
Board Policy
Chapter 2 – Board of Trustees

BP 2410 BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

References:

Education Code Section 70902;
ACCJC Accreditation Standards I.B.7, I.C.5, and IV.C.7

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The Superintendent-President will be responsible for recommending those policies and for developing all administrative procedures, in consultation with the appropriate areas of the college as are, in the judgment of the Superintendent-President, necessary to carry out the Superintendent-President's lawful functions. Administrative procedures are statements of method to be used in implementing board policy. Such administrative procedures shall be consistent with the intent of board policy. Administrative procedures may be revised as deemed necessary by the Superintendent-President. The Board has, as its major responsibility, the establishment and final interpretation of all policy.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be normally introduced not less than one regular meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to a Board Policies at the same meeting at which they are introduced.

The Board of Trustees shall regularly assess its policies for effectiveness in fulfilling the District's mission.

The Superintendent/President shall provide each member of the Board with notice of administrative procedures as an information item. The Board of Trustees reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Copies of all board policies and administrative procedures shall be readily available to District employees through the Superintendent-President Office and district website.

Also see AP 2410 Board Policies and Administrative Procedures and BP 2430 Delegation of Authority to the Superintendent-President.

Adopted: July 23, 1976

Revised: October 13, 1997; February 17, 2009; December 11, 2018; April 17, 2024
(Replaces former LBCC BP 1001)