
Administrative Procedure
Chapter 2 – Board of Trustees

AP 2435 EVALUATION OF THE SUPERINTENDENT-PRESIDENT

References:

Education Code Section 87663;
ACCJC Accreditation Standards IV.B and IV.C.3

The Board and the Superintendent/President shall meet annually, by September 30, to establish the Superintendent/President's performance goals and objectives for the academic year.

The Board shall conduct an evaluation of the Superintendent/President at least annually. The annual evaluation of the Superintendent/President shall be completed by the end of the academic year.

The Board and the Superintendent/President will agree upon an evaluation tool based on the goals set by the Superintendent/President at the beginning of the academic year. These performance goals and objectives shall be reduced to writing and, together with Board Policy and the Superintendent President job description, shall be the basis for evaluation of the Superintendent/President as provided in this section.

Prior to the close of the academic year, preferably by early May, the Superintendent/President will prepare a self-assessment, including a narrative related to the accomplishment of the goals set at the beginning of the academic year.

The Superintendent/President will send the self-assessment to each Board member along with the evaluation tool, preferably by mid-May. Each Board member will individually assess the Superintendent/President's progress.

The Board will meet privately in closed session in May to discuss the Superintendent/President's evaluation and come to a consensus on assessment of the Superintendent/President.

The Board will meet in closed session in June with the Superintendent/President to discuss the Board's evaluation of the Superintendent/President.

Also see BP 2435 Evaluation of the Superintendent-President.

Approved: April 17, 2024

(This is a new procedure)