

Citrix Student Labs

ACCESSING CITRIX STUDENT LABS VIA VIKING PORTAL

FOR LONG BEACH CITY COLLEGE **STUDENTS**

Overview

In this tutorial, you will learn how to:

- Access Citrix Student Labs from the Viking Portal.

Important Note

You will only have access to Citrix labs that are required for your course. Remember to save and backup important files to your personal device.

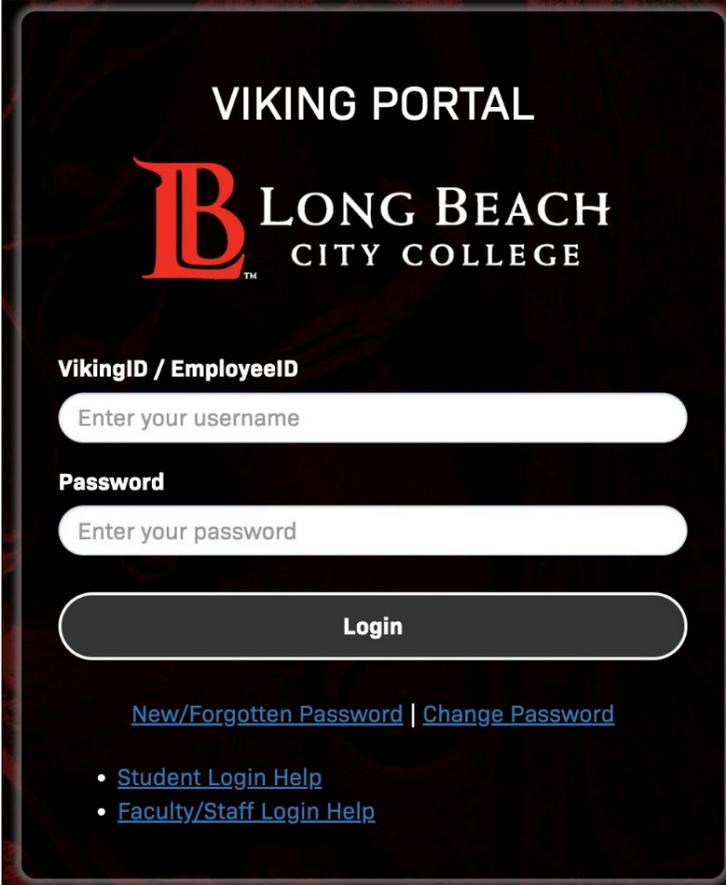
Step 1: Navigate to the Viking Portal

Navigate to the lbcc.edu homepage. Then, in the upper left-hand corner, click on the **Viking Portal**.



Step 2: Log in to the Viking Portal

Enter your login credentials in the Viking ID and password boxes.



The screenshot shows a dark-themed login interface. At the top, it says "VIKING PORTAL" in white. Below that is the Long Beach City College logo, featuring a red "B" and the text "LONG BEACH CITY COLLEGE". There are two input fields: "VikingID / EmployeeID" with the placeholder "Enter your username" and "Password" with the placeholder "Enter your password". A "Login" button is centered below the fields. At the bottom, there are links for "New/Forgotten Password" and "Change Password", and two bullet points for "Student Login Help" and "Faculty/Staff Login Help".

Step 3: Find Citrix Student Labs

Once you have signed in, locate and click on the **Citrix Student Labs** tile. You will only have the Citrix tile if you are enrolled in a class that requires access.

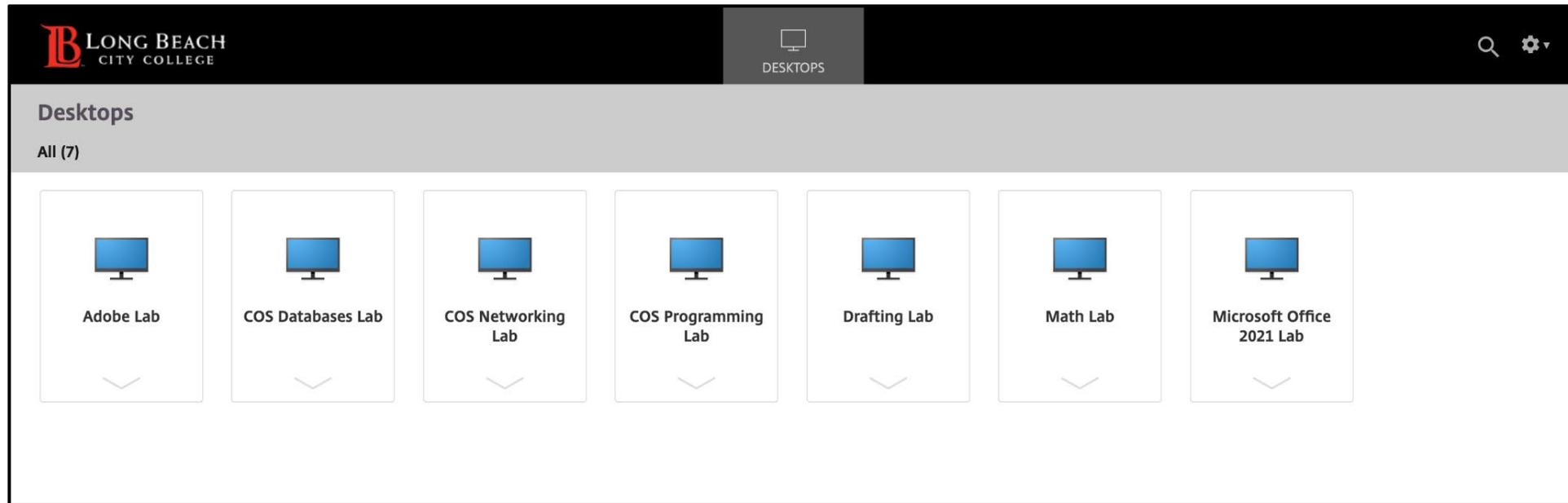
If you are unable to find the Citrix tile in your Viking Portal, please reach out to the Student Technology Help Desk at (562) 938- 4250.



Step 4: Locate the Citrix Desktops

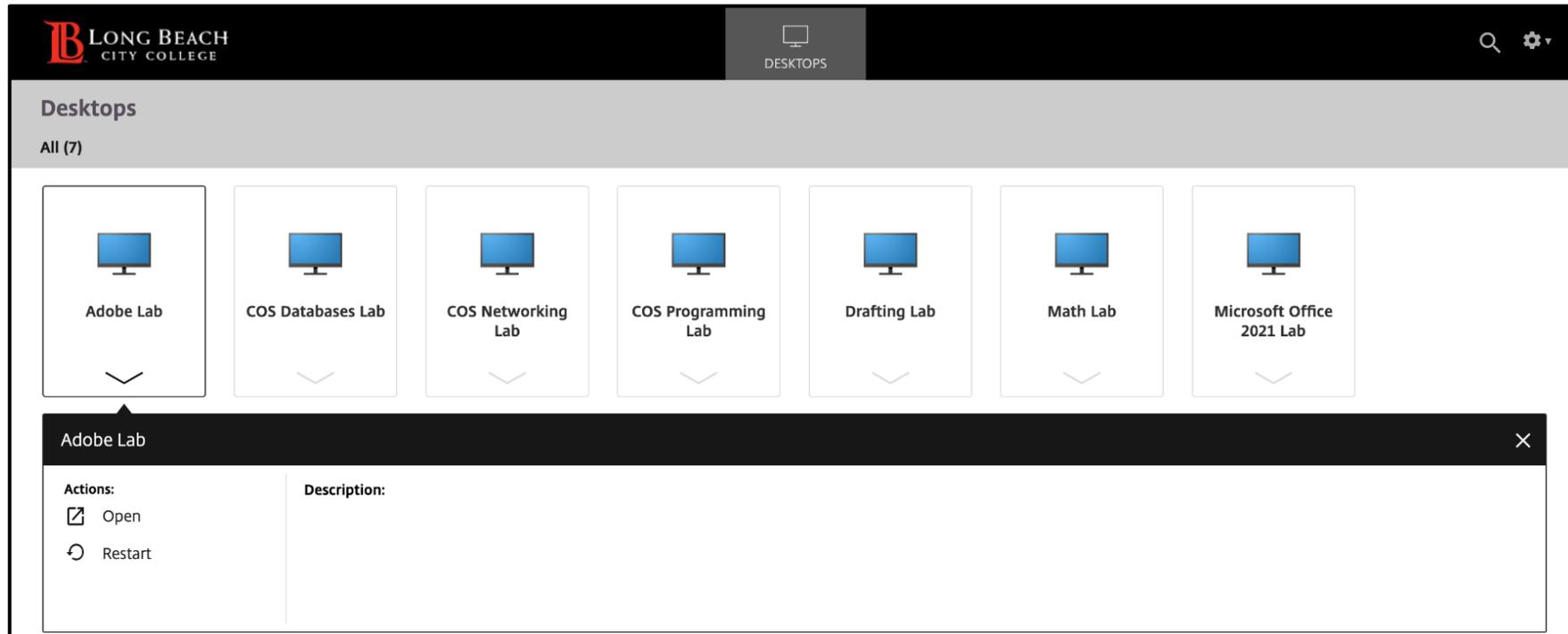
After clicking on the Citrix tile, you should see all the desktops that are available to you.

- Note: For demonstration purposes, this image shows multiple desktops. You will only be able to view the desktops that have been assigned to you for your classes.



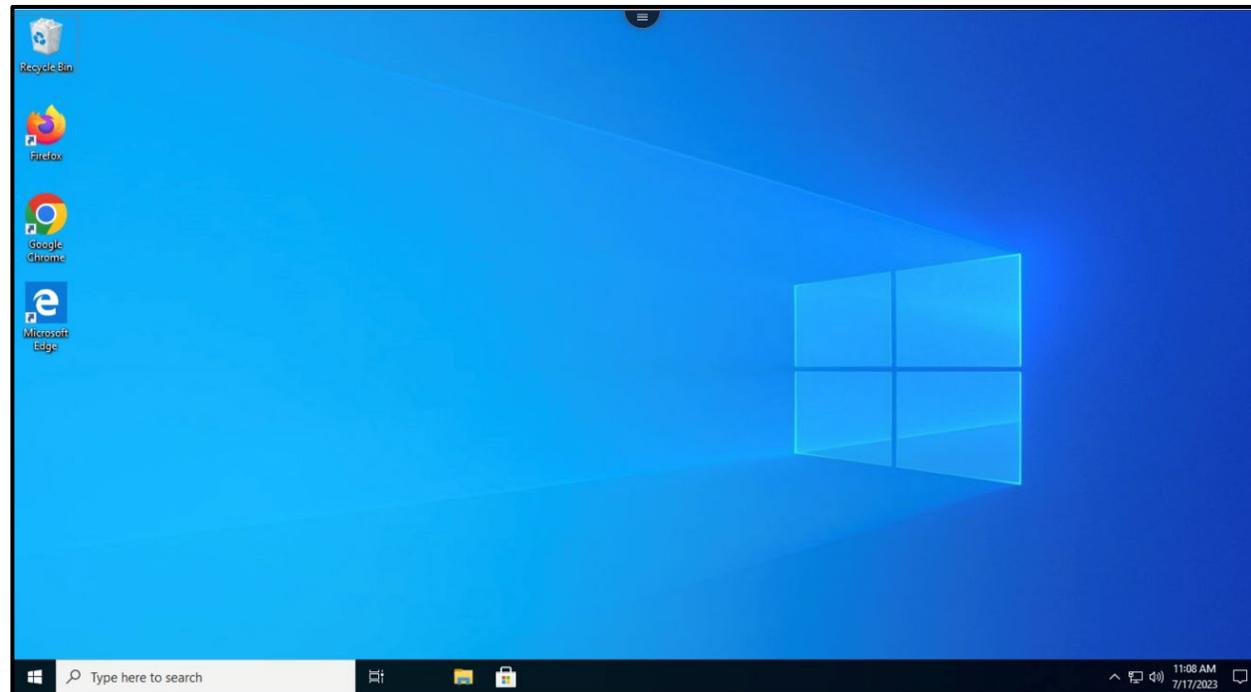
Step 5: Select and Open Your Desktop

Click on the desktop you need and then click **Open** from the menu. In this example we will open the Adobe Lab.



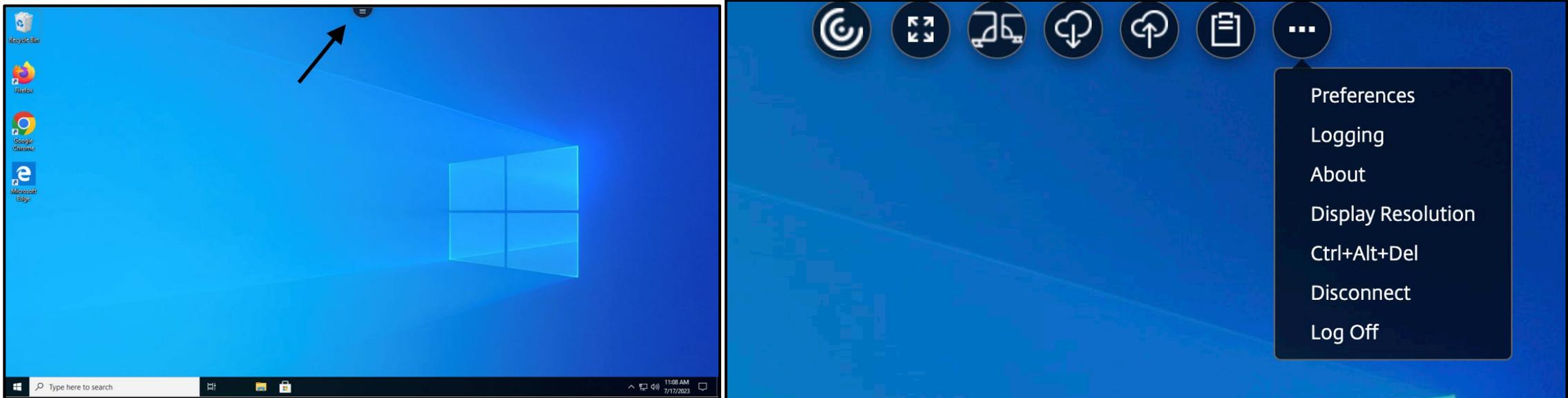
Step 6: Find Your Application

The desktop may take a few moments to load. When it does, you will see a Windows desktop. To find the program you need, click on the **search bar** at the bottom-left and **type the name of the application you want to use**.



Step 7: Logging Off

To log off, click the menu icon at the top of the virtual desktop. Then, click on the **three-dot icon** to reveal the options menu. Select **Log Off**. Remember to save all work before signing off.



Congratulations!

You have successfully accessed Citrix Student Labs from the Viking Portal. Remember to save and backup any important files to your personal device.

Questions?

If you run into any issues, or have further questions, feel free to reach out to us!

- Website: www.lbcc.edu/sthd
- Phone: (562) 938-4250
- Email: sthd@lbcc.edu