

LONG BEACH COMMUNITY COLLEGE DISTRICT

2021-2022 PAYROLL SCHEDULE (JULY - DECEMBER)

REGULAR MONTHLY <small>Academic(A12) and Classified(C12)</small>	ACADEMIC EQUAL PAY <small>CHI Instructional Hourly & CCA Overload through Equal Pay Process (EQP)</small>	HOURLY/DAILY TIMECARDS <small>Class. Hrly(HDC), Acad. Hrly(AHD), Students(STU) Fed. Wk Study(FWS), Board & Commissioners(BDP)</small>	LATE/SUPPLEMENTAL/C12 OT & Salary Advance <small>Only time Class. Reg Mo OT is paid</small>
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MONTH	REG. MONTHLY ABSENCES <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	EQUAL PAY ABSENCES <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	HOURLY TIMECARDS TIMECARDS (except C12) <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	LATE TIMECARDS/ADJ & CLASS. REG. MO OT <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE
JULY 2021	ABS DEADLINE ** 15-Jul	7/29/2021 Thursday	ABS DEADLINE ** Do NOT enter Absences for EQP No EQP	NO EQP	TIMECARD DEADLINE ** 7/28/21* (EARLY)	8/10/2021 Tuesday	LATE/OT TC DEADLINE 4-Aug	8/16/2021 Monday
	<small>Pay Per End Date:</small> 7/31/2021				<small>Pay Per End Date:</small> 07/31/2021		<small>Pay Per End Date:</small> 08/01/2021	
AUGUST 2021	ABS DEADLINE ** 18-Aug	8/31/2021 Tuesday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 18-Aug	9/10/2021 Friday	TIMECARD DEADLINE ** 8/31/21* (EARLY)	9/10/2021 Friday	LATE/OT TC DEADLINE 7-Sep	9/16/2021 Thursday
	<small>Pay Per End Date:</small> 08/31/2021		<small>Pay Per End Date:</small> 08/31/2021		<small>Pay Per End Date:</small> 08/31/2021		<small>Pay Per End Date:</small> 09/01/2021	
SEPTEMBER 2021	ABS DEADLINE ** 20-Sep	9/30/2021 Thursday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 20-Sep	10/8/2021 Friday	TIMECARD DEADLINE ** 9/29/21* (EARLY)	10/8/2021 Friday	LATE/OT TC DEADLINE 6-Oct	10/15/2021 Friday
	<small>Pay Per End Date:</small> 09/30/2021		<small>Pay Per End Date:</small> 09/30/2021		<small>Pay Per End Date:</small> 09/30/2021		<small>Pay Per End Date:</small> 10/01/2021	
OCTOBER 2021	ABS DEADLINE ** 19-Oct	10/29/2021 Friday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 19-Oct	11/10/2021 Wednesday	TIMECARD DEADLINE ** 1-Nov	11/10/2021 Wednesday	LATE/OT TC DEADLINE 4-Nov	11/16/2021 Tuesday
	<small>Pay Per End Date:</small> 10/31/2021		<small>Pay Per End Date:</small> 10/31/2021		<small>Pay Per End Date:</small> 10/31/2021		<small>Pay Per End Date:</small> 11/01/2021	
NOVEMBER 2021	ABS DEADLINE ** 16-Nov	11/30/2021 Tuesday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 16-Nov	12/10/2021 Friday	TIMECARD DEADLINE ** 1-Dec	12/10/2021 Friday	LATE/OT TC DEADLINE 6-Dec	12/16/2021 Thursday
	<small>Pay Per End Date:</small> 11/30/2021		<small>Pay Per End Date:</small> 11/30/2021		<small>Pay Per End Date:</small> 11/30/2021		<small>Pay Per End Date:</small> 12/01/2021	
DECEMBER 2021	ABS DEADLINE ** 13-Dec	12/23/2021 Thursday	ABS DEADLINE ** FINAL SCHEDULE CHANGES ^ 13-Dec	1/10/2022 Monday	TIMECARD DEADLINE ** 12/23/21* (EARLY)	1/10/2022 Monday	LATE/OT TC DEADLINE 4-Jan	1/13/2022 Thursday
	<small>Pay Per End Date:</small> 12/31/2021		<small>Pay Per End Date:</small> 12/31/2021		<small>Pay Per End Date:</small> 12/31/2021		<small>Pay Per End Date:</small> 01/01/2022	

^ Schedule changes must be in Academic Services by 3:00 p.m. THERE IS NO LATE PERIOD FOR EQUAL PAY. Any changes after this date will appear on the following month.

** HR changes must be in Payroll by 2:00 p.m.

LONG BEACH COMMUNITY COLLEGE DISTRICT

2021-2022 PAYROLL SCHEDULE (JANUARY - JUNE)

REGULAR MONTHLY <small>Academic(A12) and Classified(C12)</small>	ACADEMIC EQUAL PAY <small>CHI Instructional Hourly & CCA Overload through Equal Pay Process (EQP)</small>	HOURLY/DAILY TIMECARDS <small>Class. Hrly(HDC), Acad. Hrly(AHD), Students(STU) Fed. Wk Study(FWS), Board & Commissioners(BDP)</small>	LATE/SUPPLEMENTAL/C12 OT & Salary Advance <small>Only time Class. Reg Mo OT is paid</small>
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MONTH	REG. MONTHLY ABSENCES <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	EQUAL PAY ABSENCES <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE	HOURLY TIMECARDS <small>(except C12) INPUT TO TARS</small>	PAYCHECK ISSUE DATE	LATE TIMECARDS/ADJ & CLASS. REG. MO OT <small>INPUT TO TARS</small>	PAYCHECK ISSUE DATE
JANUARY 2022	ABS DEADLINE ** 18-Jan	1/31/2022 Monday	ABS DEADLINE ** Do NOT enter Absences for EQP	NO EQP	TIMECARD DEADLINE ** 1-Feb	2/10/2022 Thursday	LATE/OT TC DEADLINE ** 7-Feb	2/16/2022 Wednesday
	<small>Pay Per End Date:</small> 01/31/2022		No EQP		<small>Pay Per End Date:</small> 01/31/2022		<small>Pay Per End Date:</small> 02/01/2022	
FEBRUARY 2022	ABS DEADLINE ** 14-Feb	2/28/2022 Monday	ABS DEADLINE **	3/10/2022 Thursday	TIMECARD DEADLINE ** 1-Mar	3/10/2022 Thursday	LATE/OT TC DEADLINE ** 7-Mar	3/16/2022 Wednesday
	<small>Pay Per End Date:</small> 02/28/2022		<small>FINAL SCHEDULE CHANGES ^</small> 14-Feb		<small>Pay Per End Date:</small> 02/28/2022		<small>Pay Per End Date:</small> 02/28/2022	
MARCH 2022	ABS DEADLINE ** 21-Mar	3/31/2022 Thursday	ABS DEADLINE **	4/8/2022 Friday	TIMECARD DEADLINE ** 3/30/22* (EARLY)	4/8/2022 Friday	LATE/OT TC DEADLINE ** 6-Apr	4/15/2022 Friday
	<small>Pay Per End Date:</small> 03/31/2022		<small>FINAL SCHEDULE CHANGES ^</small> 21-Mar		<small>Pay Per End Date:</small> 03/31/2022		<small>Pay Per End Date:</small> 03/31/2022	
APRIL 2022	ABS DEADLINE ** 19-Apr	4/29/2022 Friday	ABS DEADLINE **	5/10/2022 Tuesday	TIMECARD DEADLINE ** 4/29/22* (EARLY)	5/10/2022 Tuesday	LATE/OT TC DEADLINE ** 5-May	5/16/2022 Monday
	<small>Pay Per End Date:</small> 04/30/2022		<small>FINAL SCHEDULE CHANGES ^</small> 19-Apr		<small>Pay Per End Date:</small> 04/30/2022		<small>Pay Per End Date:</small> 04/30/2022	
MAY 2022	ABS DEADLINE ** 18-May	5/31/2022 Tuesday	ABS DEADLINE **	6/9/2022 Thursday	TIMECARD DEADLINE ** 5/31/22* (EARLY)	6/9/2022 Thursday	LATE/OT TC DEADLINE ** 6-Jun	6/16/2022 Thursday
	<small>Pay Per End Date:</small> 05/31/2022		<small>FINAL SCHEDULE CHANGES ^</small> 18-May		<small>Pay Per End Date:</small> 05/31/2022		<small>Pay Per End Date:</small> 05/31/2022	
JUNE 2022	ABS DEADLINE ** 16-Jun	6/30/2022 Thursday	ABS DEADLINE **	7/7/2022 Thursday	TIMECARD DEADLINE ** 6/27/22* (EARLY)	7/7/2022 Thursday	LATE/OT TC DEADLINE ** 5-Jul	7/15/2022 Friday
	<small>Pay Per End Date:</small> 06/30/2022		<small>FINAL SCHEDULE CHANGES ^</small> 16-Jun		<small>Pay Per End Date:</small> 6/30/2022		<small>Pay Per End Date:</small> 06/30/2022	

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