



REOPENING TASKFORCE STEERGIN COMMITTEE
Summary Notes - DRAFT
 March 05, 2021
 Meeting

ATTENDANCE (A = absent):

X	Marlene Drinkwine	X	Diana Ogimachi	X	Melissa Infusino
X	Mike Munoz	X	Robert Remeta	X	Tara Hardee Teodoro
X	Gene Durand	X	Curtis Williams	X	Bill Husak
X	Jeri Florence	X	Kristin Olson	X	Maria Ek Ewell
X	CC Sadler	X	Jennifer Ramos	X	Stacey Toda
X	Erin Murphy	X	Brent Gilmore	X	Josh Castellanos
X	Sylvia Lynch	X	Moises Gutierrez	X	Lt. Abram Yap
X	Walter Johnson	X	Bob Rapoza	X	Officer Stinson
X	Ryan Carroll		Paul Creason		

NOTE TAKER: Shonda Jones

***Meeting held via ConferZoom**

1. Welcome (VP Drinkwine/ISP Munoz)

- VP Drinkwine and ISP Munoz welcomed the group and thanked everyone for their participation on the taskforce. ISP Munoz noted that Interim VP, Student Support Services, Nohel Corral, will be the new co-chair of the RTSC (replacing ISP Munoz.)

2. Purpose and Structure of Taskfore (ISP Munoz/VP Drinkwine)

ISP Munoz and VP Drinkwine noted the following:

- The taskforce is a collaborative effort to plan for the gradual reopening of activities and services on campus. The goal is to provide opportunities for input across departments while remaining compliant with various public health orders.
- Not *all* classes will be back in the Fall. The process of reopening will need to occur in phases and include tiered responses within the plan to adjust for public health fluctuations.
- Six-foot distancing continues to be critical
- Tasks will include:
 - Identifying and prioritizing activities, departments and services on campus
 - Convening a series of sub-committees specific to each activity/department/service. The sub-committees will be comprised of those from the department or those who perform the particular activity/service. Various experts on reopening and developing plans will also be included among sub-committee members.
 - Once subcommittees have developed detailed plans, the plans will be brought back to the steering committee who will then be tasked with scheduling.
 - Challenges will include:
 - unknown timeframe of city and state reopenings
 - limited resources of funding, staffing, and space Issues

- Prioritizing considerations would include:
 - How can we benefit the most students (libraries/computer labs)
 - Which services do not work remotely (certain classes where labs do not work on line)
 - Ease of implementation
 - Limited Resources
 - Parking
 - Hybrid approach
 - Particular semester
- Templates will be given to help sub-committees create plans

3. Current Public Health Orders and anticipated changes (VP Drinkwine)

VP Drinkwine updated the group with the following highlights:

- The health orders will dictate many of the requirements that go into the plans
- LBCC follows the orders of the City of Long Beach's Health Department. The COLB Health Department must be consistent with the State's plans, but may differ from the plans of Los Angeles County - though we are in the same tier.
- The COLB Health Department seems to be far more restrictive than neighboring counties.
- Erin Murphy shared the District-wide Campus Access Plan with the group. She then walked the group through one of the essential lab plans in order to give them an example of the type of detail that will be expected in the RTSC Sub-committee plans. Types of info. includes:
 - Student Acknowledgment Form re: rules
 - Administrator on Duty who serves as additional resource to faculty/staff
 - Daily Health Screening
 - Health Screening Stations for Students
 - Badges
 - Parking
 - Physical Distancing Protocols
 - Specific entrances/exits
 - Exposure management/reporting
 - Contingency plans
 - Designated restrooms
 - Cleaning protocols
 - Schedule
 - Room diagrams
 - Appendix resources
- Some things may reopen in fall and others spring and the following fall
- In approximately 2 weeks students may access Wi-Fi from the top level of the PCC parking structure.

VP Drinkwine opened up the floor to the group to brainstorm thoughts on those activities/areas/services that should be considered first as well as creative solutions. These ideas are included in the [Reopening Priorities DRAFT document](#) .

4 . Other (VP Drinkwine)

- Future Meetings:
 - Proposed that group meet weekly for about an hour (or more) initially and, once list is identified, sub-committees can begin to work on plans. At that point meetings will move to bi-weekly or monthly.
 - Shonda will poll group to meet next Friday and then we will determine a time that works for the group to meet weekly

5. Comments/Questions:

- ISP Munoz notified the group that the City has approved to include students with disabilities as part of this vaccine tier so we are currently working to get a list of eligible students to the city.
- Per VP Drinkwine, we need to be cautious making plans dependent upon employee or student vaccination status at this time.
- The COLB continues to make vaccinations to LBCC employees. Employees should sign up on the COLB appointment system in order to be notified when an opportunity arises.
- Taskforce member, Jeri Florence, suggested making the college reopening a standing agenda item within the various constituency groups in hopes of eliminating speculation and to keep everyone regularly informed.
- Erin Murphy suggested that the Reopening Updates and information from the taskforce be included on the Campus Access Plan Page currently being developed by Communications.
- Diana O. advised that the Faculty Association has put together a workgroup comprised of individuals who have already returned to campus. This should be helpful as plans are developed.
- Moises suggested a survey sent to students via canvas to temper our planning with what students are saying or what they would like to see in terms of their learning environment.
- Moises G. asked for big picture parameters that his team can work within as he would like to have each program in his area submit a proposal (to include requested info. from templates) for coming back to campus. Per VP Drinkwine, it's very challenging to determine firm parameters at this time. However, as of right now, the main parameter that can be confirmed is 6-foot distancing. At some point we will just need to make a decision as it relates to Fall and then all plans will need to allow for flexibility.
- Robert Remeta asked for clarification regarding the cleaning between classes as it relates to scheduling. VP Drinkwine advised that during the day, the lab assistants will perform the sanitation tasks along with the students who will be asked to sanitize their areas before leaving. At the conclusion of each day, custodial will come and do a full cleaning. Walter Johnson added that the 35 minute break we see in the plans allows the facilities team to go into designated restrooms and have the custodial team clean and sanitize between classes as well as sanitizing the classrooms.
- Building air quality on both campuses is good and the HVAC Systems are on a maintenance schedule. We now have the capability to identify any disruptions in our air quality and air quality testing as well as changing the filters can insure that air quality remains good. Walter Johnson

also mentioned that opening windows is not recommended because it does affect airflow of air handling units by bringing in outside contaminants which can eventually damage units.

The meeting adjourned at 10:23AM

Next Meeting: TBD