ADMINSISTRATIVE REGULATIONS ON ADMISSION AND REGISTRATION OF STUDENTS UNDER 18 YEARS OF AGE - NON HIGH SCHOOL GRADUATES

5001.1 Responsibility

The Vice President, Student Support Services, shall be responsible for the implementation of these regulations.

5001.2 Intent

The intent of legislation and the College is to provide an opportunity for advanced academic or vocational coursework on the part of the high school student who is considered to be capable of such advanced work. It is not intended for remedial or make-up work or to parallel high school programs for the convenience of the student or parent/guardian.

5001.3 Eligibility

A. Students must be currently enrolled in a public or private high school in grades 9-12. Students who have been expelled from high school may not attend LBCC as a concurrent high school student.

B. Students enrolled in grades K-8 are not generally eligible for concurrent enrollment unless they are highly gifted, documented as such by their school district and referred to College officials directly from the high school.

C. To attend LBCC, all students enrolled in grades 9-12 must complete the LBCC assessment in English, reading and mathematics, and must test into English 105, Reading 82, and Math 110.

D. The deadlines for testing and submission of all forms and documents to the LBCC Admissions Office are:

   Summer - May 1st
   Fall - July 1st
   Spring - December 1st

   If the deadline falls on a weekend or holiday, the next regular business day will be the deadline. Late submission will not be accepted.

E. The maximum number of units allowed for any concurrent high school enrollment is 8 units during the fall and spring terms and 5 units...
during the summer term. First time concurrent high school students cannot appeal the maximum number of units.

F. Concurrent high school students enrolled in the 11th or 12th grade must have permission from the high school principal or assigned designee and the approval of either the LBCC Registrar, Associate Registrar, or the Dean of Admissions. The student’s parent or guardian must sign the concurrent enrollment form. Permission must be specified on the appropriate forms supplied by the LBCC Admissions and Records Office.

G. Students currently enrolled in the 9th or 10th grade may be admitted with permission from the high school principal or assigned designee and the approval of either the LBCC Registrar, Associate Registrar, or the Dean of Admissions. The parent or guardian of the student must sign the concurrent enrollment form. A recommendation letter is required on high school letterhead, from either the student’s high school counselor or one of his/her high school teachers, attesting to the maturity level of the student and the student’s ability to benefit from a specific college course.

H. Student applicants to LBCC who are not 18 years of age, who are not attending public or private high school and who have not graduated from high school may not participate in the concurrent enrollment program.

5001.4 Appeals

Continuing or former LBCC concurrent high school students may appeal to take more units by submitting a written request to either the LBCC Registrar, Associate Registrar, or Dean of Admissions. The maximum number of units for an appeal is 11 units.

5001.5 Special Concurrent Programs

All concurrent high school students applying to enroll in a special concurrent enrollment program must meet the admissions and placement criteria as provided in an approved Memorandum of Understanding. If there are no special admissions and placement criteria listed in the Memorandum of Understanding, the general admissions and assessment testing criteria for concurrent high school enrollment will apply.

5001.6 Restrictions

Concurrent high school students shall participate in all admissions and registration procedures that are required of all other Long Beach City College students, including the meeting of deadlines, placement testing requirements, etc., and no special registration priority or class reservation...
shall be provided for those students. The concurrent student shall have full access to all benefits and priorities normally afforded regular college students.

5001.7 Student Status

A. All concurrent high school students must reapply to LBCC each term. If the LBCC grade point average falls below 2.0, the concurrent student application will not be approved.

B. Upon graduation from high school, if the student enrolls at LBCC, the student status will be changed to that of a new student for reporting purposes.

5001.8 Credit

College credit will be awarded for any coursework taken at LBCC. Individuals home schools or districts may also award credit if they so wish and in accordance with their own individual policies. It is the responsibility of the high school to determine whether or not such credit shall be in addition to that awarded by the college.

5001.9 College Advisory

Notwithstanding any of these sections of these regulations, the college is under no legal obligation to admit concurrent high school students and may deny such admission at any time that it is determined by the appropriate college officials to be in the best interest of the college district.

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