



**REOPENING TASKFORCE STEERING COMMITTEE**  
**Summary Notes - DRAFT**  
 August 23, 2021  
 Meeting

**ATTENDANCE (A = absent):**

	Marlene Drinkwine	Moises Gutierrez	Eric Becerra
	Nohel Corral	Jennifer Ramos	Richard Blackmon
	Jeff Wood	Anthony Pagan	Justin Mendez
	Lee Douglas	Yvonne Gutierrez-Sandoval	Cathy Fernandez
	Erin Murphy	Melissa Infusino	Lt. Yap
	Alisia Kirkwood	Heather Van Volkinburg	Donna Coats
	Maria Ek Ewell	Sundee Dominguez	Robert Remeta
	Robert Carman	Stacey Toda	Suzanne Engelhardt
	Lisa Orr	Cydney Leon	Cheryl Williams
	Mary Aja	Joshua Castellanos	Suman Mudunuri
	Walter Johnson	Javier Villasenor	Brent Gilmore
	Bob Rapoza	Emily Barrera	Ava Cross
	Paul Creason	Sonia De La Torre	
	Kal Stewart	Kim Casuga	
	Tara Hardee Teodoro	Randy Totorp	

**NOTE TAKER:** Shonda Jones  
**\*Meeting held via ConferZoom**

**1. Welcome (VP, Nohel Corral)**

- VP Drinkwine welcomed the group
- Food Plan added to the agenda

**Approved Plans**

- Food Services Bob Rapoza

**Questions/Comments:**

- Locations: Building E at LAC and Building GG at PCC, 7am-2pm
- S&B is now available for catering
- Maximum of 92 individuals allowed while maintaining social distancing at LAC location
- Will find new location for EOPS book distribution events and in interim put up an air curtain to create a physical barrier along with providing a separate entrance
- Customer facing areas will be sanitized after each customer interaction
- Students will not be permitted to sit together to eat as this is a violation of the health directive. Food Services will have staff on-hand to monitor the number of people in the facility and who are violating close contact. Violations will be handled via escalation process with last resort being getting assistance of LBPD. It was later suggested to explore other options besides the use of LPBD for non-compliance unless there is a credible threat or immediate danger to yourself or others.
- VP Drinkwine suggested exploring outdoor dining areas to see if there is an opportunity for students to share meals in a less risky environment (i.e. possibly solar powered tables outside T-building employee lounge and other areas.)
- Standard language has been developed outlining how to approach individuals not wearing masks, etc. Steps in dealing with non-compliance issues include:

- Gentle reminder,
- Resources available and presented
- Conversation with supervisor.
- Only in cases of violence should LBPD be contacted.
- Per VP Drinkwine, it should be noted that as there are more campus re-openings, it is less practical to have specific hallways dedicated to a particular class, purpose or activity. While there will still be an effort to create more separate opportunities, when and where possible, as long as students keep moving in those areas with increased interior cross traffic, it is not considered close contact.
- ***The Food Services Plan was approved***

## 2. Updates on Approved Plans

- Expansion of Student Services Yvonne
- Student Services Subcommittee Pre-Approved Updated Plans Yvonne
- General Counseling (LAC and PCC) Javier

### Questions/Comments:

- Beginning 8/23/21, Student Services hours will be expanded to M-Th, 8am-5pm at LAC; PCC will begin expanded hours on 9/7/21.
- Yvonne to forward Student Services Expansion Chart re: available services to:
  - Reopening webpage
  - Canvas page
  - Share drive
  - Communications
  - Forwarded to Suman
- ***The Student Services Pre-approved Updated plans, General Counseling (LAC/PCC) Updated Plan and Auxiliary and Lifetime Learning Center Plans were approved by the committee.***

## 3. Update on Fall 2021 Plans in Development

- Revised Plan Template Marlene
- Lecture Classes Moises
- Essential Labs (CTE, Health Sciences) Gene/Paul
- Visual/Performing Arts Lisa

### Questions/Comments:

- Please use the **new** template, found in shared drive, for **Fall Plans**. Any other major revisions will be held for the Spring semester.
- Dr. Douglas suggested that the deadline to upload new plans be this week, if possible, as Deans and others will need access to updated and consistent information prior to the start of school next week.

- Lecture Classes (all) –
  - The expectation regarding masks inside classrooms is that they are to be worn at all times. Faculty will be encouraged to rely on pre-COVID classroom management. If behavior becomes disruptive to the instruction and learning then they are to move through escalation process.
  - 50% occupancy will be continued (3 to 6 ft. physical distancing) and no assigned seating so that instructors can separate students according to the learning experience.
  - Encouraging small group work assignments
  - 30 minute break period between each class for sanitization purposes
  - Supply requests to be directed to the area admin or the School Dude platform
  - The suggestion was made for faculty to be flexible (late or miss first class meeting) during first 1-2 weeks of school as students learn the new required processes.
  - Staff will be in stairwell and available by ESL Learning Center to direct students to screening tables.
  - The suggestion was made to have a centrally located screening booth (with laptops/internet access) that would have the capacity to work with students who need a bit more assistance with registering, verification, uploading, etc.
  - A FAQ document has been created which explains mandate and guideline implementation
  - A “What to Expect During the First Week of School” communication would be beneficial for students to help prepare them for the start of the semester. This communication could also include updates on delays students may be experiencing with verifications, etc. and also a confirmation that faculty and staff will be flexible with them as they learn the new processes.
  - Automated messaging will go out to the students regarding the vaccination system.
  - In regards to fraudulent students (BOT student):
    - Patterns have been identified (with email addresses and no phone numbers)
    - Chancellor’s Office has:
      - Implemented steps with CCC apply to capture bots
      - Created a database to place potential fake accounts on hold
    - Deans encouraged to suggest that faculty email those students who do not attend first day of class and then if no response after a follow-up email this could be an indicator that the students are not real students which will help decide how to move forward.
  - Fashion will be restarting on campus
  - Nursing and Allied health – Vocational nursing 215 was previously suspended due to lack of clinical rotation locations due to COVID shutdowns. However, the program is back up and will begin with 26 students this Fall.
  - Child Development Center (CDC) faculty questions regarding screening stations to be manned by faculty at both LAC & PCC CDC’s
    - Who will provide thermometers?
    - Who will train?
    - Are there templates or documentation where info. should be logged?

- VP Drinkwine advised CTE area to work with Stacey to get information & thermometers and on requirements/restrictions. She also suggested that Jeff Wood have Vicki Lerch check on thermometers as well.
- Certified Nursing Assistants (CNA) 215 program is back at PCC
- Visual and Performing Arts –
  - Vocal program students will be singing with singer’s masks; different masks to be used for those who play woodwind and brass instruments
  - Faculty have asked for microphones since voices muffled while wearing masks.
  - Face Shields are not a substitute for masks
  - Masks are required in all classes and then once singing or instrument playing, the students will be provided with the specialized masks.

#### **4. What is Open**

Questions/Comments regarding the plans:

- N/A

#### **5. Health Protocol Updates**

Questions/Comments

- Additional restrictions at K-12 level and mass gathering though they do not yet apply to us, but we are keeping an eye on this.
- The Pfizer vaccine was approved by the FDA today.

#### **6. Q&A**

- N/A

#### **7. Future Meetings**

Plan updates for next meeting:

- N/A

The meeting adjourned at 4:30pm

**Next Meeting:** September 9<sup>th</sup>, 2021