

16-Week Classroom Scheduling for Fall and Spring LAC and PCC

| Standard | 1 | 2 | 3 | 3 | 4 | 4 | 4 | 5 | 5 | 5 | 6 | 6 | 6 | |
|-------------------------------|--------------------------|-----------------------------|--|---|----------------------------|---------------------------------|--|----------------------------------|---|---------------------------------|----------------------------------|---|------------------------------|--|
| Meetings/Week | 1 Meeting | 1 Meeting | 1 Meeting | 2 Meetings | 1 Meeting | 2 Meetings | 3 Meetings | 2 Meetings | 3 Meetings | 4 Meetings | 2 Meetings | 3 Meetings | 4 Meetings | |
| Contact hours per meeting | 1.3 hours or 1 hr 5 mins | 2.3 hours or 2 hrs 5 mins | 3.4 hours or 3 hrs 10 mins | 1.7 hrs each or 1 hr 25 mins ea | 4.5 hours or 4 hrs 15 mins | 2.3 hrs each or 2 hrs 5 mins ea | 1.5 hrs each or 1 hr 15 mins | 2.8 hrs each or 2 hrs 30 mins ea | 1.9 hrs each or 1 hr 35 mins ea | 1.4 hrs each or 1 hr 10 mins ea | 3.4 hrs each or 3 hrs 10 mins ea | 2.3 hrs each or 2 hrs 5 mins ea | 1.7 hrs each or 1 hr 25 mins | |
| Days | M, T, W, Th, F, or S | MW or TTh | M, T, W, Th, F, or S | MW or TTh | M, T, W, Th, F, or S | MW or TTh | MWF or TThF | MW or TTh | MWF or TThF | MTWTh | MW or TTh | MWF or TThF | MTWTh | |
| Mondays and Wednesdays | 8:00-9:05 | 8:00-10:05 | 8:00-11:10 | 8:00-9:25 | 8:00-12:15 | 8:00-10:05 | 8:00-9:15 | 7:45-10:15 | 8:00-9:35 | 8:00-9:10 | 8:00-11:10 | 8:00-10:05 | 8:00-9:25 | |
| | 9:35-10:40 | 10:25-12:30 | 11:20-2:30 | 9:35-11:00 | 12:45-4:30 | 10:25-12:30 | 9:45-11:00 | 10:30-1:00 | 9:45-11:20 | 9:35-10:45 | 11:20-2:30 | 10:25-12:30 | 9:35-11:00 | |
| | 11:10-12:15 | 12:45-2:50 | 2:40-5:50 | 11:10-12:35 | | 12:45-2:50 | 11:30-12:45 | 1:15-3:45 | 11:30-1:05 | 11:10-12:20 | 2:40-5:50 | 12:45-2:50 | 11:10-12:35 | |
| | 12:45-1:50 | 3:00-5:05 | or | 12:45-2:10 | | 3:00-5:05 | 1:15-2:30 | 4:00-6:30 | 1:15-2:50 | 12:45-1:55 | or | 3:00-5:05 | 12:45-2:10 | |
| | 2:20-3:25 | or | 4:00-7:10 | 2:20-3:45 | | or | 3:00-4:15 | or | 3:00-4:35 | 2:05-3:15 | 4:00-7:10 | or | 2:20-3:45 | |
| | 3:35-4:40 | 4:00-6:05 | | 4:00-5:25 | | 4:00-6:05 | | 4:30-7:00 | | 3:30-4:40 | | 4:00-6:05 | 3:30-4:55 | |
| | | or | This pattern can be followed by a 2.3-hour or a 2.8-hour pattern that starts at 7:20 PM | | | or | 2 Days per week: Students can take two 2.3-hour classes in a row, two 2.8-hour classes in a row, or criss-cross in either direction. | | 3 Days per week: Students can criss-cross between the 1.5-hr and the 1.9-hr classes all day. | | or | This pattern can be followed by a 2.3-hour or a 2.8-hour pattern that starts at 7:20 PM | | |
| | | 5:00-7:05 | | | | 5:00-7:05 | | | | | | 5:00-7:05 | | |
| | | | Cross over to get better utilization. Example of 3 classes: T 7:05-10:15 Th 7:05-10:15 10:25-11:50 10:25-11:50 | | | | 2 Days per week: crisscross works better if this model is used: 8:05-9:30 (1.7-hour) 9:45-12:15 (2.8-hour) | | 3 Days per week: Students can criss-cross between the 1.5-hr and the 1.9-hr classes until 1:00. | | | | | |
| | | If you use either of these: | or 7:05-8:30 | or use these three | | | | | | | | | | |
| Tuesdays and Thursdays | 7:30-8:35 | 7:30-9:35 | 7:05-10:15 | or 7:20-8:45 | 7:35-11:50 | 7:30-9:35 | 7:30-8:45 | 7:40-10:10 | 7:30-9:05 | 7:30-8:40 | 7:30-10:40 | 7:30-9:35 | 7:20-8:45 | |
| | 8:50-9:55 | 9:45-11:50 | or | 8:50-10:15 | | 9:45-11:50 | 9:15-10:30 | 10:20-12:50 | 9:15-10:50 | 9:15-10:25 | 10:50-2:00 | 9:45-11:50 | 8:50-10:15 | |
| | 10:30-11:35 | | 8:40-11:50 | 10:25-11:50 | | | 10:40-11:55 | | 11:00-12:35 | 10:40-11:50 | | | 10:25-11:50 | |
| College Hour 12-1pm | | | | | | | | | | | | | | |
| | 1:00-2:05 | 1:00-3:05 | 1:00-4:10 | 1:00-2:25 | 1:00-5:15 | 1:00-3:05 | 1:00-2:15 | 1:00-3:30 | 1:00-2:35 | 1:00-2:10 | 2:10-5:20 | 1:00-3:05 | 1:00-2:25 | |
| | 2:15-3:20 | 3:15-5:20 | or | 2:35-4:00 | | 3:15-5:20 | 2:35-3:50 | 3:45-6:15 | 2:45-4:20 | 2:35-3:45 | or | 3:15-5:20 | 2:35-4:00 | |
| | 3:30-4:35 | or | 2:00-5:10 | 4:10-5:35 | | or | 4:10-5:25 | or | | 4:10-5:20 | 3:00-5:30 | or | 4:10-5:35 | |
| | | 4:10-6:15 | or | This pattern can be followed by a 2.3-hour or a 2.8-hour pattern that starts at 7:20 PM | | 4:10-6:15 | | 4:30-7:00 | This pattern can be followed by a 2.3-hour or a 2.8-hour pattern that starts at 7:20 PM | | or | 4:10-6:15 | | |
| | | or | 4:00-7:10 | | | or | | | | | 4:00-7:10 | or | 4:10-6:15 | |
| | | 5:00-7:05 | | | | 5:00-7:05 | | | | | | 5:00-7:05 | | |
| | | or | or | | | or | | | | | or | or | | |
| Evenings | 6:45-7:50 | 6:30-8:35 | 6:45-9:55 | 6:30-7:55 | 5:45-10:00 | 6:30-8:35 | 6:45-8:00 | 6:45-9:15 | 6:30-8:05 | 6:30-7:40 | 6:45-9:55 | 6:30-8:35 | 6:30-7:55 | |
| | 8:15-9:20 | or | or | 8:15-9:40 | | or | 8:15-9:30 | or | 8:15-9:50 | 8:15-9:25 | or | or | 8:15-9:40 | |
| | | 7:00-9:05 | 7:00-10:10 | | | 7:00-9:05 | | 7:00-9:30 | | | 7:00-10:10 | 7:00-9:05 | | |
| | | or | | | | or | | or | | | or | or | | |
| | | 7:20-9:25 | | | | 7:20-9:25 | | 7:20-9:50 | | | | 7:20-9:25 | | |

The 10 minutes that follow each class (the passing time) is part of the class. The students are still earning credit, and the instructor is still earning pay. Always make sure to allow 10 minutes between classes when scheduling in a room and an instructor's schedule.