



REOPENING TASKFORCE STEERING COMMITTEE
Summary Notes - DRAFT
 August 11, 2021
 Meeting

ATTENDANCE (A = absent):

	Marlene Drinkwine	Moises Gutierrez	Eric Becerra
	Nohel Corral	Jennifer Ramos	Lauren Zale
	CC Sadler	Melody Stockwell	Justin Mendez
	Jeff Wood	Yvonne Gutierrez-Sandoval	Officer Stinson
	Lee Douglas	Melissa Infusino	Lt. Yap
	Erin Murphy	Heather Van Volkinburg	Donna Coats
	Melody Stockwell	Sundee Dominguez	Robert Remeta
	Maria Ek Ewell	Stacey Toda	Mary Fekjar
	Robert Carman	Cydney Leon	Suzanne Engelhardt
	Randy Totorp	Joshua Castellanos	Cheryl Williams
	Mary Aja	Javier Villasenor	Suman Mudunuri
	Walter Johnson	Emily Barrera	Brent Gilmore
	Bob Rapoza	Sonia De La Torre	Ava Cross
	Jennifer Ramos	Kim Casuga	Jennifer Ramos
	Kal Stewart	Randy Totorp	

NOTE TAKER: Shonda Jones
***Meeting held via ConferZoom**

1. Welcome (VP, Nohel Corral)

- VP Drinkwine welcomed the group and clarified the focus of the Reopening Task Force Steering Committee (RTFSC) which is to discuss and approve plans regarding Return to Campus. She also reminded them that documents/resources can be found in the shared drive (see link on bottom of agenda.)

2. Plan Presentations for Approval

- Auxiliary Services Bob
- Lifetime Learning Center Marlene/Nohel

Questions/Comments:

- Bob Rapoza introduced Mary Fekjar who works with Barnes & Noble and is the General Manger of LBCC’s bookstore.
- LBCC has offered a \$300 Bookstore voucher for those vaccinated between August 3rd-30th.
- Employee and Bookstore Team members will complete daily online health screening
- The current Auxiliary Services plan is for LAC only as the PCC bookstore will not open until January. However, since ESL and other classes will be held at PCC during the Fall semester, the possibility of allowing for web-order pick-ups on Thursdays (PCC Manager’s normal day on-site) can be discussed.
- Those for web order pick-ups will not enter the bookstore. The total number of individuals that can be in the bookstore is 62, with no more than 28 customers at one time.
- Sat: August 28 - Bookstore Rush

- Material Safety Data Sheets (MSDS) for all chemicals used at the bookstore are available online
- Members stressed the importance of face shields to help facilitate communication with our Deaf & Hard of Hearing (DHH) students. VP Drinkwine noted that, while shields have their place, the clear face masks are preferred over the face shields as the shields are open on the sides and masks, if worn correctly, are closed on the sides.
- Hours will be M-F, 9am-3pm for students with vouchers as those funds need to be used in-store. However, the bookstore team are not opposed to having store hours extended (or carried over to the weekend) on a consistent basis for those students whose work hours may conflict with the store's normal business hours. Students may also utilize the web order pick-up line or shipping options (65-70% of orders will be fulfilled through the web.)
- Although the current plan for vaccine incentive vouchers states that they are to be redeemed in person, adjustments will be made to allow for online use as well (to be patterned after the FYE voucher program which has been in use for several years.)
- Maria Ek Ewell (DSPS) offered clear mouthed masks for those who may need them (first come, first serve.)
- The Lifetime Learning Center is a program, primarily for Senior Citizens, held at PCC
- They are requesting to hold 3 classes: Workshop with Mori, Drawing & Watercolors; World & Current Affairs and Creative Calm. Classes would be held on Wednesdays, Thursdays & Fridays. Day Tours to various places in the Southern California area would also be offered (would use Foundation building parking area at LAC campus for queueing.)
- We are assisting them in developing their registration process as they must also adhere to the LBCC vaccination/testing requirements.
- VP Drinkwine will insure that there is a queueing plan and that start/end times are shared with Electrical classes, Basic Needs, Foster Youth and Justice Scholars programs in order to avoid cross traffic.
- ***The Auxiliary and Lifetime Learning Center Plans were approved by the committee***

3. Updates on Approved Plans

- Athletics Kal
- Expansion of Student Services Yvonne

Questions/Comments:

- Athletics reviewed addendum to their Fall 2021 Resocialization Plan
- Locker rooms to be utilized 120 minutes (at 50 % capacity) just prior to competition
- Would like to open :
 - Q-106 Student Athlete Success Center
 - Q-121 Women's Locker Room
 - R-107C Men's Visiting Locker Room
 - R-131 Home Locker Room

- S1-4 Locker Rooms
- S 112-114 Stadium classroom/film room
- Student Athlete parking area
- These spaces would be in use August 9th-December 18th
- Per Bob Rapoza, the campus map will be updated due to multiple impacts from parking lot usage (especially as it relates to employee/student vaccinations & testing)
- Student Services days will be increased from 2 to 4 days beginning August 23
- 13 plan updates to come forward from Student Services. The Reopening Task Force will accept recommendations from the sub-committee on the various plans, review the updates, and share any questions/key highlights with the RTSC.

4. Update on Fall 2021 Plans in Development

- Updated Fall 2021 Plan Template Erin
- Lecture Classes Update
- Essential Labs Update

Questions/Comments regarding the plans:

- Fall plan template questions:
 - Will we continue the “Administrator on Duty” schedule at both campuses to triage issues?
 - Erin to discuss this question further with Drs. Corral and Douglas for recommendations.
 - Vaccination protocols – will add once district has formally released new communication
 - Stickers or Wristbands at health screening stations? –
 - Wristbands may be easier - unique color wristband for every day
 - Instructors have a hard time seeing stickers which also have a tendency to fall off
 - Bob will speak with Vicki and Melissa and report back to RTSC to finalize
 - If wristbands implemented, need to coordinate centralized system (including supply chain and color-coding)
 - Will badges still be needed
 - Safety issues in trades areas due to moving parts
 - Most members agree to discontinue use of badges and move towards wristband system due to increased number of people on campus.
 - Possibly reallocate badge funds to offset cost of wristbands
 - Parking (one space between vehicles)
 - “an encouragement” to allow one space between vehicles will be kept in plan with the understanding that this will most likely be difficult given the increased on-campus presence of students, faculty and staff.
 - Need specific guidance on 6-foot distancing –
 - 3 to 6 feet has been suggested
 - Per VP Drinkwine, keep in mind that if there is less than 6-foot distancing, one person who tests positive for COVID could result in the closure of a class for a two-week period.

- Need to have inventory of spaces that allow for less than 6-foot distancing so that if contact tracing becomes necessary we automatically know which classes need to be closed for the two-week period.
- Need concrete decision made on this issue which then needs to be clearly communicated in all plans and reflected in the Health Screening.

5. Health Protocol Updates

Marlene/Nohel

Questions/Comments

- CA mandating vaccination or testing for all K-12 employees

6. Q&A

- Bob Rapoza reminded the committee of the expiration dates on the plans and to resubmit any updates on plans for approval.
- Suman raised concerns re: protecting population that have accommodations and/or mask exemptions.

7. Future Meetings

Plan updates for next meeting:

- Safe Return to Campus as it related to the vaccination/testing process

The meeting adjourned at 3:30pm

Next Meeting: August 23, 2021