

Check the box that applies:

- The student has used the IRS DRT** to transfer 2015 IRS income tax return information into their FAFSA.

If the student is unable to use the IRS DRT, a **Tax Return Transcript from the IRS** must be submitted. To obtain a 2015 IRS Tax Return Transcript, go to www.irs.gov/Individuals/Get-Transcript. To use **Get Transcript Online**, you must have a Social Security number (SSN) and immediate access to your email account to confirm your email address. Then you'll need to answer personal, financial and tax related questions to verify your identity. To use **Get Transcript by Mail**, you need your SSN or an [Individual Tax Identification Number \(ITIN\)](#), date of birth, and address from your latest tax return. You may also call (800) 908-9946 and follow the prompts to have a *Tax Return Transcript* mailed to you.

- The student has attached a 2015 IRS Tax Return Transcript.**

2. TAX RETURN NONFILER

Instructions: Complete this section if the student will not file and is not required to file a 2015 IRS income tax return.

Check the box that applies:

- The student was not employed and had no income earned from work in 2015.**

If student did not live with parent(s), how did student support themselves in 2015?

- The student was employed in 2015 and has listed below the names of all employers**, the amount earned from each and whether an IRS W-2 form is attached. Attach copies of all 2015 W-2 forms issued to the student by employers.

List every employer even if they did not issue an IRS W-2 form.

Employer's Name	2015 Amount Earned	W-2 attached?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: We may require you to provide documentation from the IRS that indicates a 2015 IRS income tax return was not filed with the IRS.

C. Parent's Income Information to be Verified

Did the parent(s) file, will file or is required to file an income tax return? If YES, Answer #1 only; If NO, Answer #2 only

1. TAX RETURN FILERS

Instructions: Complete this section if the parent(s) filed, will file or is required to file a 2015 IRS income tax return. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA application.

California Dream Act students – There is no IRS DRT within the application. Parent(s) must submit a tax return transcript from the IRS. In most cases, no further documentation is needed to verify 2015 income information.

Check the box that applies:

- The parent(s) used the IRS DRT** to transfer 2015 IRS income tax return information into the student's FAFSA.

If the parent(s) is unable to use the IRS DRT, **Tax Return Transcript from the IRS** must be submitted. To obtain a 2015 IRS Tax Return Transcript, go to www.irs.gov/Individuals/Get-Transcript. To use **Get Transcript Online**, you must have a Social Security number (SSN) and immediate access to your email account to confirm your email address. Then you'll need to answer personal, financial and tax related questions to verify your identity. To use **Get Transcript by Mail**, you need your SSN or an [Individual Tax Identification Number \(ITIN\)](#), date of birth, and address from your latest tax return. You may also call (800) 908-9946 and follow the prompts to have a *Tax Return Transcript* mailed to you. **If parents filed separately, they are unable to use the IRS DRT and they must submit both tax return transcripts.**

- The parent(s) have attached 2015 IRS Tax Return Transcript(s).**

2. TAX RETURN NONFILER

Instructions: Complete this section if the parent(s) will not file and is not required to file an IRS 2015 income tax return.

Check the box that applies:

- The parent(s) were not employed and had no income earned from work in 2015.**

How did parent(s) support themselves and their family in 2015?

- The parent(s) were employed in 2015 and have listed below the names of all employers,** the amount earned from each and whether an IRS W-2 form is attached. Attach copies of all 2015 W-2 forms issued by employers.

List every employer even if they did not issue an IRS W-2 form.

Employer's Name	2015 Amount Earned	W-2 attached?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: We may require you to provide documentation from the IRS that indicates a 2015 IRS income tax return was not filed with the IRS.

D. Certification and Signature

By signing this worksheet, you certify that all of the information you provided is true and complete to the best of your knowledge. **Warning: If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.**

Student's Signature

Date

Parent's Signature

Date

For more information about the financial aid programs at LBCC, visit our web site at: <http://fina.lbcc.edu>.