
<td>LBCC Tennis LAC Tournament Courts</td>
<td></td>
<td></td>
<td>Sat. &amp; Sun. 3/15-3/23/03</td>
<td></td>
</tr>
<tr>
<td>Upward Bound PCC Workshop EE160</td>
<td></td>
<td></td>
<td>3/15/03</td>
<td></td>
</tr>
<tr>
<td>LBCC Athletics LAC Hall of Champions Banquet Large Gym</td>
<td></td>
<td></td>
<td>3/19, 20/03</td>
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<tr>
<td>LBCC Child Development LAC Advisory Board Meeting College Center</td>
<td></td>
<td></td>
<td>3/21/03</td>
<td></td>
</tr>
<tr>
<td>CSULB LAC Film Study Stadium Parking Lot (Included in Rental Fees previously paid)</td>
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<td>Upward Bound PCC Workshop EE160</td>
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## Minutes, Meeting of the Board of Trustees
### April 22, 2003

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<th>Organization</th>
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<td>Poly High School</td>
<td>LAC</td>
<td>Football Games</td>
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Facility use rental waived. Equipment/staffing will be charged if necessary.

Grant requests to use District facilities for activities and on dates as shown.
Los Alamitos High School  LAC  Football Games  Stadium  9/18-11/6/03  Fri or Sat

High School  Thurs or Fri

Los Alamitos LAC Football Games Stadium  9/18-11/6/03  Fri or Sat

Users to be charged fees in accordance with Board-approved fee schedule.

Grant requests to use District facilities for activities and on dates as shown.

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<td>Upward Bound</td>
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<td>Workshop</td>
<td>Student Center</td>
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<td>LBCC Athletics</td>
<td>LAC</td>
<td>Summer Rec. Program</td>
<td>Athletic Facilities</td>
<td>6/16-7/25/03</td>
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Facility use rental waived. Equipment/staffing will be charged if necessary.

**Donation**
Accept the donation from Julius Blum, Inc., 7733 Old Plank Road, Stanley, NC 28164, of one US Minipress 3-phase #M51N1004, one Minidrill 3-phase #M51N1004.50, two Ministick #MZS.0040, two M01.ZB10.03, one M01.ZB10.02, two M01ZB05.03, and one M01.ZB05.02, for use in the Cabinetmaking Program, and request that a letter of appreciation be sent.

**Expense Reimbursement**
That the Board approve reimbursement for Sheli O. Smith, co-director of the Underwater Assessments Grant through the State of California, Parks and Recreation Department, for other travel, including lodging, food, supplies, and parking not to exceed $1,204.41.

**Rejection of Claims**
Reject the claim presented by attorney Gerald S. Unis on behalf of his client, Edmond A. Buehning, with regard to an incident that occurred at the Pacific Coast Campus on November 19, 2002.

Reject the claim presented by attorney Patricia J. Grace, Esq., on behalf of her client, Leanne M. Rozier, with regard to an incident that occurred at the Liberal Arts Campus on or about March 28, 2002, and is ongoing to the present day.

It was moved by Member McNinch, seconded by Member Polsky, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Reduction of Classified Service, 2002-2003**
Victor Collins: This is the unfortunate situation which Shannon Willson referred to. It is the fourth resolution that the Board has been asked to pass and to continue the process where we do reduce the classified service of the district. The unfortunate situation as Shannon describes and her Executive Committee acknowledges, is the fact that it appears that the classified service suffers disproportionately. I am pleased to hear that Shannon is going to
talk with the legislators about various actions that could be done. I would also ask that type of activity be expanded to talk with both the AFT representatives and other union representatives that participate on the Chancellor’s Consultation Council.

One of the things that we have to face in the legalities of the budgeting process is not only the law that requires that 50% of our expenditures be related to certificated employees, there is also the ongoing situation that every year we have to maintain a full-time equivalent number of faculty as dictated through the Chancellor’s Office. The Consultation Council has engaged in conversation that would somewhat stay those numbers from rising each year and through some of the discussions that we had earlier for this year, the Consultation Council is reviewing a more permanent situation of keeping the numbers reduced as COLA is not met by the State and, again, the representatives of the various employee unions, as well as administration and other groups throughout the state are represented in the consultation process with our Chancellor. So I look forward to that opportunity where the unions would join with administration and with the other groups that are representative of the community college community throughout the state in saying, “Let’s do something to help reduce those numbers and keep it more realistic in line with their funding.” But until that happens, we are faced with the unfortunate situation that we do have to meet our income levels and we do have to live within our means. And while it’s unfortunate that we bring to you this resolution, it is still with the effort that, as Shannon has pointed out, John Tortarolo in the Human Resources office will be working diligently to help find jobs where possible for these people before the layoff date of June 30.

President Uranga: It says here that 29.35 FTE we are looking at in terms of a reduction. I’m assuming that some of these positions are eliminated because they’re vacant or there are other areas that people can transfer into. So out of this 29.35 FTE how many are actually going to be laid off?

Victor Collins: At this point in terms of our target for leaving the district employment there are 20.

President Uranga: So, the other nine positions are just going to go away or be reassigned?

Victor Collins: Again, the interesting thing about the legalities of layoff is that the Code specifies how seniority is accumulated. So a person that holds permanency in another class could bump into it. Some of those are vacant positions that we have moved people into. Other situations are chain reactions and it may not be a particular position that’s eliminated in terms of the resolution, but a person that’s impacted by that change. To the extent possible, we are trying to do some moves. And, again, what John is doing, is not only looking at situations where, yes, they would lose a regular position, but he’s also trying to work in terms of limited-term-employment opportunities where possible.

President Uranga: So, we’re making an effort to place these 20 people?

Victor Collins: John has been doing that since we started the process, yes.

Member Clark: I’m very pleased to hear that we’re doing everything we can in this situation.
In looking at Sacramento, everything up there is not particularly looking well. We don’t have the May Revise where on May 15 the Governor comes back with his new ideas and I think the main thing we’re doing as far as lobbying is to try to get equity with the other systems and, hopefully, if we can do that, it would be beneficial. But we’re still looking at some appreciable loss. I was listening to public radio and they are talking about all across the country … Oregon is even worse than we are, if you can believe that. We are looking at some other opportunities in the future to try and get away from this situation, where we know we have no control over our finances, as compared to where we were before Prop. 13 which, of course, has been the devil in this whole thing and has produced this situation. In years past we had control over property taxes and we could make some adjustments. It’s unfortunate and it’s something that probably is going to get worse before it gets better, which isn’t very encouraging for any of us. So, very reluctantly, Mr. President, I would move the resolution.

Member Kellogg: I just wanted to say, and Dr. Clark basically touched on it. I knew the first time I sat down at the Long Beach City Council what I learned very quickly is there is nothing enjoyable about dealing with a budget crisis. And I think even the most unknowledgeable person knows that it is dysfunctional in Sacramento right now and they are not addressing the issues. And the problem is it grows with their inactivity and it’s not to shift the blame on anyone, but, unfortunately, what I have also learned in the community college system that it is so unfortunate, because I look at a lot of the problems up there and we bear the brunt and expense of a lot of the decisions. And that’s in general with the community college system and we need to try and find some type of equity with other systems. And so you have the entire system in difficulty and then you see our own Long Beach City College right here and what happens to us and the staff that’s involved in this whole dollar effect, if you will, and these individuals who have done absolutely nothing wrong, are impacted the hardest with their jobs. It’s so frustrating to have to deal with that. They’ve done nothing wrong; they’ve done everything right. I also would like to compliment you that you are trying to do everything you can to help people. It’s really heartbreaking to have to deal with such restraints within the system and we’ll do what we can. I wish we could sit here and say things are going to get better. I know we realize it’s not and we don’t know when it’s going to get better and we’ll do our very best; but these are some of the decisions you make as a trustee and we take no pride in that; there’s no joy in it and we know the difficulty and hardship that is being felt by the people and it’s very frustrating. We just have to all work together because we’re all in this together. I don’t think any of us had anything to do with the mess; but we’re going to have to sort it out.

President Uranga: I just wanted to agree with all of the statements that have been made by Dr. Clark and Mr. Kellogg and I also want to reemphasize what Dr. Clark said in terms of equity. We are working very hard on gaining equity and trying to lobby our legislators and change the rules as to how colleges are funded. At Long Beach City College we are at the bottom half of equity and if we were equally funded as others we wouldn’t be here discussing this issue today, because we would be at our full funded monies for FTES and faculty and staff. So it’s an important issue that we have to deal with. This is one of the most bothersome and most unpleasant exercises that we have to go through on the Board and it’s not something that we take any pleasure in doing, but we do want to encourage the employees affected by this that they take advantage of all of the assistance that they possibly can in trying to get placed in other positions or to get their careers to the point where they
can make themselves marketable in other areas as well. And we owe it to them that we move forward. And we should always be looking at moving forward. Unfortunately in the position that we have here, we are sort of tied in trying to make things balance and in trying to do that, somebody has to take the fall and we regret having that happen.

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees adopt Resolution No.042203A, Reduction of Classified Service, 2002-2003.

Paragraph 88127 of the California Education Code prescribes that classified employees shall be subject to layoff for lack of work or lack of funds. The recently adopted State of California 2002-2003 budget for community colleges has significantly reduced funding for many programs and activities that are funded by District, categorical and/or grant/contract sources. The projection of resources for fiscal 2003-2004 contains similar reduced funding levels.

The Board has previously approved three resolutions reducing the classified service: 2002-2003 with resolutions during its regular meetings of August 27, 2002 (Resolution No. 082702C, 5.45 FTE), September 24, 2002 (Resolution No. 092402, 1.0 FTE), and February 18, 2003 (Resolution No. 021803C, 12.0 FTE). The current resolution recommends an additional classified service reduction of 10.9 FTE positions. Total reductions in the classified service for 2002-2003 (approved and recommended) are 29.35 FTE, a reduction of approximately 7%.

Funding from the following sources have been eliminated or reduced:
- Teacher Reading Development Partnership (TRDP)
- Disabled Students Program Services (DSPS)
- Extended Opportunity Programs and Services (EOP&S)
- General Apportionment

Funds are not available for reallocation to avoid a layoff of classified staff from the District budget, other categorical funds, or grant/contract resources. The California Community College system-wide 2003-2004 budget outlook does not provide any assurance that additional funding for these positions will be available in the foreseeable future.

Until such time as additional funds are available, a reduction of staffing in the following classifications is necessary.

- Senior Clerk – 1.4 FTE (TRDP and EOP&S)
- Speech Pathologist – 0.8 FTE (DSPS)
- Speech and Hearing Assistant – 0.8 FTE (DSPS)
- EOP&S Program Coordinator – 1.0 FTE (EOP&S)
- EOP&S Program Specialist/CARE – 1.35 FTE (EOP&S)
- Office Assistant – 2.10 FTE (EOP&S)
- Assistant Buyer – 0.45 FTE (Contracting and Procurement)
- Campus Support Secretary – 1.0 FTE (Provost's Office)
The District continues to migrate computer applications from its former Hewlett Packard (legacy) systems to PeopleSoft applications. The change of systems will be substantially implemented with the current implementation of PeopleSoft for Financial Aid, Admissions and Records, and Student Services. This migration has reduced the work available for classifications supporting the legacy system, and will eliminate need for legacy support by the end of FY 2003 – 2004. The reduction of work due to the implementation of the Financial Aid, Admissions and Records, and Student Services PeopleSoft modules necessitates a reduction of staffing in the following classification:

Programmer Analyst – 2.0 FTE (Academic Computing and Information Technology)

The motion carried, all voting aye.

**ACADEMIC SENATE  (Title 5, Section 53203)**

**Approval of Certificates of Completion (11)**

It was moved by Member Clark, seconded by Member Polsky, that the Board approve the following Certificates of Completion:

- AUTOCAD I, Fundamentals (108 Hours)
- AUTOCAD II, Advanced Concepts (108 Hours)
- AUTOCAD III, Visualization, Rendering, Animation (108 Hours)
- CAD Professional (324 Hours)
- Child Development: Early Childhood Education Associate Teacher
- ORACLE Database Administrator (DBA) Associate
- ORACLE Developer Associate
- ORACLE Developer Professional
- Vocational Media Certificate-Commercials
- Vocational Media Certificate-Film Acting
- Vocational Media Certificate-Voice-Over

The motion carried, all voting aye.

**New Course Recommendations**

It was moved by Member McNinch, seconded by Member Polsky, that the Board approve the following three new courses:

**Electronics / Electricity**

ELECT 298A  ST Traffic Signal Systems 1 (3)
ELECT 298B  ST Traffic Systems Communications (3)
ELECT 298C  ST Traffic Signal Controllers & Digital Sys (3)

This series of courses have been created to fulfill the need expressed by the MTA, CalTrans, Long Beach Traffic Operations, and other local agencies. Traffic congestion in Los Angeles County is the worst in the nation. To improve traffic flow, the latest technologies must be utilized. Synchronized traffic signals, freeway message boards, wireless communication, and other technologies will help solve this problem. The job market is open for people with the right skills and now Long Beach City College has the training courses for technicians to upgrade their skills to meet the demands of today’s
workplace. (There currently does not exist a program in any California Community College that addresses the needs of this industry.) These courses were recently offered under an MTA grant for no credit and they quickly filled and a long waiting list was established.

These are the selected topics courses. They were created so the college can offer these courses during Fall, 2003 as the local agencies have requested immediate training for their personnel.

The motion carried, all voting aye.

**New Options in the Mechanical Design Drafting Program**

It was moved by Member McNinch, seconded by Member Clark, that the Board of Trustees approve the following new options in the Mechanical Design Drafting Program:

- Drafting – Mechanical Design degree and two certificates
- Architectural – Drafting Core Skills certificate as options to the existing state approved Drafting Technology Program.

The motion carried, all voting aye.

**Education Code 78016 Reviews**

Janice Tomson, Academic Senate President, presented the following Education Code §78016 Reviews. The purpose of these documents is to fulfill the requirements of Education Code §78016 regarding legislatively mandated two-year review of career/technical programs. These programs have been reviewed by the Associate Degree/General Education Subcommittee of the Committee on Curriculum and Instruction, and are being presented to the Board of Trustees for information.

- Tool Designer, Manufacturing Technology (1988)
- Mechanical Maintenance Technology (2000)
- Commercial Music (1986)
- Commercial Music: Record Producer (1986)
- Commercial Music: Recording Engineer (1986)
- Early Childhood Education (1983)
- School Age Child Care (1985)
- Catering Management (1987)
- Dietetic Services Supervisor (1986)
- Travel and Tourism: Travel Consultant Emphasis (1990)

**SUPERINTENDENT-PRESIDENT**

Superintendent-President Kehoe: Very quickly, I have one item. The Assembly Budget Subcommittee Two is about to pick up the budget for next year and I have a list of the members of the Budget Subcommittee Two. Right now the Consultation Council of
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Community Colleges is sending to them an alternative budget or comparative budget that will look at cuts from an equalized point of view, so that our percentage of cuts are similar to K-12, rather than so much greater. I would like to ask you if you have a moment to e-mail these people on Assembly Budget Subcommittee Two. I’ve got their e-mail addresses, their phone numbers and just to go on record as having asked that they look at equalizing the cuts rather than subjecting community colleges to such severe cuts. I just got this today and I will copy it and get it to you.

STUDENT SUPPORT, PLANNING AND RESEARCH

Revisions to Administrative Regulations on Tuition and Fees (5015)

Dr. Arthur Byrd presented the revised Administration Regulations on Tuition and Fees (No. 5015) for information. Long Beach City College (LBCC) currently charges a health fee of $12 for fall and spring semesters and $7 for summer. Full and part-time students pay the same fee. A review from the Chancellor’s office on student fees indicated that although LBCC does not charge a separate fee for full and part-time students, this information was not stated in our Administrative Regulations on Tuition and Fees. The Chancellor’s office review also indicated that the exemptions in our health fee should be stated more clearly in our regulations on student fees.

Draft revisions of the Administrative Regulations on Tuition and Fees (No. 5015) were sent to the President's Advisory Council with a request for comments. The final revisions are presented to the Board as an information item and the policy revisions below are being changed to conform with state guidelines and to clarify student health fees:

5015. ADMINISTRATIVE REGULATIONS ON TUITION AND FEES

D. Health Fee: Existing law authorizes the governing board of a district maintaining a community college to require community college students to pay a fee for health supervision and services or the operation of a student health center or centers. A student health fee of $12 for fall/spring semesters and $9 for each summer session will be charged upon registration, for both full and part-time students, unless the students are exempted by law. Existing law requires the governing board to adopt rules and regulations exempting the following students: low income students from that fee or provide for the payment of the fee from other sources.

1. Students who qualify for the Board of Governors Fee Waiver (BOGW) or identified through the Office of Student Financial Aid as qualifying for exemption under Education Code Section 72252.

2. Any student who depends exclusively on prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization. Documentary evidence of such an affiliation is required.
3. **Students attending college under approved apprenticeship training program under Education Code Section 76355 (c) (2)**

**ADMINISTRATIVE SERVICES**

**Resolution, Issuance of 2003-2004 Tax and Revenue Anticipation Notes (TRANs)**

It was moved by Member McNinch, seconded by Member Clark, That the Board of Trustees adopt Resolution No. 042203B relating to the District’s issuance of 2003-2004 Tax and Revenue Anticipation Notes.

The primary source of funding for the District is state apportionment. State apportionment is comprised of general apportionment received from the State of California, property taxes received from Los Angeles County, and enrollment fees paid by the students at the time of registration.

The State of California is experiencing a projected budget deficit of $34.6 billion for Fiscal Year 2003-2004. It is anticipated that the state legislature may not be able to pass a budget bill by the constitutionally mandated deadline of June 15, 2003. Should this occur, the District would not receive any general apportionment revenues until the budget bill is passed and signed by the Governor. As a result, the District would face a serious cash flow problem, which could jeopardize the District’s ability to issue payroll warrants. Issuing Tax and Revenue Anticipation Notes (TRANs) will avert this potential financial catastrophe by allowing the District to generate funds through the sale of TRANs by selling the notes in the tax-exempt financial markets. After the state budget is adopted and the District receives general apportionment revenues, the TRANs would be repaid.

The motion carried, all voting aye.

**Resolution, Authorizing the Vice President, Administrative Services to Approve the Settlement of Workers’ Compensation Claims by Compromise and Release Settlement Agreement**

It was moved by Member Polsky, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 042203C authorizing the Vice President, Administrative Services to approve the settlement of self-insured Workers’ Compensation claims by Compromise and Release settlement agreement on any case involving a settlement amount up to $100,000.

The Long Beach Community College District has been self-insured for Workers’ Compensation as part of a Joint Powers Authority with Long Beach Unified School District. The District terminated its membership in the Long Beach School Districts Workers’ Compensation Agency effective July 1, 2002. The District now desires to exercise its authority over settlement of Workers’ Compensation claims allowing the Vice-President of Administrative Services settlement authority to close outstanding claims on any case involving a settlement amount up to $100,000. All claims beyond $100,000 up to the self-insured retention (SIR) level will be brought to the Board for settlement discussion.

The motion carried, all voting aye.
PACIFIC COAST CAMPUS
Dr. Pauline Merry, Provost, Pacific Coast Campus, reported on the following activities at the Pacific Coast Campus:

- Computer and Office Technologies
  - CAOTC 220, Hand-Held Electronic Organizers will be offered at PCC only on either a Monday or Wednesday evening from 6:00-9:00 p.m. It is a 6-week course. Students will learn how to make their Hand-Held Electronic Organizer (also known as PDA) work for them. Students may bring their own or one will be provided for class use only. We are encouraging anyone who wants to own and operate their own PDA to enroll.

- Senior Studies
  - Senior of the Year will honor Tom Hennessy. This presentation will take place May 14th, 11:30-1:30 in the Student Center. Gary (a.k.a. Great) Scott is going to sing!!!

- Trades and Industrial
  - The annual Horticulture plant sale is taking place April 16-19. They hope to generate in excess of $50,000 in sales. This has been an excellent tool for teaching students in a very hands-on way what the industry is really like.
  - April 30th, from 6:00-8:00 pm, the “Building Careers: Many Trades, Many Choices” fair will take place on May Avenue. The fair will showcase all of the School of Trades and Industrial Technologies programs as well as many local union and apprenticeship programs. Students from all of our neighboring school districts as well as our local community with the support of Council Member Laura Richardson have been invited.
  - May 8th, 9:00 am to 3:00 pm, we will have our annual high school auto mechanics trouble shooting contest. Teams from area high schools and the Long Beach Job Corps will compete in a series of high tech challenges. This effort is being sponsored by many of our industry partners. All participants will go home winners.
  - May 9th, 4:00-6:00 pm, our annual PCC Associates awards ceremony will take place in our beautiful Horticulture gardens. Outstanding PCC vocational students will be honored with scholarships and certificates of recognition by many of our local elected leaders.

- Women’s Center/Men’s Center
  - The Center is collaborating with the Long Beach Health Department to provide child safety seat information at the child safety workshops. They asked us for help because their staff have other commitments on the workshop days and our staff person is available to work. This grant has provided a valuable opportunity to collaborate with the Long Beach Health Department.
  - The Women’s Resource Center and the Men’s Resource Center provides Living Skills workshops for Hoffman House and, starting the middle of April, will begin a Parenting Education class for Hoffman House. Anita Gibbins will join the Flossie Lewis Advisory Board beginning in June, 2003.
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- **Student Services**
  - Transfer Bridge Center opened at PCC

- **Student Life**
  - PCC had 10 teams compete at the LAC Race. Sheet Metal won for best car design. We look forward to having the race at PCC next year.
  - May 8th. Save the date for the ASB Awards Luncheon in the Student Lounge, PCC, 11:30am-1:00pm.
  - Candace Meehan was selected as USA Academic All American, along with two students from LAC, Emir Estrada and Ronald Jordan. They were honored by the Betty Karnette and the State Senate at the Capitol Building in Sacramento.
  - Our Black Student Union and Union de Estudiantes Latinos clubs catered an event for Financial Aid.

**ACADEMIC SENATE**
No report.

**TRUSTEES COMMUNICATIONS**

**Member Clark**: I attended the CCCT Board of Trustees meeting in Sacramento and several issues came up in particular. One was SB 6, which is the Master Plan for Education is coming up and the concern we have is about some of the language in there that’s directed towards community colleges. Betty Karnette’s on that committee, so if you want to speak to Betty….. I spent some time talking to Betty and it wouldn’t do any harm to have other trustees speak to her. I think that we took a position. Didn’t we on SB 6 in opposition?

**President Uranga**: Yes, we did.

**Member Clark**: The other issue was, of course, on the budget and basically finances. And with the crisis you have opportunities because it gets so bad that something has to be done and we are looking at issues like Prop. 98 and trying to understand that and what our possibilities are to remove ourselves and take our money with us or to get a better split on that. We’re also looking at the idea that if we have student fees that there be some control over that possibly by the Board of Governors and the amount that they do go up would go to the colleges. So, there are some thoughts of trying to do some things. What comes out of this, I don’t know, but we do have to be more proactive. And, in relationship to that, I’d like to suggest, Mr. President, that we establish a Legislative Committee that will meet with our administration and our governmental people to get bills and to take positions and I think we really need to have a Legislative Committee. I think it might be more active than some of our committees.

**Member McNinch**: I think Dr. Tom Clark would be an excellent person to head that committee.
Member Clark: Well, that would be up to the President, whoever that may be at the time, to make an appointment, but I think we need to establish a Legislative Committee.

President Uranga: I think that your point’s well taken. We basically, over the years, have seen community colleges take the brunt of a lot of the negative legislation that’s been passed in California, and I think it’s time that we take a more active role in contacting our legislators and getting more involved in any future legislation. I think that’s an excellent idea. However, this is my last meeting as President, so I’ll forward that recommendation to my successor as part of her reassignment of committees. I think that would be a good opportunity at that point to make those kinds of recommendations.

Member Kellogg: Actually, this leads into this. I’m going to lay this over to our next meeting, because we do have a time restraint here. Nonetheless, I want to come back with a report because I do serve on the state organization on legislative issues and we met a few weeks ago in Sacramento just for the day and it was very interesting the comments that Dr. Clark said about the issues that we’re dealing with. They do take positions, they recommend them to the full organization, so I can essentially download a lot of those issues we talked about there and some of the concerns they have. I like that comment about with every crisis, there’s an opportunity. So the opportunity is you can either jump or get pushed, but there are a lot of issues and I’ll bring them up at the next meeting regarding that meeting in Sacramento.

President Uranga: I want to thank AMS for giving me the honor and privilege of serving as the Grand Marshal of the Mini Grand Prix. It was a lot of fun, it was very exciting. I saw the spread in the Viking. It was a lot of fun that day. Dr. Kehoe joined me at the grandstand and we were cheering everyone. Other than that, you have a schedule that Daya gave us for the next month. May is going to be a busy month.

NEW BUSINESS
There was no new business.

FUTURE REPORTS
Future Reports or Discussion Items Requested by Board Members:
August 26, 2003: Sister City Opportunities
September 23, 2003: Expanded Report on Nursing
October 28, 2003: Two-College District Committee Report

PUBLIC COMMENTS (NON-AGENDA ITEMS)
At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.
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A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or items on the agenda of a future meeting or referring the item(s) to staff for a report.
(There were no comments.)

ADJOURNMENT
President Uranga adjourned the meeting at 8:28 p.m. The next regular meeting of the Board of Trustees will be held on May 27, 2003. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary