



REOPENING TASKFORCE STEERING COMMITTEE

Summary Notes - DRAFT

May 6, 2021

Meeting

ATTENDANCE (A = absent):

	Marlene Drinkwine		Diana Ogimachi		Josh Castellanos
	CC Sadler		Brent Gilmore		Sundee Dominguez
	Erin Murphy		Moises Gutierrez		Richard Blackmon
	Gene Durand		Elisabeth Orr		Stacey Toda
	Jeri Florence		Jennifer Ramos		Maria Ek Ewell
	Kathy Scott		Kristin Olson		LaTonyua Harden
	Jeff Wood		Javier Villasenor		Tara Hardee Teodoro
	Nohel Corral		Robert Remeta		Alisia Kirkwood
	Robert Carman		Yvonne Gutierrez-Sandoval		Eric Becerra
	Paul Creason		Emily Barrerra		Justin Mendez
	Randy Totorp		Ariane Le		Kim Casuga
	Walter Johnson		Melissa Infusino		Lauren Zale
	Bob Rapoza		Heather Van Volkinburg		Jessica LeGault
	Sylvia Lynch		Meena Singhal		Matt Montgomery
	Officer Harris				

NOTE TAKER: Shonda Jones

***Meeting held via ConferZoom**

1. Welcome (Dr. Nohel Corral)

- VP Drinkwine welcomed the group and reminded them that documents/resources can be found in the shared drive (see link on bottom of agenda.)
- The Summary Notes of the April 29th meeting were reviewed and approved as presented.

2. Spring 2021 Subcommittee Plan Presentations

The following areas gave plan updates:

- ESL Learning Center Meena

Questions/Comments regarding the plans:

- Attendance will be tracked with Tutor Track and is a great tool to use in the event of contact tracing
- Donna Coates will be the ESL point person for PPE, Sanitizer, etc.
- There are physical distancing plans for queuing areas and physical markers will be put into place so that students can see them. A staff member will also be added to monitor the line.
- Radio/Walkie-Talkies may be explored to assist in coordination
- PCC Elevators need appropriate signage to remind users that they are single use only
- Per Melissa Infusino, please contact her if additional staffing is needed to assist with traffic issues
- **The ESL Learning Center Plan was approved.**

3. Update on Spring 2021 Approved Plans

The following areas gave updates on their developing plans:

- Performing/Visual Media Arts Lisa
- Limited Student Services and Cashier Tara/Yvonne
- Computer Labs/Study Spaces Paul
- Athletics Conditioning /Kinesiology classes Randy/Paul
- Office Access Kim/Lauren

Questions/Comments regarding the plans:

- Per VMA, due to construction noise, the choir’s practice location has been moved to the opposite side of Building G (near Faculty & Clark.) Their plan has been updated to reflect this change.
- Minor issue: students were originally scheduled to use the F building restrooms, but the building was not open so students used restrooms in the E building restrooms instead (and will continue to do so if that is ok.)
- Both the parking lots and the parking structure should be included in all plans as potential areas to park. The parking structures will not be available on May 14th and May 21st at PCC and LAC, respectively.
- Dean Orr asked if her area can move forward with their Summer Play Production. Only rehearsals are needed as it will be live streamed and recorded. The request was approved. However, since the play will be live streamed and recorded outdoors, they will need to update their plan to address how they will handle any unexpected guests who wish to watch the performance live.
- In Limited Student Services and Cashier’s area, LTE’s are working in conjunction with permanent staff, who are working remotely, to assist students both in-person and online.
- Study Space usage is starting to increase.
- Athletics conducted drive-through testing event and were able to test 181 Athletes.

4. Update on Spring/Summer 2021 Subcommittee Plans in Development

- Testing/Proctoring Paul/Maria
- Expansion of Student Services Tara/Yvonne
- Math Success Center Sundee

Questions/Comments regarding the plans:

- Testing/Proctoring for General Asynchronous classes on campus will be problematic so it will not be done. However, it will be provided for those classes where it is necessary and for those students who have worked with counselors and received the appropriate approvals.
- To clarify, the accommodation is the extended time and the service is the proctoring

- Support will most likely be provided at LAC only (though the plan will include PCC and LAC until they know for sure.)
- The Student Services area will tentatively be expanded in June
- The difference between installing plexiglass at a service counter versus between computers in a lab or classroom is that 6 foot distancing can not be maintained and the interaction is longer than the 15 minutes

5. Summer Operations

Questions/Comments regarding the plans:

- Dr. Corral thanked those services that are making themselves available to students during summer.
- We just moved into yellow tier so we will continue to evaluate what that means for us as we move into the summer.
- Yellow tier still requires 6-foot distancing and increases capacity to 50%. Indoor events require attendees to be fully vaccinated or show proof of a negative COVID-19 test. Our institution is not yet prepared to accommodate this requirement so we will not be allowing indoor events at this time.
- A campus update will be sent to briefly review the current health orders also noting that we will not be scheduling any indoor events at this time.

6. Student Survey Update

Heather Van Volkinburg gave an update on the survey results.

Questions/Comments regarding the plans:

- Survey Results can be found on the Institutional Effectiveness (I.E.) webpage on the LBCC website. Click on the black box titled, “Long Beach City College Services and Data Mart” and then choose the survey results you need.
- Students concerns surrounded work hours, their health or the health of those in their households.
- Need to be able to pivot since what students needed at end of March during the survey may be different than what they need at the end of June.
- Some societal impacts may be influencing responses that we see in survey results.

7. Summer/Fall 2021 and Winter/Spring 2022 Updates:

Questions/Comments regarding the plans:

N/A

8. Communications Update

Questions/Comments regarding the plans:

- The Townhalls have been scheduled and a communication will go out next week alerting faculty, staff and students:

Student – May 18th

Employee – May 20th

- Communication will go out next week
- A Communication went out to students highlighting the benefits and information around the vaccine as well as the availability of vaccines and resources on and off campus. The results were about 50/50.
- HR sent an email regarding the return of Management. VP Drinkwine will send an email to everyone regarding the logistics of Management's return. Each department will be responsible for sending a schedule to their VP so that they can then be added to Essential Personnel list.

9. Q&A

- There will be general guidance given (and not per department or class) for all lecture classes scheduled for Fall. Guidance will include:
 - Staggered start times
 - 30-minute breaks between for sanitization.
 - Suggestions needed for other issues including:
 - Installation of Plexiglass in front of instructors or use of visor shield w/ microphone?
 - How will desk be marked off to accommodate for social distancing
 - How should Group work be handled?

The meeting adjourned at 4:06PM

Next Meeting: June 3, 2021