

3024.

POLICY ON TRAVEL AND PROFESSIONAL
CONFERENCE ATTENDANCE

Reference: Education Code Section 87032

The Board of Trustees delegates to the Superintendent-President or designee the authority to authorize travel for District employees. Established procedures provide parameters for employee attendance at conferences, meetings, and other activities including reimbursement of authorized expenses. All travel outside the United States must be approved in advance by the Board of Trustees.

The Long Beach Community College District encourages members of the District staff to participate in off-campus professional development activities which would enhance their performance in current or future college assignments. Such participation will be supported within Board-established conference budget limitations and according to the best interests of the District.

Adopted: November 1, 1976

Revised: April 14, 1992; June 23, 2009; May 22, 2019

