5013. Administrative Regulations on Student Financial Aid

5013.1 Responsibilities

The Dean, Counseling and Student Support Services, will be responsible for administering these regulations.

5013.2 Definitions

A. Long Beach City College administers the federal financial aid programs covered by the most recent Program Participation Agreement with the Department of Education, the state programs administered by the Chancellor's Office of the California Community Colleges, and the programs administered by the California Student Aid Commission.

B. Satisfactory progress of financial aid students is defined by the current Standards of Progress, prepared and distributed by the Financial Aid Office.

C. Financial aid will be awarded to students in accordance to the current Packaging Guidelines and Priority Packaging Procedures prepared by the Financial Aid Office. The general philosophy of the financial aid programs at Long Beach City College is to distribute limited funding to as many students as possible and to prioritize students according to application date.

D. The application for financial aid at Long Beach City College is the Free Application for Federal Student Aid (FAFSA). General application procedures appear on the cover sheet attached to the FAFSA.

E. Student need for financial aid is determined by the need analysis method defined by Congress in federal law.

F. The policies and procedures of the Financial Aid Office are found in the current Policy and Procedures Notebook. Specific publications available to students are listed in Consumer Information, published by the Financial Aid Office.

5013.3 Requirements

A. The student must be a regular student of Long Beach City College as determined by Admissions and Records and must be enrolled in a certificate, degree, or transfer program.

B. The student must have a high school diploma, the equivalent, or be determined to have the ability to benefit from the education at Long Beach City College as determined by procedures established by federal law.
C. The student must complete all financial aid application requirements and turn in all required documentation.

D. The student must maintain satisfactory progress.

E. The financial aid programs will be audited yearly, as part of the regular District audit.