

6003.

ADMINISTRATIVE REGULATIONS ON
PURCHASING AND MATERIALS

- 6003.1 The Director of Business Support Services, under the direction of the Vice President, Administrative Services, shall be responsible for administering these regulations.
- 6003.2 Purchasing functions shall be carried out in the simplest and most efficient manner, consistent with service to the District and with sound business practices, conducted with fairness, dignity and honesty in buying and selling, and in accordance with applicable California Education Code Sections and Government Code Sections.
- 6003.3 The Purchasing department shall support and assist the various offices, departments, and activities of the District in compliance with legal requirements imposed under applicable California Education Code, Government Code, and Public Contract Code.
- 6003.4 Purchasing shall establish and use college standards in selecting materials, supplies, etc.
- 6003.5 All specific operational procedures are in the Handbook of Purchasing Regulations.

Revised: May 18, 1993; June 9, 2009; May 14, 2013

