
Board Policy
Chapter 2 – Board of Trustees

BP 2360 MINUTES

References:

Education Code Section 72121 subdivision (a);
Government Code Section 54957.5
Title 5 Sections 59020-59023

The Superintendent-President shall cause minutes to be taken of all meetings of the Board of Trustees. The minutes shall record all actions taken by the Board and shall also record the names of those persons making and seconding motions and votes. Until the Governing Board adopts such minutes, they shall be considered unadopted minutes. Adopted minutes of the Board are public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Also see BP 2310 Regular Meetings of the Board, BP/AP 2320 Special and Emergency Meetings, BP/AP 2340 Agendas, BP/AP 2345 Public Participation at Board Meetings, BP/AP 2350 Speakers, AP 2360 Minutes, BP/AP 2365 Recording, and BP/AP 3300 Public Records.

Adopted: January 18, 1979

Revised: September 7, 1993; July 24, 2012; February 23, 2016; April 17, 2024
(Replaces former LBCC BP 2004)