



REOPENING TASKFORCE STEERGIN COMMITTEE

Summary Notes - DRAFT

April 15, 2021

Meeting

ATTENDANCE (A = absent):

Marlene Drinkwine	Diana Ogimachi	Josh Castellanos
CC Sadler	Brent Gilmore	Sundee Dominguez
Erin Murphy	Moises Gutierrez	Richard Blackmon
Gene Durand	Elisabeth Orr	Stacey Toda
Jeri Florence	Jennifer Ramos	Maria Ek Ewell
Kathy Scott	Kristin Olson	LaTonyua Harden
Jeff Wood	Javier Villasenor	Tara Hardee Teodoro
Nohel Corral	Robert Remeta	Alisia Kirkwood
Robert Carman	Mary Aja	Lubert Iglesia
Paul Creason	Emily Barrerra	Justin Mendez
Randy Totorp	Ariane Le	Lauren Zale
Melody Stockwell	Melissa Infusino	Kim Casuga
Bob Rapoza	Heather Van Volkinburg	Officer Harris

NOTE TAKER: Shonda Jones

***Meeting held via ConferZoom**

1. Welcome (Dr. Nohel Corral)

- Dr. Corral welcomed the group, including new members: Alisia Kirkwood, Justin Mendez, Lubert Iglesias, Randy Totorp, and Elisabeth Orr.
- Reminded the group that meeting documents and resources are on the shared drive link

2. Approval of Minutes (Dr. Corral)

The Summary Notes of the March 25th, 2021 meeting were reviewed and approved as presented.

3. Fall 2021 and Spring 2022(Dr. Corral)

- Expect to be fully back on campus operating under “new normal” guidelines
- Fall 2021 will inform plans for Spring 2022
- State aims to fully reopen on June 15, 2021 and exit all tiers
- Various schools around the region have planned to re-open between 20-100%
- Long Beach City College’s target is to reopen at 30% for Fall – should we consider a range of 30-60%? We currently have 10% on campus with our essential lab programs.
- There will be an emergency PLC meeting on 4/16/21 where leadership of all constituency groups will discuss campus reopening with ISP, Munoz.
- The suggestion was made to not allow school reopenings within the region to influence LBCC’s reopening plans. We should base our plans only on COLB Health Dept. and what the COLB will allow.
- Communication with Faculty is key, and Townhall meetings would be very effective in getting information out to everyone. Possibly have faculty who have already been working on campus as part of Essential Labs, share their experiences.
- Increasing late starts is a way to consider increasing those classes that students need at the times that they may need them.

- Per the FA Survey, approximately 70% would be comfortable returning to campus if everyone (including students) was vaccinated. The survey showed that safety is of utmost concern to faculty.
- A campaign should be created to inform faculty, staff and students of the safety efforts that have been, and continue to be, put in place to support a safe return to campus.

4. Student Survey Update (Heather Van Volkinburg)

- Survey released during Spring Break and will remain open through end of week.
- Preliminary results:
 - 40% of Students feel comfortable returning to campus while 40% do not feel comfortable returning and the remaining 20% are in between.
 - 30% prefer asynchronous; 30% conditionally, depending on the class; 14% prefer synchronous
 - 50-70% of students would appreciate if services were back on campus: Library, Admissions and Records, Counseling, Mental Health Services, Tutoring
- VP Drinkwine made a note to add the math center to the list of potential services to return during the summer. She will let them know next week and let them know what to work toward and likely establish another sub-committee.
- In consideration of the time-frame, Heather will provide a superficial report on immediate survey responses at the next meeting and then provide a more detailed report at a later meeting.

5. Early Learning (Dr. Corral)

- If there are specific testing requirements by the state for staff and faculty or areas that were not initially anticipated, we need to flag those as soon as possible in order to let constituent groups know so that we can come up with a plan to comply with state mandates and a return to campus process.

6. Spring 2021 (Erin Murphy)

- PCC: will continue to use the centralized health screening station for students; LAC: Current screening stations will remain the same.
- If additional staff is needed to support campus operations, please contact Melissa Infusino.
- Plans need to note how to respond to errors in the online Health screening survey. Also note that Student Health will have to clear the student.
- Things to consider per HR,
 - If there are any requirements of staff, please contact HR so that they can contact the bargaining units. Any changes in any working conditions for any employee requires that the district meet and confer with the bargaining unit before it goes through.
 - Is there an eligibility/availability list? If not, there is a recruitment and screening process which then must go to the Personnel Commission - which only meets every 2 weeks.
 - Candidates need to complete onboarding process in order for hiring requests to move through in a timely manner.
 - Please consider the impact of the SERP

- Areas on map with red rectangles represent the ADA Barrier Removal project which means those areas could be closed and traffic could be impacted.
- Identification items like employee badges and student and employee parking passes will become critical as we return to campus.
- Need to know intent for common spaces (T-1200, etc.)
- Need clear district messaging on what “reopening” means and guidance on expectations. VP Drinkwine will work with Dr. Corral and Dr. Alisia Kirkwood to draft communication.
- Please contact Bob Rapoza or Lubert Iglesias re: use of parking lot(s)
- Only those determined to have been in close contact with someone who tests positive for COVID will be notified, notifying anyone beyond that is a HIPAA violation.
- There will be a process in order for plans to be approved:
 - Area will get together and take it through the channels
 - Identify space/parking constraints
 - After final plan presented in RTSC and questions addressed
 - Plan will be discussed in Exec. Cabinet – Tuesday prior to the opening date will be deadline. Subcommittee leads to send draft plan to area VP who will make sure that it gets to cabinet by the Tuesday meeting.
 - Lisa’s group hoping to start a week from Monday

7. Update on Spring 2021 Subcommittee Plans

- The following areas gave plan updates:

○ Athletics Conditioning	Randy
○ Computer Labs/Study Spaces	Paul
○ Testing/Proctoring	Paul/Maria
○ Student Services/Cashier	Tara
○ Performing Arts	Lisa
○ Office Access	Kim/Lauren
○ Science Labs	Moises
○ Kinesiology classes	Paul

7. Future Agenda items (VP Drinkwine/Dr. Corral)

- Tara to present Student Services and Lisa to present performing arts
- Discuss limited summer classes (no more than 20) that adhere to guidelines and safety protocols
- Campus communication
- Summer Meeting Schedule
- Return to Campus microsite

The meeting adjourned at 11:01AM

Next Meeting: April 21, 2021