

**LONG BEACH COMMUNITY COLLEGE DISTRICT
CONTRACTS MANAGEMENT DEPARTMENT
4901 EAST CARSON STREET
LONG BEACH, CA 90808
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**REQUEST FOR QUALIFICATIONS (RFQ) 22-B001
ENGINEERING SERVICES
ADDENDUM NO. 1**

June 22, 2021

This Addendum forms a part of the RFQ 22-B001 and modifies the original Request for Qualifications.

Addendum No. 1 Contents:

1. Pre-Proposal Questions and Answers:

- 1.1. Question: Our firm provides all but three of the listed categories. Is the District requesting a separate qualification package for each category or can we provide one inclusive one?

Answer: The submittal instructions in the RFQ can be found in Section III. You are asked to identify which categories of services your firm is proposing to provide services through this RFQ response.

- 1.2. Question: If one inclusive package is acceptable, would the District prefer that we include subconsultants for the three areas not provided by our firm?

Answer: Proposals are only for the Engineering firm of record. No qualifications or information on sub-consultants are not to be submitted.

- 1.3. Question: Do you want separate submittals for the different categories of services? For example, should we submit separate submittals for Environmental Assessments and Geotechnical Assessments as methodologies, key personnel, experience and references are significantly different.

Answer: In Section III, subsection A.1.a identify which areas you are submitting your response to cover. In subsection 3.a-n speak to the overall firm's capabilities and approach. Subsections 4-5 provide detailed answers for each type of engineering service you are proposing.

- 1.4. Question: Do you want firms to have subcontractors on their teams so that all the service categories can be covered?

Answer: Firms should respond with information regarding those who are part of their organization. They should not propose any subcontractors. See also, Question 1.2 response above.

- 1.5. Question: How many firms will be pre-approved and placed on your list?

Answer: There is no preset number. Historically the District chooses between 3 and 4 engineering firms per category but nothing is set in stone.

- 1.6. Question: Is there is an acceptable way to provide this information without it being an open PDF document?

Answer: The District understands your question on whether financial information can be provided in a form other than an "open PDF document" is directed to maintaining the confidentiality of the financial information. The District is unaware of any form or format for submitting the required financial

information other than a hard copy paper or electronic/digital file. Please be assured that the District recognizes the sensitivity of financial information and takes all reasonable measures to ensure that inappropriate distribution of financial information does not occur. To that end, access to and review of submitted financial information by District staff is limited. Only staff with direct responsibility for qualifications evaluation have access to financial information.

- 1.7. Question: Will we only be able to submit on separate categories i.e., category J. Geotechnical Assessment **or** category K. Environmental Assessment?

Answer: The submittal instructions in the RFQ can be found in Section III. You are asked to identify which categories of services your firm is proposing to provide services through this RFQ response.

- 1.8. Question: Can we submit on *multiple* categories, but not all i.e., **both categories J. Geotechnical Assessment and category K. Environmental Assessment?**

Answer: Yes. The submittal instructions in the RFQ can be found in Section III. You are asked to identify which categories of services your firm is proposing to provide services through this RFQ response.

- 1.9. Question: If we are able to submit on multiple categories, would we submit these as **separate** statement of qualifications?

Answer: In Section III, subsection A.1.a identify which areas you are submitting your response to cover. In subsection 3.a-n speak to the overall firm's capabilities and approach. Subsections 4-5 provide detailed answers for each type of engineering service you are proposing.

- 1.10. Question: For RFQ No. 22-B001, please provide a detailed summary of the scope of services for Category G. Modernization and Retrofit.

Answer: Category G; Modernization and Retrofit is deleted from the scope of services.

- 1.11. Question: Can you please clarify whether SOQs should be valid for 120 days or 180 days? There seems to be a discrepancy in the RFQ.

Answer: Should be 120 days.

- 1.12. Question: Can you please advise regarding the missing text (highlighted) below (page 12, 3n):

Provide a statement confirming your firm has and/or is able to obtain and maintain adequate professional liability, automobile liability, and general liability insurance coverage as outlined in the sample Standard Agreement, labelled "Exhibit D."

Answer: Delete the entirety of Section III(A)(n) which reads:

Provide a statement confirming your firm has and/or is able to obtain and maintain adequate professional liability, automobile liability, , and general liability insurance coverage as outlined in the sample Standard Agreement, labelled "Exhibit D". Please carefully read this sample agreement especially the sections on Insurance and Indemnification. Outline any and all exceptions your firm has with the language found in this Standard Agreement.

The deleted text of Section III(A)(n) is replaced with the following:

Provide Certificates of Insurance which evidence the following insurance policies in the minimum coverage limits noted below:

Insurance Policy	Minimum Coverage Limits
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Commercial General Liability	One Million Dollars (\$1,000,000) per occurrence (including coverage for personal injury, advertising injury and products/completed operations) Two Million Dollars (\$2,000,000) in the aggregate
Automobile Liability	One Million Dollars (\$1,000,000) combined single limit (bodily injury and property damage) One Million Dollars (\$1,000,000) uninsured/underinsured motorist
Workers Compensation	Statutory Limits
Professional Liability	One Million Dollars (\$1,000,000) per claim Three Million Dollars (\$3,000,000) annual aggregate

1.13. Question: I didn't find W-9 in Exhibit D. I assume it's okay to download the W-9 form which was updated 10-2018.

Answer: Attached to this Addendum is the W-9.

1.14. Question: Could you provide an accessible Collusion Affidavit Form (Exhibit C)? The one included in the RFP is unable to be extracted because the RFP document is protected.

Answer: Attached to this Addendum is the Non-Collusion Affidavit Form (Exhibit C).

1.15. Question: We are planning to send qualifications for 2 categories: Geotechnical Assessment and Environmental Assessment. Can we provide our information in one proposal to the District, or do we need to send a separate proposal for each service category?

Answer: One proposal.

1.16. Question: Are inspection and testing services included within the Geotechnical Assessment category in the RFQ?

Answer: Yes. Geotechnical Assessment includes: (i) soils investigation/testing; (ii) geotechnical engineering recommendations; and (iii) construction phase DSA soils tests/inspections.

1.17. Question: Are we required to submit qualifications and/or resumes for anticipated subconsultants in our response to the RFQ?

Answer: No, see responses to Questions 1.2 and 1.4 above.

1.18. Question: Regarding Item III. Proposal Format and Content, listed directly under this title are items a-d. Where should these items be addressed with in the proposal content?

Answer: Include a section in the Proposal response titled "Proposal Format Responses". Include responses to Section III (a)-(d) in this section of the Proposal.

1.19. Question: Is there a page count limit?

Answer: No

1.20. Question: Regarding the Environmental Assessment services, what are the specific scope of services that may be requested?

Answer Hazardous materials assessment and remediation recommendations.

1.21. Question: Twining is proposing on the Geotechnical Assessment scope of the RFQ referenced in the subject line for Engineering Services. We have reviewed the RFQ, including Exhibit A Scope of Services, and find the RFQ to mainly address geotechnical design services. Can you confirm whether or not geotechnical support during construction, as well as materials testing and inspection during construction (concrete, steel masonry, etc.) will be part of this contract?

Answer Yes, see response to Question 1.15 above.

1.22. Question: Exhibit A, Item 4, States: Engineering Services to include “submit design documents to DSA, for plan check”. Could you please confirm if the District will assign an “Architect” to stamp and submit DSA drawings.

Answer: For a Project that requires a single engineering discipline to complete design professional services for the Project, the firm selected for the Project would be designated as the “engineer-in-charge” or “design professional in charge”. If the scope of a Project requires only a single engineering discipline and the Design Documents for the Project require DSA or other regulatory approval, the firm awarded the contract for the Project will be responsible for processing Design Documents to obtain permits/approvals for constructing the work. See RFQ, Exhibit A, Scope of Services, Section 4.

2. RFQ Amendments. Portions of the RFQ are amended by the following:

2.1. Scope Revisions. The scope of engineering services described in the RFQ Notice and in the RFQ are amended as follows:

2.1.1. Revisions to Categories. The following categories of engineering services are deleted:

Modernization and Retrofit
Infrastructure Design
Energy Efficiency

2.1.2. Category Clarifications. The scope of services for the following categories of engineering services are clarified:

Geotechnical Includes soils investigation, geotechnical engineering recommendations and construction phase soils tests/inspections.

Environmental Delete service category and replace with two (2) service categories:

Building hazardous materials assessments and remediation recommendations
Soils/underground hazardous materials assessments and remediation recommendations

2.2. Amendment to RFQ, Section III(A)(3). The following are added to Section III(A)(3) of the RFQ.

(o) Describe the firm’s experience BIM modelling. Describe projects that your firm has completed incorporating BIM modelling.

(p) Describe your firm’s practices during construction phase site observations to ensure that completed and in-progress construction is in accordance with approved design documents.

2.3. Amendment to Section IV(B). The description of Evaluation Criteria in Section IV(B) is amended by addition of scoring for each Evaluation Criteria as follows:

Evaluation Criteria	Maximum Score
Qualifications, Related Experience and References	40
Proposed Staffing and Project Organization	10

Hourly Rates	30
Miscellaneous	20

2.4. Amendment to Section IV(C). Section IV(C) of the RFQ is deleted in its entirety and replaced with the following:

It is the intent of the District to award two (2) contracts per services category to the two (2) firms that submitted the two (2) highest scored responses to the RFQ. The District may, in the sole discretion of the District award additional contracts in service categories determined in the sole discretion of the District. Such additional contracts may be awarded to firms that did not submit the next highest scored responses to the RFQ so long as the District establishes a reasonable basis for the selection of firm(s) awarded such additional contracts.

2.5. Amendment to Paragraph 4(f)(3) of RFQ Exhibit D, Sample Agreement. Paragraph 4(f)(3) (relating to Professional Liability Insurance) of the Exhibit D, Sample Agreement is amended by deleting the entirety of the last sentence which reads: “Claims shall not exclude child abuse molestation”.

3. **No Other RFQ Amendments**. Except as expressly set forth above, there are no other amendments, revisions or other changes to the RFQ.

**** END OF ADDENDUM NO. 1 ****

LONG BEACH COMMUNITY COLLEGE DISTRICT



Robert Rapoza
Director, Business Support Services

Jun 22, 2021

Date






Addendum 1

Final Audit Report

2021-06-23

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