# COLLEGE AND WORKFORCE PREPARATION
### Curriculum Guide for Academic Year 2012-2013

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## Program of study leading to:
## **Certificates of Completion**

### *Certificate:  Basic Skills for the Workplace 4118*

| REQUIRED COURSES | | UNITS | In Progress | Completed Grade |
|---|---|---|---|---|
| BAE 601A | Adult Basic Education: Literacy Development | 0 | | |
| BAE 601B | Adult Education: Basic Skills/GED | 0 | | |
| | **TOTAL UNITS** | **0** | | |

**Total Units**: None. However, students must log in a minimum of 54 hours of laboratory work.

**Completed Grade**: None.  The students must complete the required assessment/proficiency exams in reading, writing, and mathematics for each course with a score of 80% or above in each required assessment/proficiency exam.

### *Certificate:  English for Everyday 4116*

| REQUIRED COURSES | | UNITS | In Progress | Completed Grade |
|---|---|---|---|---|
| ESL 640 | English for Everyday | 0 | | |
| ESL 641 | English for Everyday | 0 | | |
| ESL 642 | English for Everyday | 0 | | |
| ESL 643 | English for Everyday | 0 | | |
| ESL 644 | English for Everyday | 0 | | |
| ESL 645 | English for Everyday | 0 | | |
| ESLLC 699 | Basic Skills for ESL Students (at least 18 hours) | 0 | | |
| | **TOTAL UNITS** | **0** | | |

**Total Units**: None.  However, completion of ESL 645 (a minimum of 234 hours) is required.

**Completed Grade**: None.  For these Promotion/Retention courses, students must earn 70% or higher in each course to pass.

### *Certificate:  Reading Skills for ESL Students 4117*

| REQUIRED COURSES | | UNITS | In Progress | Completed Grade |
|---|---|---|---|---|
| ESL 602A | English for Everyday | 0 | | |
| ESL 602B | English for Everyday | 0 | | |
| ESL 602C | English for Everyday | 0 | | |
| ESL 602D | English for Everyday | 0 | | |
| ESL 602E | English for Everyday | 0 | | |
| ESL 602F | English for Everyday | 0 | | |
| ESLLC 699 | Basic Skills for ESL Students (at least 18 hours) | 0 | | |
| | **TOTAL UNITS** | **0** | | |

**Total Units**: None.  However, completion of ESL 602F (a minimum of 42 hours) is required.

**Completed Grade**: None.  For these Promotion/Retention courses, students must earn 70% or higher in each course to pass.

# Program Mission and Outcomes

The Program Mission Statement and Student Learning Outcomes for the *College Workforce Prep* program are unavailable at this time. Please contact the department for additional information.

# Legend

† This course has a prerequisite.  Prerequisite courses must be complete with at least a "C" or "P" grade.  Refer to the General Catalog (http://www.lbcc.edu/cat/index.html), the Schedule of Classes (http://schedule.lbcc.edu/), or the online Credit Course Outline (http://wdb-asir.lbcc.edu/coursecurriculum/coursedetails/ ) for specific prerequisite information.