

5000.                    ADMINISTRATIVE REGULATIONS ON ADMISSION  
OF INTERNATIONAL STUDENTS

5000.1            Responsibilities

- A. The Dean of Admissions, along with the Coordinator of the International Student Program, shall be responsible for the implementation of these regulations.
- B. The International Student Advisor shall provide counseling for students on "student visas" and shall serve as the District's liaison with the Immigration and Naturalization Service.

5000.2            Definitions

- A. International Student - An individual who is both a citizen and resident of a foreign country.
- B. Non-resident Tuition - The payment of instructional costs based on the number of units for which an international student enrolls.
- C. I-20 Form - An Immigration Service Certificate of Eligibility issued to a non-immigrant alien student by the International Student Advisor or Dean of Admissions of Long Beach City College stating that the student has been accepted for attendance.

5000.3            Classification of International Students

- A. Full-Time - The following international student classifications are eligible for full-time status:
  - 1. Student visa (F-1) - Must attend full-time
  - 2. Diplomatic visa (A-1,2,3)
  - 3. Foreign Investor visa (E-1,2)
  - 4. International Treaty visa (G-1,2,3,4,5)
  - 5. Foreign Press visa (I)
  - 6. Fiance or fiancée visa (K-1,2)
  - 7. Refugee (I-94)
- B. Part-Time - All other international students not listed in 6120.3A are limited to a maximum of 6 units of enrollment for any one semester or summer session.

5000.4            Selection Process for Student Visa

- A. All candidates for student visas must apply through the International Student Office.

- B. The following criteria shall be used in the selection of student visa candidates:
1. TOEFL Score - The student must achieve a minimum score of 500 on the Test of English as a Foreign Language prior to his or her application to the college.
  2. Academic History - The student must demonstrate an academic background appropriate for college study.
  3. Limitations - The maximum number of international students admitted to Long Beach City College on student visas shall be limited to a number established by the District each July 1. Exceptions to this limitation number must be approved by the Dean of Admissions.
- C. Eligibility - The International Student Advisor shall make the initial determination of eligibility and, if appropriate, recommend admission to the Dean of Admissions. If approved, an I-20 shall be issued by the Advisor.

5000.5      International Student Responsibilities

All international students shall abide by all college rules and regulations applicable to all students. In addition, those on a student visa must consult with the International Student Advisor each term and must register in the program of studies prescribed by the Advisor.

5000.6      Academic Standards

All international students shall be required to meet the academic standards of the College by maintaining the appropriate grade point average and completion ratio in accordance with current District grading policy. Suspended student visa students must have a recommendation from the International Student Advisor before action by the Readmission Committee.

5000.7      Tuition and Fees

All international students must pay all tuition and fees at the time of registration. Refunds shall be according to current College policy.

5000.8      Health and Insurance

For all students on a student visa, a statement verifying appropriate immunizations, TB test clearance, and evidence of health insurance must be submitted within 30 days after acceptance to the College.