



REOPENING TASKFORCE STEERING COMMITTEE

Summary Notes - DRAFT

April 29, 2021

Meeting

ATTENDANCE (A = absent):

Marlene Drinkwine	Diana Ogimachi	Josh Castellanos
CC Sadler	Brent Gilmore	Sundee Dominguez
Erin Murphy	Moises Gutierrez	Richard Blackmon
Gene Durand	Elisabeth Orr	Stacey Toda
Jeri Florence	Jennifer Ramos	Maria Ek Ewell
Kathy Scott	Kristin Olson	LaTonyua Harden
Jeff Wood	Javier Villasenor	Tara Hardee Teodoro
Nohel Corral	Robert Remeta	Alisia Kirkwood
Robert Carman	Yvonne Gutierrez-Sandoval	Eric Becerra
Paul Creason	Emily Barrerra	Justin Mendez
Randy Totorp	Ariane Le	Kim Casuga
Walter Johnson	Melissa Infusino	Officer Stinson
Bob Rapoza	Heather Van Volkinburg	

NOTE TAKER: Shonda Jones

***Meeting held via ConferZoom**

1. Welcome (Dr. Nohel Corral)

- Dr. Corral welcomed the group and reminded them that documents/resources can be found in the shared drive (see link on bottom of agenda.)
- As we transition back to campus on a hybrid basis, those employees who have taken their desktops home may also request the use of a laptop.

2. Spring 2021 Subcommittee Plan Presentations

The following areas gave plan updates:

- Performing/Visual Media Arts Lisa
- Computer Labs (Computer Labs/Study Spaces) Paul
- Office Access Kim

Questions/Comments regarding the plans:

- For all map ledgers, please specify what the colors mean in your path of travel plan
- While we would hope that those in the community who enjoy using our campus for their daily fitness needs would practice social distancing, we will also have additional personnel onsite to gently remind everyone of COVID Safety Protocols.
- Even though State restrictions may be lifted on outdoor mask wearing for those who have been vaccinated in certain circumstances, Long Beach City College (LBCC) will continue to require this practice as well as other safety protocols while on campus.
- Visual Media Arts area will manage computer lab capacity using Tutor Track.

- It was suggested that the Performing Arts dance classes be moved closer to the auditorium as a general health screening station in the LAC quad will be placed near the E building.
- Per Business Support Services, please include queuing areas in distancing diagrams.
- As plans are being developed, inviting those who will be working in a particular area to join the walk-thru might be a way of alleviating some of the concerns around returning to campus while also allowing them to see the safety measures being put into place prior to their return.
- Laser pointers can be used to help faculty assist students in computer labs and study spaces while also allowing them to maintain social distancing.
- Current Computer Lab plans do not allow for printing; this may be revisited later once more staff support is available.
- The request was made to repair the lift by L 251 if it is not yet operational.
- As all plans are approved, please forward the information to those handling the Essential Personnel List so that the list can be updated.
- As long as it is approved by the area supervisor, employees may come on campus daily (between 8am-5pm.)
- Do not open conference rooms at this time, unless a small conference room is needed for single person use.
- Important to create a space that reassures people that returning is safe.
- "Close Contact" is defined as being within 6 feet of someone for 15 minutes or more (passing someone in a hallway while both are masked does not qualify as close contact.)
- ***The Performing Arts, Computer Labs and Office Access Plans were all approved for implementation by the Reopening Task Force Steering Committee.***

3. Update on Spring 2021 Subcommittee plans in development

The following areas gave updates on their developing plans:

- | | |
|---------------------------|------------|
| • Science and Mathematics | Moises |
| • Kinesiology classes | Paul |
| • Testing/Proctoring | Paul/Maria |

Questions/Comments regarding the plans:

- The testing/proctoring group will be expanded to include those areas/persons that can help to further develop the plan and provide additional resources and input. Testing using Proctorio, Canvas, Zoom is best at this time.
- Students need to work with a DSPS counselor to get approval for accommodation prior to coming on campus to take a proctored exam.

4. Update on Approved Plans

- Athletics Conditioning Randy
- Study Spaces (Computer Labs/Study Spaces) Paul
- Limited Student Services and Cashier Tara

Questions/Comments regarding the plans:

- Per VP Drinkwine, in order to document their presence on campus, screening table management should also include paper forms for parents accompanying students.

5. Review subcommittees for Summer/Fall 2021

- To ensure accuracy, Erin Murphy encouraged the group to review subcommittee list(s) and send any updates to her.
 - Library & Learning Resources
 - Health Science & Kinesiology
 - Language Arts & Communications
 - Library & Learning Resources
 - Online Learning & Ed. Tech. (OLET)
 - Social Sciences & Arts
 - Food Services/Bookstore (New)
 - Other?

6. Summer/Fall 2021 and Winter/Spring 2022 Updates

- Update same as last week.
- To ensure that the reopening committees continue to be supported and are able to meet during the summer, stipends to faculty (amount TBD) will be provided.

7. Communications Update Plans:

- Looking for date in May when ISP Munoz and VPs are available
- Questions would be sent in prior to event as well as questions being allowed during event
- Would have staff who have already been working on campus speak to their experiences to provide insight
- Erin updated the Reopening page on the website and agendas/minutes have been added.
- Per Dr. Corral, in addition to the forums, can we please send out additional communication on a more regular basis with any updates (such as monthly and/or between town halls).
 - What to expect for Fall/Summer?
 - Who is coming back/not coming back?

8. Future Agenda Items/General Questions & Comments

- A Food Services and Bookstore Committee is being formed (to support a possible Fall return.)
- Per Josh Castellanos, communications would like to tour campus and take video of preparations being made for the return so that a messaging video can be created and distributed campus wide to help alleviate concerns and give people a more positive perspective on returning to campus.

The meeting adjourned at 10:18AM

Next Meeting: April 29, 2021