



**REOPENING TASKFORCE STEERING COMMITTEE**  
**Summary Notes - DRAFT**  
 June 30, 2021  
 Meeting

**ATTENDANCE (A = absent):**

	Marlene Drinkwine	Moises Gutierrez	Eric Becerra
	Nohel Corral	Pedro Garcia	Lauren Zale
	CC Sadler	Kristin Olson	Justin Mendez
	Jeff Wood	Yvonne Gutierrez-Sandoval	Officer Stinson
	Elisabeth Orr	Melissa Infusino	Lt. Yap
	Dr. Alisia Kirkwood	Heather Van Volkinburg	
	Jeff Wood	Sundee Dominguez	
	Maria Ek Ewell	Stacey Toda	
	Robert Carman	Cydney Leon	
	Paul Creason	Joshua Castellanos	
	Mary Aja	Javier Villasenor	
	Walter Johnson	Emily Barrera	
	Bob Rapoza	Sonia De La Torre	
	Jennifer Ramos	Kim Casuga	

**NOTE TAKER:** Shonda Jones

**\*Meeting held via ConferZoom**

**1. Welcome (VP, Marlene Drinkwine)**

- VP Drinkwine welcomed the group and reminded them that documents/resources can be found in the shared drive (see link on bottom of agenda.)
- June 16<sup>th</sup> Summary Notes were accepted as reviewed
- Welcomed Rob Carman who is serving as the Interim Chief Technology Officer for IITS

**2. Plan Presentations for Approval**

The following areas requested plan approval:

- Tutoring Paul/Emily

Questions/Comments regarding the plans:

- This plan is for Summer and Fall and will later add the Fall Helpdesk hours - which are yet to be determined.
- Students will be identified by wearing a “screened” sticker, while Tutoring and Student Technology helpdesk staff will wear both a badge and lanyard.
- Have had a lot of success with online tutoring .
- Per Rob Carman, they are currently looking for permanent space for Student Technology Helpdesk. It will initially open up at LAC in the Fall and then will look for permanent space at PCC.
- Everyone is encouraged to walk their space in order to make the best use of the space and serve the most students safely and effectively.
- Students will be notified about Tutoring opportunities via Summer school faculty, flyers sent via campus communication, posting on-campus, etc.

### **3. Updates on Approved Plans**

Questions/Comments:

- Per Paul Creason, study space and academic computing centers were consolidated for the summer due to lack of student traffic.
- As Deans work with faculty in their respective areas, they are to provide major updates that come from the Reopening Task Force Steering Committee (RTSC) and if there are updates that affect existing plans they are expected to update faculty as to the process by which to update the plan. Subcommittee leads will also pass along this information to their committees as well.
- VP Drinkwine requested information on changes to subcommittees be forwarded to either Erin Murphy or Shonda Jones.
- DSPS consolidated their services and are now at LAC only, M-TH, 10am-3pm.

### **4. Health Protocol Updates**

- The County of LA and the City of Long Beach (COLB) mirrored the states health changes in their orders. The primary change is the wearing of masks. CalOSHA was considering changes in their mask orders as well. Their new regulation states that if you are a vaccinated person, you are allowed to be unmasked but it is up to the employer to make that allowance.
- We are currently working collaboratively with bargaining units in getting feedback and developing a process for mask wearing for employees. This issue will also need to be solidified for students. We will need to include in the plans the issue of compliance and enforcement.
- There is a significant difference in regulations that govern employees and those that govern the general public
- LA County Health Dept. is encouraging everyone to wear masks indoors due the aggressive Delta variant.
- We need to continue to be flexible and reactive as more changes will most likely take place over the summer.
- Dr. Kirkwood noted that there needs to be some level of alignment as to the mandates we have for employees and students as well as a response plan for enforcement. There needs to be a solid, clear plan that is communicated well to faculty, staff and students so as to keep confusion and escalations down and non-compliance to a minimum.
- Moises Gutierrez, requested that a plan be ready to bring to the Instructional Reopening Group on Thurs., July 22<sup>nd</sup>. The Lecture team would also be interested in receiving this information.

## **5. Vaccination Clinic Update**

Questions/Comments regarding the plans:

- LBCC is partnered with Lakewood Costco Pharmacy
- A total of 67 community members received their first vaccination last weekend at the LAC and PCC sites.
- Costco will combine the 2<sup>nd</sup> dose to one location to be held on Saturday, July 17<sup>th</sup> from 9am to 1pm at LAC.
- Can instructors have periods where they walk students over to clinics that are on campus?
- Walter Johnson asked that Facilities be updated once there is clarification as to the new date/time for the 2<sup>nd</sup> dose.

## **6. Q&A**

- Are special permissions needed for LBCC classes to attend off-site events? Per VP Drinkwine, in general, on-campus protocols should be followed for any college related activity off-campus.
- We are doing limited resumption of in-state travel only (for employees) at this time. As for Out-of-State travel, it is not likely to be considered unless:
  - requirement for certification
  - necessary for a grant or program
  - applied for opportunity (ex. a fellowship that considers out-of-state participation)
- VP Drinkwine also noted the difference between the travel being critical in the performance of a program versus enhancing an employee's ability to do it. If it is merely for personal development, then it is not likely to be approved out of state.
- A memo will be sent out next week with full information and protocols on the travel.
- When reducing an operation due to lack of student demand, please send updates to Erin Murphy, Facilities (Walter Johnson or Maria Slaughter), Communications (Stacey Toda) and be prepared to share the plan update at the next RTSC meeting.
- If an LTE is no longer needed for an area, please contact Melissa Infusino and Vicky Lerch so that they can be reassigned.
- Per VP Drinkwine, if power or internet is not required, there might be a possibility to host an open-air space for dissections. Moises will develop a plan and bring it back to the RTSC for review.

## **7. Future Meetings**

- The last summer meeting scheduled has been moved up to Monday, August 23<sup>rd</sup>, 3:00-4:30pm, due to the College Day Reception that has been scheduled for August 26<sup>th</sup>.
- Shonda Jones will send the group an updated summer meeting schedule.

The meeting adjourned at 10:48AM

**Next Meeting:** July 15, 2021