ConferZoom

FREE VIDEO CONFERENCING FOR ALL LBCC COLLEAGUES

CCC ConferZoom is an easy-to-use, free, feature-rich
video conferencing tool for remote meetings, screencasting, online office hours,
and getting groups together.
ConferZoom is *free* to all California Community College colleagues.
CCC ConferZoom is based on Zoom (a commercial product),
and has been branded for the CCC system and made available for all faculty and staff.

	GETTING STARTED	
1	Visit www.conferzoom.org and sign up for a free account using your LBCC e-mail address.	***You must use your LBCC e-mail address.*** *Use "Long Beach City College" for the Organization.*
2	Check your LBCC e-mail inbox for the confirmation email and verify your account.	*You need to sign up for an account even if you previously had a CCC Confer account. Contact us if you need help setting up an account.*
3	Login to the ConferZoom Portal and setup your profile and settings.	details
4	Download the desktop app for Zoom, login, and review settings.	The settings you set up in step 3 above will sync with the desktop app.
5	Review the detailed instructions here for both colleagues and faculty or the ConferZoom Help Guides.	•Introduction •Guidelines for Presenters •Guidelines for Participants •Instructions for Faculty

FREE VIDEO CONFERENCING FOR ALL LBCC COLLEAGUES WITH CCC CONFER ZOOM

INTRODUCTION

Get to know CCC ConferZoom, an easy-to-use, free, feature-rich video conferencing tool that is great for all LBCC colleagues inside and outside the classroom for remote meetings, office hours, assisting students online, and getting groups together.

http://conferzoom.org

- Zoom is an *online meeting service* provided to *all employees of the California Community Colleges* by the Chancellor's Office CCC Confer Project.
- Connections are Java-free, and *support all operating systems and browsers, including mobile devices.*
- Experience *high quality video and audio, desktop screen sharing, whiteboard with annotations, polling, waiting and breakout rooms*, and more.
- *Record to the cloud,* and create a movie file which can be viewed from any device and operating system.
- *CCC Confer Zoom connects with the Canvas LMS*, making it easy for instructors and students to participate live, and to view recordings.

- ConferZoom is a service for the administrators, staff and faculty of the California Community colleges system, and is funded by a grant from the California Community Colleges Chancellor's Office.

- You may already be familiar with CCC Confer, and you may already have an account. Though they are both provided to CCC colleagues through the same source, the ConferZoom website and user accounts are separate from CCC Confer.

- Zoom is a commercial product. "ConferZoom" is the branding name used by the CCC Confer Project.

Features

- Easier to use than CCC Confer: No need for downloads to participate, such as Java
- Meeting participants do not need a ConferZoom account (but presenters do).
- Works well on mobile devices
- Apps available for phones and tablets
- Use from Web Portal (Browser) or Desktop App
- Unlimited meeting minutes with up to 100 participants (like full Zoom pro account)
- Scheduled Meetings: Invite participants in advance.
- Instant Meetings: for troubleshooting or quick instructions.
- Desktop and application sharing
- Built-in chat, polling, participant list, and "raise hand" feature
- Support for live captioning available
- Recordings can be set to auto-transcribe to provide captioned recorded videos
- Excellent customer support from CCC Confer and Zoom

Types of Sessions

For Colleagues (Meetings)	For Faculty (F2F & Online Classes)
Meetings where participants are in different locations (such as LAC and PCC)	Instant or Scheduled Meetings
Webinars	Online Orientation (screencast) & Online Office Hours, Appointment Booking
Online Conferences	Screencasting (Recording Lectures)
Online Training (Screencasting)	Guest Speakers
	Private Meetings

Getting Help

Tech Support from CCC Confer and Zoom	Getting Help at LBCC
Phone: 1-760-744-1150 ext. 1537, 1554	*Faculty:*
E-mail: clientservices@cccconfer.org	Contact an OLET Team Member
Hours: Monday - Friday 8AM - 4PM	*Colleagues using the Meetings feature:*
Zoom Help: https://support.zoom.us/hc/en-us	Contact the Faculty/Staff HelpDesk