

4004.

ADMINISTRATIVE REGULATIONS FOR THE
CHILD DEVELOPMENT CENTER - CHILD CARE

4004.1 Responsibilities

The Dean, School of Creative Arts and Applied Sciences, shall be responsible for the administration of the program.

4004.2 Acceptance

Parents and children will be accepted into the program depending on available space and the fulfillment of admission requirements.

4004.3 Requirements

- A. Parents must meet established eligibility requirements including, but not limited to, the following:
 - 1. The parent must be enrolled at the college, employed by the college, or a member of the community.
 - 2. The parent must continually demonstrate a commitment to the child's progress in the program.
 - 3. The parent must pay a fee for the program or receive childcare subsidy.

- B. Enrollment priority is established as follows:
 - 1. A child returning from the previous semester.
 - 2. Students receiving subsidized child care.
 - 3. Students enrolled in 12 units or more.
 - 4. Students enrolled in 6-11 units.
 - 5. Students enrolled in less than 6 units.
 - 6. College employees.
 - 7. Students enrolled in the parent-participation lab school needing additional hours.
 - 8. Students needing additional hours for other than class time.

9. Community members.
- C. Children must meet established eligibility requirements including, but not limited to, the following:
1. Age: Infants until kindergarten entrance.
 2. Child's Health Evaluation - Physician's Report.

4004.4 Termination

The Center is not staffed or equipped to include children who evidence a compulsive and chronic pattern of inappropriate or self-destructive behavior making group participation detrimental to themselves, others, and/or the environment. If the Child Development Center Directors determine, in collaboration with the Child Development Specialists, that a child has special needs requiring:

- an adult in the group to be assigned to him/her at all times or
- the Specialist to spend disproportionate time with the child (away from other children),

the adult student will be asked to be present each day the child is in attendance unless an early childhood education student or an agency representative (e.g., Braille) can be secured to take the place of the adult student.

If positive progress is not evident in a reasonable period of time, referral will be made to a community agency that will more effectively meet the needs of both child and parent. Parent and child shall be withdrawn from the Center program.