

5014.                    ADMINISTRATIVE REGULATIONS ON STUDENT  
SCHOLARSHIPS AND LOAN FUNDS

5014.1            Responsibilities

The Dean, Counseling and Student Support Services, will be responsible for administering these regulations.

5014.2            Definitions

- A. Scholarships and grants will be made from gifts, donations, bequests, trusts, or other devices from individuals and organizations in the local community in accordance with the wishes of the donor.
- B. Interest-free emergency loans will be made to students with temporary need.

5014.3            Requirements

- A. Scholarship applicants must fill out a Long Beach City College scholarship application within the application time period published in the schedule of classes and the Long Beach City College catalog.
- B. Scholarship recipients must meet the requirements, conditions, or restrictions established by the scholarship donors and/or the Scholarship Committee.
- C. The College Scholarship Committee determines who shall be selected to receive Long Beach City College scholarships. If a donor wishes to choose their own recipient(s), the Scholarship Committee will select students from among the scholarship applicants to be interviewed by the donor.
- D. Emergency loans must be secured by financial aid eligibility. To receive an emergency loan, students must fill out a financial aid application and be determined to be eligible for financial aid.
- E. Emergency loans will be repaid by offset against financial aid. If the borrower fails to complete his or her financial aid application, withdraws from school, or is otherwise found to be ineligible for financial aid, the emergency loan becomes a debt to the college and is treated as such.
- F. Unpaid emergency loans may be referred to the Chancellor's Office Tax Offset Program (COTOP) for collection.

5014.4            College Scholarship Committee

The College Scholarship Committee shall consist of:

- A. The Scholarship Coordinator
- B. Foundation Director
- C. A representative from the Financial Aid Office Program.
- D. Representatives from the faculty of various departments of the college, in particular, departments which have scholarships with that major in the criteria.