
Board Policy
Chapter 5 – Student Services

BP 5010 ADMISSIONS AND CONCURRENT ENROLLMENT

References:

Education Code Sections 52620, 52621, 76000, 76001, 76002, and 76038;
Labor Code Section 3077;
34 Code of Federal Regulations Part 668.16 subdivision (p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard 2

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- Any person over the age of 18 and possessing a high school diploma or its equivalent.
- Other persons who are over the age of 18 years and who, in the judgment of the Superintendent-President or his/her/their designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077.

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The District shall establish procedures for evaluating the validity of a student's high school completion.

Admission – Any student whose age or class level is equal to grades K-12 is eligible to

attend as a special part-time student for advanced scholastic or vocational courses.

Any student in an adult education program administered by a school district or noncredit program administered by a community college district that is pursuing a high school diploma or high school equivalency certificate, and receives the recommendation of the administrator of the student's adult school or noncredit program of attendance, is eligible to attend as a special part-time student.

Any student whose age or class level is equal to grades K-12 is eligible to attend as a special full-time student.

Any student enrolled in K-12 may attend summer session.

The District shall establish procedures regarding ability to benefit and admission of high school and younger students.

Denial of Requests for Admission – If the Board of Trustees denies a request for special full-time or part-time enrollment by a pupil who is identified as highly gifted, the Board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled Board meeting that occurs at least 30 days after the pupil submits the request to the District.

The District shall establish procedures regarding evaluation of requests for special full-time or part-time enrollment by a pupil who is identified as highly gifted.

Claims for State Apportionment for Concurrent Enrollment – Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent-President shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

Also see AP 5010 Admissions.

Adopted: December 5, 1977

Revised: January 28, 1992; May 30, 2017; August 25, 2021; January 22, 2025