

LONG BEACH COMMUNITY COLLEGE DISTRICT

2020-2021 PAYROLL SCHEDULE (JULY - DECEMBER)

REGULAR MONTHLY	ACADEMIC EQUAL PAY	HOURLY/DAILY TIMECARDS	LATE/SUPPLEMENTAL/C12 OT
Academic(A12) and Classified(C12)	CHI Instructional Hourly & CCA Overload through Equal Pay Process (EQP)	Class. Hrly(HDC), Acad. Hrly(AHD), Students(STU) Fed. Wk Study(FWS), Board & Commissioners(BDP)	& Salary Advance Only time Class. Reg Mo OT is paid

MONTH	REG. MONTHLY ABSENCES	PAYCHECK ISSUE DATE	EQUAL PAY ABSENCES	PAYCHECK ISSUE DATE	HOURLY TIMECARDS	PAYCHECK ISSUE DATE	LATE TIMECARDS/ADJ & CLASS. REG. MO OT	PAYCHECK ISSUE DATE
	INPUT TO TARS		INPUT TO TARS		(except C12) INPUT TO TARS		INPUT TO TARS	
JULY 2020	ABS DEADLINE ** 16-Jul	7/30/2020 Thursday	ABS DEADLINE ** Do NOT enter Absences for EQP No EQP	NO EQP	TIMECARD DEADLINE ** 7/28/20* (EARLY)	8/10/2020 Monday	LATE/OT TC DEADLINE 3-Aug	8/13/2020 Thursday
	Pay Per End Date: 7/31/2020				Pay Per End Date: 07/31/2020		Pay Per End Date: 08/01/2020	
AUGUST 2020	ABS DEADLINE ** 19-Aug	8/31/2020 Monday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 19-Aug	9/10/2020 Thursday	TIMECARD DEADLINE ** 8/31/20* (EARLY)	9/10/2020 Thursday	LATE/OT TC DEADLINE 4-Sep	9/16/2020 Wednesday
	Pay Per End Date: 08/31/2020		Pay Per End Date: 08/31/2020		Pay Per End Date: 08/31/2020		Pay Per End Date: 09/01/2020	
SEPTEMBER 2020	ABS DEADLINE ** 18-Sep	9/30/2020 Wednesday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 18-Sep	10/9/2020 Friday	TIMECARD DEADLINE ** 9/30/20* (EARLY)	10/9/2020 Friday	LATE/OT TC DEADLINE 6-Oct	10/16/2020 Friday
	Pay Per End Date: 09/30/2020		Pay Per End Date: 09/30/2020		Pay Per End Date: 09/30/2020		Pay Per End Date: 10/01/2020	
OCTOBER 2020	ABS DEADLINE ** 20-Oct	10/30/2020 Friday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 20-Oct	11/10/2020 Tuesday	TIMECARD DEADLINE ** 10/30/20* (EARLY)	11/10/2020 Tuesday	LATE/OT TC DEADLINE 4-Nov	11/16/2020 Monday
	Pay Per End Date: 10/31/2020		Pay Per End Date: 10/31/2020		Pay Per End Date: 10/31/2020		Pay Per End Date: 11/01/2020	
NOVEMBER 2020	ABS DEADLINE ** 17-Nov	11/30/2020 Monday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 17-Nov	12/10/2020 Thursday	TIMECARD DEADLINE ** 1-Dec	12/10/2020 Thursday	LATE/OT TC DEADLINE 4-Dec	12/16/2020 Wednesday
	Pay Per End Date: 11/30/2020		Pay Per End Date: 11/30/2020		Pay Per End Date: 11/30/2020		Pay Per End Date: 12/01/2020	
DECEMBER 2020	ABS DEADLINE ** 14-Dec	12/24/2020 Thursday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 14-Dec	1/8/2021 Friday	TIMECARD DEADLINE ** 12/22/20* (EARLY)	1/8/2021 Friday	LATE/OT TC DEADLINE 6-Jan	1/15/2021 Friday
	Pay Per End Date: 12/31/2020		Pay Per End Date: 12/31/2020		Pay Per End Date: 12/31/2020		Pay Per End Date: 01/01/2021	

^ Schedule changes must be in Academic Services by 3:00 p.m. THERE IS NO LATE PERIOD FOR EQUAL PAY. Any changes after this date will appear on the following month.

** HR changes must be in Payroll by 2:00 p.m.

LONG BEACH COMMUNITY COLLEGE DISTRICT

2020-2021 PAYROLL SCHEDULE (JANUARY - JUNE)

REGULAR MONTHLY Academic(A12) and Classified(C12)	ACADEMIC EQUAL PAY CHI Instructional Hourly & CCA Overload through Equal Pay Process (EQP)	HOURLY/DAILY TIMECARDS Class. Hrly(HDC), Acad. Hrly(AHD), Students(STU) Fed. Wk Study(FWS), Board & Commissioners(BDP)	LATE/SUPPLEMENTAL/C12 OT & Salary Advance Only time Class. Reg Mo OT is paid
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	REG. MONTHLY	PAYCHECK	EQUAL PAY	PAYCHECK	HOURLY TIMECARDS	PAYCHECK	LATE TIMECARDS/ADJ	PAYCHECK
MONTH	ABSENCES	ISSUE DATE	ABSENCES	ISSUE DATE	TIMECARDS (except C12)	ISSUE DATE	& CLASS. REG. MO OT	ISSUE DATE
	INPUT TO TARS		INPUT TO TARS		INPUT TO TARS		INPUT TO TARS	
JANUARY 2021	ABS DEADLINE ** 19-Jan	1/29/2021 Friday	ABS DEADLINE ** Do NOT enter Absences for EQP No EQP	NO EQP	TIMECARD DEADLINE ** 1-Feb	2/10/2021 Wednesday	LATE/OT TC DEADLINE ** 4-Feb	2/16/2021 Tuesday
	Pay Per End Date: 01/31/2021		Pay Per End Date: 02/28/2021		Pay Per End Date: 01/31/2021		Pay Per End Date: 02/01/2021	
FEBRUARY 2021	ABS DEADLINE ** 16-Feb	2/26/2021 Friday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 16-Feb	3/10/2021 Wednesday	TIMECARD DEADLINE ** 1-Mar	3/10/2021 Wednesday	LATE/OT TC DEADLINE ** 5-Mar	3/16/2021 Tuesday
	Pay Per End Date: 02/28/2021		Pay Per End Date: 02/28/2021		Pay Per End Date: 02/28/2021		Pay Per End Date: 03/01/2021	
MARCH 2021	ABS DEADLINE ** 19-Mar	3/31/2021 Wednesday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 19-Mar	4/9/2021 Friday	TIMECARD DEADLINE ** 3/31/21* (EARLY)	4/9/2021 Friday	LATE/OT TC DEADLINE ** 7-Apr	4/16/2021 Friday
	Pay Per End Date: 03/31/2021		Pay Per End Date: 03/31/2021		Pay Per End Date: 03/31/2021		Pay Per End Date: 04/01/2021	
APRIL 2021	ABS DEADLINE ** 20-Apr	4/30/2021 Friday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 20-Apr	5/10/2021 Monday	TIMECARD DEADLINE ** 4/29/21* (EARLY)	5/10/2021 Monday	LATE/OT TC DEADLINE ** 5-May	5/14/2021 Friday
	Pay Per End Date: 04/30/2021		Pay Per End Date: 04/30/2021		Pay Per End Date: 04/30/2021		Pay Per End Date: 05/01/2021	
MAY 2021	ABS DEADLINE ** 18-May	5/28/2021 Friday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 18-May	6/10/2021 Thursday	TIMECARD DEADLINE ** 5/28/21* (EARLY)	6/10/2021 Thursday	LATE/OT TC DEADLINE ** 7-Jun	6/16/2021 Wednesday
	Pay Per End Date: 05/31/2021		Pay Per End Date: 05/31/2021		Pay Per End Date: 05/31/2021		Pay Per End Date: 06/01/2021	
JUNE 2021	ABS DEADLINE ** 17-Jun	6/30/2021 Wednesday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 17-Jun	7/8/2021 Thursday	TIMECARD DEADLINE ** 6/28/21* (EARLY)	7/8/2021 Thursday	LATE/OT TC DEADLINE ** 6-Jul	7/15/2021 Thursday
	Pay Per End Date: 06/30/2021		Pay Per End Date: 6/30/2021		Pay Per End Date: 06/30/2021		Pay Per End Date: 07/01/2021	

^ Schedule changes must be in Academic Services by 3:00 p.m. THERE IS NO LATE PERIOD FOR EQUAL PAY. Any changes after this date will appear on the following month.
 ** HR changes must be in Payroll by 2:00 p.m.