
Administrative Procedure
Chapter 3 – General Institution

AP 3501 CAMPUS SECURITY AND ACCESS

References:

34 Code of Federal Regulations Part 668.46 subdivision (b)(3);
ACCJC Accreditation Standard 3.8

Associate Vice President of Capital Planning & Facilities shall administer these procedures.

During business hours, the District will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all District facilities is by key, if issued, or by admittance via Campus Safety. In the case of extended closing periods, the District will admit only those with prior written approval to all facilities.

Emergencies may necessitate changes or alterations to any posted schedules. Areas revealed as problematic will have periodic security surveys. Administrators from the Campus Safety Department and other concerned areas will review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, the Associate Vice President and the Director of Security and Risk shall meet to discuss campus security and access issues of pressing concern.

Also see BP 3501 Campus Security and Access as well as BP/AP 6520 Security for District Property.

Approved: No date

Revised: February 26, 1991; December 8, 2009; June 25, 2025