



REOPENING TASKFORCE STEERGIN COMMITTEE

Summary Notes - DRAFT

April 21, 2021

Meeting

ATTENDANCE (A = absent):

	Marlene Drinkwine		Diana Ogimachi		Josh Castellanos
	CC Sadler		Brent Gilmore		Sundee Dominguez
	Erin Murphy		Moises Gutierrez		Richard Blackmon
	Gene Durand		Elisabeth Orr		Stacey Toda
	Jeri Florence		Jennifer Ramos		Maria Ek Ewell
	Kathy Scott		Kristin Olson		LaTonyua Harden
	Jeff Wood		Javier Villasenor		Tara Hardee Teodoro
	Nohel Corral		Robert Remeta		Alisia Kirkwood
	Robert Carman		Mary Aja		Lubert Iglesia
	Paul Creason		Emily Barrerra		Justin Mendez
	Randy Totorp		Ariane Le		Lauren Zale
	Melody Stockwell		Melissa Infusino		Kim Casuga
	Bob Rapoza		Heather Van Volkinburg		Officer Harris

NOTE TAKER: Shonda Jones

***Meeting held via ConferZoom**

1. Welcome (Dr. Nohel Corral)

- Dr. Corral welcomed the group, including new members: Donna Coates in for Robert Remeta, , Tony Carrero & Eli Daughdrill in for Elisabeth Orr; Yvonne Gutierrez-Sandoval, Sonia De La Torre, Eric Becerra.
- Directed the group to the meeting documents and resources in the shared drive. The link to the shared drive can be found on the meeting agenda and in the chat.

2. Approval of Minutes (Dr. Corral)

The Summary Notes of the April 15th, 2021 meeting were reviewed and approved as presented.

3. Summer/Fall 2021 and Winter/Spring 2022(VP Drinkwine/Dr. Corral)

- Expect to be fully back on campus operating under “new normal” guidelines for Spring 2022
- Summer 2021 will offer approximately 20 in-person classes in addition to what was offered last summer
- June/July will offer option for Classified Employees to return to campus. Managers and Administrators will be asked to start at 2 days per week as of June 1st with a full return back in August 2021. A formal communication will go out next week with this information.
- ASB rep., Richard Blackmon, noted that, in anticipation of a return to campus, they will be creating a fun PSA for students, along with posters, to update them on COVID Protocols .
- Reminders suggested for online screening Health questionnaire
- Need to discuss and then communicate campus-wide alternatives to mask wearing for those who have medical conditions (with medical documentation) that make it difficult to wear masks.
- Data from the online questionnaire is collected in a data base and only accessed if needed for contact tracing. Employees are required to share their Health Screening questionnaires with their Supervisors.

4. Campus Communications Update (Erin Murphy/Stacey Toda/Josh Castellanos)

- Emails will go out this week to students and employees regarding updates on current reopenings (study spaces, limited Student Services, etc.). This update will go out prior to the update referenced by Dr. Corral regarding the June return for Management/Administrators and some classified.
- Suggestions for Townhall Meetings:
 - Begin in early May when faculty are on contract.
 - Focus on a particular population per Townhall in order to address specific concerns of a particular group (i.e. students, faculty/staff, etc.)
 - Make Townhalls information based, not monthly.
- A “Return to Campus” website (separate from the COVID website) has been planned to house all info. regarding campus reopening. Information shared in this group would go on this site.

5. Student Survey Update (Heather Van Volkinburg)

- Approximately 4-5K responses
- As it relates to campus return:
 - Not comfortable – 28%
 - Slightly comfortable – 20%
 - Neutral – 14%
 - Somewhat comfortable – 15%
 - Very comfortable – 23%
- Majority would like for classes to be mix of In-person and online.
- General Ed lectures, Foreign Language, Culinary/Nutrition are just a few of the classes student prefer to be online.
- Science labs, Trades, Performance Arts are a few that students prefer to be in-person
- Some key Services that Students would like to see return to campus include: Admissions & Records, Financial Aid Office, Counseling and Mental Health Services among others.
- Approximately 45% (same for faculty/staff and students) would feel comfortable returning to campus knowing that more people are vaccinated.
- The survey will be added to the share drive

6. Spring 2021 Subcommittee Plan Presentations:

- The approval plan process (flow chart) was shared with the group. The steps are:
 - Department Meetings
 - Subcommittee Meetings (download template)
 - Subcommittee Lead emails draft plan to area VP
 - VP Shares draft plan with Cabinet
 - Subcommittee Lead presents draft plan to Reopening Task Force Steering Committee for Approval.

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- The following areas gave plan updates:
 - Limited Student Service/Cashier Tara
 - *Performing Arts Lisa, Tony, Eli
- BSS would like to receive a list from subcommittees which notes where students or staff (work areas, break areas, etc.) will be so that COVID Protocol signage can be posted.
- Make sure to identify HERRF LTE positions in plans
- May 1st is launch date for central screening area
- Exterior spaces will be in high demand, all reopening plans should include maps
- Need to let faculty present plans first in meetings
- *In order to honor the RTSC Meeting time limit and allow adequate time for the presentation of the Performing Arts plan, the subcommittee was asked to present their plan to the Executive Cabinet on Tuesday morning, 4/27/21.
- Math Centers will be added to the subcommittee list. Erin will work with the area VP to identify the lead for the subcommittee and once core membership established they will be able to meet/work.

7. Update on Spring 2021 Subcommittee Plans In Development:

- The following areas plan updates were moved to next week's agenda:
 - Kinesiology classes Paul
 - Science Labs Moises
 - Office Access Kim/Lauren
 - Testing/Proctoring Paul/Maria
 - Computer Labs/Study Spaces (include PCC wifi) Paul
 - Other subcommittees for Fall 2021

8. Update on Implemented Plans:

- The following areas plan updates were moved to next week's agenda:
 - Athletics Conditioning Randy

7. Future Agenda items (VP Drinkwine/Dr. Corral)

- See note on line items 7 & 8
- Upcoming Presentations for next week also include:
 - Computer Labs
 - Math Center

The meeting adjourned at 10:18AM

Next Meeting: April 29, 2021