

LONG BEACH COMMUNITY COLLEGE DISTRICT

2020-2021 PAYROLL SCHEDULE (JULY - DECEMBER)

REGULAR MONTHLY Academic(A12) and Classified(C12)	ACADEMIC EQUAL PAY CHI Instructional Hourly & CCA Overload through Equal Pay Process (EQP)	HOURLY/DAILY TIMECARDS Class. Hrly(HDC), Acad. Hrly(AHD), Students(STU), Fed. Wk Study(FWS), Board & Commissioners(BDP)	LATE/SUPPLEMENTAL/C12 OT & Salary Advance Only time Class. Reg Mo OT is paid
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MONTH	REG. MONTHLY ABSENCES INPUT TO TARS	PAYCHECK ISSUE DATE	EQUAL PAY ABSENCES INPUT TO TARS	PAYCHECK ISSUE DATE	HOURLY TIMECARDS TIMECARDS (except C12) INPUT TO TARS	PAYCHECK ISSUE DATE	LATE TIMECARDS/ADJ & CLASS. REG. MO OT INPUT TO TARS	PAYCHECK ISSUE DATE
JULY 2020	ABS DEADLINE ** 16-Jul	7/30/2020 Thursday	ABS DEADLINE ** Do NOT enter Absences for EQP No EQP	NO EQP	TIMECARD DEADLINE ** 7/28/20* (EARLY)	8/10/2020 Monday	LATE/OT TC DEADLINE 3-Aug	8/13/2020 Thursday
	Pay Per End Date: 7/31/2020		Pay Per End Date: 07/31/2020		Pay Per End Date: 07/31/2020		Pay Per End Date: 08/01/2020	
AUGUST 2020	ABS DEADLINE ** 19-Aug	8/31/2020 Monday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 19-Aug	9/10/2020 Thursday	TIMECARD DEADLINE ** 8/31/20* (EARLY)	9/10/2020 Thursday	LATE/OT TC DEADLINE 4-Sep	9/16/2020 Wednesday
	Pay Per End Date: 08/31/2020		Pay Per End Date: 08/31/2020		Pay Per End Date: 08/31/2020		Pay Per End Date: 09/01/2020	
SEPTEMBER 2020	ABS DEADLINE ** 18-Sep	9/30/2020 Wednesday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 18-Sep	10/9/2020 Friday	TIMECARD DEADLINE ** 9/30/20* (EARLY)	10/9/2020 Friday	LATE/OT TC DEADLINE 6-Oct	10/16/2020 Friday
	Pay Per End Date: 09/30/2020		Pay Per End Date: 09/30/2020		Pay Per End Date: 09/30/2020		Pay Per End Date: 10/01/2020	
OCTOBER 2020	ABS DEADLINE ** 20-Oct	10/30/2020 Friday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 20-Oct	11/10/2020 Tuesday	TIMECARD DEADLINE ** 10/30/20* (EARLY)	11/10/2020 Tuesday	LATE/OT TC DEADLINE 4-Nov	11/16/2020 Monday
	Pay Per End Date: 10/31/2020		Pay Per End Date: 10/31/2020		Pay Per End Date: 10/31/2020		Pay Per End Date: 11/01/2020	
NOVEMBER 2020	ABS DEADLINE ** 17-Nov	11/30/2020 Monday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 17-Nov	12/10/2020 Thursday	TIMECARD DEADLINE ** 1-Dec	12/10/2020 Thursday	LATE/OT TC DEADLINE 4-Dec	12/16/2020 Wednesday
	Pay Per End Date: 11/30/2020		Pay Per End Date: 11/30/2020		Pay Per End Date: 11/30/2020		Pay Per End Date: 12/01/2020	
DECEMBER 2020	ABS DEADLINE ** 14-Dec	12/24/2020 Thursday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 14-Dec	1/11/2021 Monday	TIMECARD DEADLINE ** 12/22/20* (EARLY)	1/11/2021 Monday	LATE/OT TC DEADLINE 5-Jan	1/14/2021 Thursday
	Pay Per End Date: 12/31/2020		Pay Per End Date: 12/31/2020		Pay Per End Date: 12/31/2020		Pay Per End Date: 01/01/2021	

^ Schedule changes must be in Academic Services by 3:00 p.m. THERE IS NO LATE PERIOD FOR EQUAL PAY. Any changes after this date will appear on the following month.

** HR changes must be in Payroll by 2:00 p.m.

LONG BEACH COMMUNITY COLLEGE DISTRICT

2020-2021 PAYROLL SCHEDULE (JANUARY - JUNE)

REGULAR MONTHLY <small>Academic(A12) and Classified(C12)</small>	ACADEMIC EQUAL PAY <small>CHI Instructional Hourly & CCA Overload through Equal Pay Process (EQP)</small>	HOURLY/DAILY TIMECARDS <small>Class. Hrly(HDC), Acad. Hrly(AHD), Students(STU) Fed. Wk Study(FWS), Board & Commissioners(BDP)</small>	LATE/SUPPLEMENTAL/C12 OT & Salary Advance <small>Only time Class. Reg Mo OT is paid</small>
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MONTH	REG. MONTHLY ABSENCES <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	EQUAL PAY ABSENCES <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	HOURLY TIMECARDS TIMECARDS (except C12) <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	LATE TIMECARDS/ADJ & CLASS. REG. MO OT <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE
JANUARY 2021	ABS DEADLINE ** 14-Jan	1/28/2021 Thursday	ABS DEADLINE ** Do NOT enter Absences for EQP	NO EQP	TIMECARD DEADLINE ** 1-Feb	2/10/2021 Wednesday	LATE/OT TC DEADLINE ** 4-Feb	2/16/2021 Tuesday
	<small>Pay Per End Date:</small> 01/31/2021		No EQP		<small>Pay Per End Date:</small> 01/31/2021		<small>Pay Per End Date:</small> 02/01/2021	
FEBRUARY 2021	ABS DEADLINE ** 16-Feb	2/26/2021 Friday	ABS DEADLINE **	3/10/2021 Wednesday	TIMECARD DEADLINE ** 1-Mar	3/10/2021 Wednesday	LATE/OT TC DEADLINE ** 5-Mar	3/16/2021 Tuesday
	<small>Pay Per End Date:</small> 02/28/2021		<small>FINAL SCHEDULE CHANGES ^</small> 16-Feb		<small>Pay Per End Date:</small> 02/28/2021		<small>Pay Per End Date:</small> 02/28/2021	
MARCH 2021	ABS DEADLINE ** 19-Mar	3/31/2021 Wednesday	ABS DEADLINE **	4/9/2021 Friday	TIMECARD DEADLINE ** 3/31/21* (EARLY)	4/9/2021 Friday	LATE/OT TC DEADLINE ** 7-Apr	4/16/2021 Friday
	<small>Pay Per End Date:</small> 03/31/2021		<small>FINAL SCHEDULE CHANGES ^</small> 19-Mar		<small>Pay Per End Date:</small> 03/31/2021		<small>Pay Per End Date:</small> 03/31/2021	
APRIL 2021	ABS DEADLINE ** 20-Apr	4/30/2021 Friday	ABS DEADLINE **	5/10/2021 Monday	TIMECARD DEADLINE ** 4/29/21* (EARLY)	5/10/2021 Monday	LATE/OT TC DEADLINE ** 5-May	5/14/2021 Friday
	<small>Pay Per End Date:</small> 04/30/2021		<small>FINAL SCHEDULE CHANGES ^</small> 20-Apr		<small>Pay Per End Date:</small> 04/30/2021		<small>Pay Per End Date:</small> 04/30/2021	
MAY 2021	ABS DEADLINE ** 18-May	5/28/2021 Friday	ABS DEADLINE **	6/10/2021 Thursday	TIMECARD DEADLINE ** 5/28/21* (EARLY)	6/10/2021 Thursday	LATE/OT TC DEADLINE ** 7-Jun	6/16/2021 Wednesday
	<small>Pay Per End Date:</small> 05/31/2021		<small>FINAL SCHEDULE CHANGES ^</small> 18-May		<small>Pay Per End Date:</small> 05/31/2021		<small>Pay Per End Date:</small> 05/31/2021	
JUNE 2021	ABS DEADLINE ** 17-Jun	6/30/2021 Wednesday	ABS DEADLINE **	7/8/2021 Thursday	TIMECARD DEADLINE ** 6/28/21* (EARLY)	7/8/2021 Thursday	LATE/OT TC DEADLINE ** 6-Jul	7/15/2021 Thursday
	<small>Pay Per End Date:</small> 06/30/2021		<small>FINAL SCHEDULE CHANGES ^</small> 17-Jun		<small>Pay Per End Date:</small> 6/30/2021		<small>Pay Per End Date:</small> 06/30/2021	

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