

4026. ADMINISTRATIVE REGULATIONS ON ACADEMIC RENEWAL

4026.1 Responsibilities

- A. The Vice President of Academic Affairs shall be responsible for the overall coordination and implementation of these regulations relating to orderly administration of academic renewal.
- B. The Executive Dean of Enrollment Services shall be responsible for maintaining orderly administration of academic renewal.

4026.2 Definitions

Definitions of all terms used in these regulations shall be those adopted in the Student Attendance Accounting Manual as issued by the Chancellor's Office of the California Community Colleges. Substandard credit coursework is defined as a credit course completed when a student attains of a grade of D or F.

4026.3 Academic Renewal

Academic Renewal is defined as the process by which a student's previously recorded substandard credit coursework is disregarded.

A student may petition the Executive Dean of Enrollment Services to disregard substandard credit coursework under the following conditions:

- A. A student must have completed a minimum of 24 units of lower division credit coursework at a regionally accredited community college with at least a 2.0 cumulative grade point average subsequent to the petition.
- B. At least 12 months must have elapsed since the substandard credit coursework was recorded.
- C. A student may request that up to 30 units of substandard credit coursework be annotated and disregarded in the computation of the student's grade point average or requirements for degree. Only those requested courses with substandard credit grades (D or F) will be disregarded.
- D. All coursework, including substandard coursework, shall remain on the official record. The transcript shall be appropriately annotated to indicate that academic renewal has been applied.

- E. A student may be granted Academic Renewal only once.
- F. Academic Renewal by Long Beach City College does not guarantee that other institutions will honor this action. It is the student's responsibility to ensure that the transfer institution will approve of Academic Renewal from Long Beach City College.
- G. Once a certificate or degree is posted on the official transcript at Long Beach City College, Academic Renewal will not be available.

Adopted: May 8, 2007
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