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**Administrative Procedure**  
Chapter 5 – Student Services

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**AP 5200 STUDENT HEALTH SERVICES**

**References:**

Education Code Section 76401;

Long Beach Community College District Personnel Commission's "Rules and Regulations of the Classified Service"

The Student Health Center at each college is funded by the Student Health Fee (Education Code Section 76355) and shall be available upon request to students who are registered in the current term at the time of service and have paid the term health fee.

Title 5 Section 54702 establishes the types of health services the District may offer and specifies types of expenses for which the health services fee may be used.

The Student Health Center services are not comprehensive and are not structured to address all the health care needs of District students. It is not the intention of the healthcare professionals in the Student Health Center to be identified as primary healthcare providers. Students with ongoing chronic health concerns shall be referred to community resources for the provision of ongoing health care.

All documented clinical encounters are stored in the form of a chart or nursing note and are retained for a period of seven years, per state law, then destroyed. Exception charts or nursing notes initiated when the student was a minor (under 18 years of age) shall be retained for seven years after the minor student reaches 18 years, then destroyed. Psychological counseling records are maintained separately from medical or nursing records.

The Student Health Center staff will summon 911 Emergency Response and the Department of Campus Safety as necessary to assist with emergencies within or outside the Student Health Center. In all cases of emergency outside the Student Health Center, District staff will notify the Department of Campus Safety and 911 Emergency Response.

Student Health Center services provided include, but are not limited to:

A. Health education, consultation, referrals and mental health counseling;

B. Assessment, intervention and referral services which include, but are not limited to

health appraisal, screening, first aid, health and mental health counseling, nursing and/or other services;

C. Health promotion activities;

D. Programs and services designed to prevent illness and injury;

E. Advising college administration in the implementation of all state and federal laws pertaining to college issues.

### **Student Accident Insurance**

a) A student accident insurance program

b) Processing of student insurance claims and maintenance of claim records

### **Consultants**

Consultants are hired to perform activities as needed. This may include consultants to assist with wellness programs and physician services.

Also see BP/AP 5030 Fees, BP 5200 Student Health Services, BP 5205 Student Accident Insurance, and BP/AP 5210 Communicable Disease.

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*(Replaces LBCC Administrative Regulation 5018)*