



REOPENING TASKFORCE STEERING COMMITTEE (RTFSC)

Summary Notes - DRAFT

October 21, 2021

Meeting

ATTENDANCE (A = absent):

	Marlene Drinkwine	Moises Gutierrez	Paul Kaminski
	Walter Johnson	Jennifer Ramos	Suzanne Engelhardt
	Jeff Wood	Heather Van Volkinburg	Cheryl Williams
	Lee Douglas	Yvonne Gutierrez-Sandoval	Loy Nashua
	Alisia Kirkwood	Sundee Dominguez	Alisia Kirkwood
	Tara Hardee Teodoro	Kristin Olson	Tara Hardee Teodoro
	Maria Ek Ewell	Nevon Watson	Richard Blackmon
	Robert Carman	Brent Gilmore	Jimmie Flowers
	Cydney Leon	Ava Cross	Officer Stinson
	Joshua Castellanos	Paul Creason	
	Javier Villasenor	Lauren Zale	
	Emily Barrera	Hussam Kashou	
	Sonia De La Torre	Elisabeth Orr	
	Kim Casuga	Suman Mudunuri	
	Kal Stewart	Deborah Miller-Calvert	

NOTE TAKER: Shonda Jones

***Meeting held via ConferZoom**

1. Welcome (VP, Nohel Corral)

- VP Drinkwine welcomed the group

2. Vaccination/Testing Process (Kristin & Joshua did not get to report)

Questions/Comments:

- | | |
|--------------------|---------------|
| • District Update | Marlene/Nohel |
| • Systems Update | Rob |
| • Student Process | Alisia |
| • Employee Process | Kristin |
| • Communications | Joshua |

Questions/Comments regarding the plans:

District Update

- We are in the process of identifying someone to serve in Jeff Wood's former role through the completion of this fiscal year. An update will be given at the next meeting.
- There will be a Special Board of Trustee (BOT) Meeting this evening on vaccinations. We will share additional updates from tonight's meeting at next RTFSC meeting.

Systems Update

- Currently addressing a potentially major issue regarding the nightly Virus Geeks feed (they are truncating at 100KB) and there could be students affected by this issue today. We believe the issue to be on Virus Geeks end and are working with their Chief Architect to resolve it. In the meantime, complete data has been downloaded from Virus Geeks and will be loaded into the system.
- At this point the system usually gives about 358 records before it stops.
- Due to this issue, screeners need to exercise more flexibility with students until this situation can be resolved.
- If a student is able to show a hard copy (or email) of a test result or vaccination record, they will be allowed on campus.
- If the issue cannot be resolved by tomorrow morning, either Virus Geeks or IITS will continue to upload manually and Rob Carman will send out update.

Student Process

- Noshin Razzagi developed great new process to communicate directly through the vaccine and testing emails. We are also scripting direct phone calls to follow up with students who have only had one dose of the vaccine to remind them of need to be fully vaccinated or tested by deadline in order to have campus access.
- Doing more direct outreach to students to make sure that they are prepared
- Any student with one dose should be testing weekly.

Employee Process

- Religious Exemption form and Flowchart of process toolkit are available on the HR webpage
- A communication will be sent on processes and employee impact after tonight's special BOT mtg.
- Compliance status update:
 - 100% compliance for all employee groups on campus (submission of either vaccination or test records)
 - *Compliance numbers affected by:*
 - Those on leave who will not need to submit vaccine/testing records
 - Those who are on PT roll (they stay on for 2 years,) even though they may not currently have an assignment
 - All student workers are compliant with vaccination/testing

Communications

- Reminder of Special BOT meeting tonight
- Continuation of vaccination clinics - Oct. 28, LAC
- Flyer promoting vaccine has been created ("Don't Get Left Behind on the Fun!")

Fall 2021 Plans (New and Updates)

- Performing Arts Lisa
- Athletics Update Randy/Kal
- Lecture Classes Moises

Questions/Comments:

- Performing Arts (PA) to hold 3 weekend concerts (2 Jazz; 1 choir & orchestra).
 - Screening tables and stickers will be used for the events.
 - Attendance limited to 40/event (family and friends will sit together and be socially distanced from other groups).
 - Held in front of auditorium on top of steps.
- PA would like to know if there is any direction on how to schedule during Spring. Per VP Drinkwine, while the intent is to have a full return in Spring, much will hinge on tonight's BOT decision.
- Athletics is working on a capacity request for winter sports (Men/Women B-ball) to have approximately 200 socially distanced spectators in the gym. The request will be sent to Dr. Corral and group by the end of the week in anticipation of the start of the Basketball season which opens, November 4th.
- Lecture classes will have more of an update after tonight's Special BOT

3. Spring 2022 Process

Questions/Comments:

- Once have information from tonight's Special BOT meeting, we will be able to provide more information on requests for facility utilization
- The Public Safety Order now makes a distinction between vaccinated and unvaccinated persons. Vaccinated persons who have been exposed, but do not have symptoms, do not have to self-quarantine, while unvaccinated do. However, it is suggested that vaccinated persons still get tested if they come into close contact with someone who tested positive for COVID-19.
- Need to make sure we're clear and clarify to others what "new normal" or "full return" means and what it looks like.
- If the BOT does not decide to have a vaccine mandate, we would continue with current vaccine/testing requirements and have bifurcated response to exposure for vaccinated and unvaccinated. Currently, the communications process for employees is handled by HR and by Student Services for students.
- Regardless of tonight's outcome, need to develop a regular communication plan so as to notify campus what to expect for Spring for both employees and students (don't wait til Nov./Dec.) Need to release early next week.
- Need to clarify that tonight's decision is not for this semester, but for Spring.

- Would like to begin discussions, re: Flexibility for possibility to remote work (or hybrid) for certain employees based on what they do.

5. Q&A

Questions/Comments

- Due to frequent handwashing, Culinary Arts students are approved to have their wristbands placed on their Chef jackets. However, once they remove their jacket, they will need to be screened again and receive a new wristband. Vicki Lerch will send a communication to Chef Haley & Valentina so that they may alert their staff of this change.
- As long as they receive proper notice, the Performing Arts students can make themselves available to participate in on-campus events (i.e. building openings, etc.?)
- We may consolidate some Virus Geeks testing areas or strategically place in other areas for walk up testing in addition to have drive up testing.

6. Future Meetings

- Spring 2022 Reopening– what does it mean?
 - Courses and services
 - Remote/hybrid working
 - Sanitization

The meeting adjourned at 10:20am

Next Meeting: November 4th, 2021