LBCC ASB

ASSOCIATED STUDENT BODY
LONG BEACH CITY COLLEGE

SUPPLEMENTAL APPLICATION FOR GENERAL ELECTION

For 2019 – 2020

DUE: Friday March 22nd, 2018 by MIDNIGHT ONLINE

Or in-person by 12 p.m.,

to the ASB Advisor: Teila Robertson, E118, Fishbowl, Office of Student Life

Elections will be held April 23rd, 24th, 25th, 2019

Failure to submit your application on time will result in your name NOT being placed on the ballot.

Campaign and Voting Rules for ASB Elections

1. Candidates and their supporters shall use the highest standards of ethics when campaigning and discussing other candidates. **(SEE ASB OPERATING BYLAWS, ARTICLE I. ASB STANDING CODE OF ETHICS)**.

2. Eligibility will be checked for all students seeking Associated Student Body Leadership positions.

3. All campaign materials must be approved by an authorized member of the Election Committee, ASB Advisor, or Dean of Student Affairs Designee. Materials must be stamped with approval for distribution before being posted or handed out. No campaign materials will be approved without the completed expense sheet returned by the deadline. EACH CANDIDATE RUNNING FOR OFFICE MUST TURN IN AN ELECTION EXPENSE REPORT BY THE DEADLINE.

4. Each poster must be on a stake driven into the ground. Two-sided posters are acceptable.

5. It is recommended that posters be removed each day by 8:30 p.m. Posters should be covered with plastic wrap, after approval, to prevent possible water damage.

6. If candidates exceed advertising limits, after warning, all campaign materials will be removed.

7. There shall be ASB election polling stations on campus with internet connected computers and/or tablets in locations selected by the Election Chair, which are solely dedicated to voting during the hours indicated and posted. Candidates or their supporters may not campaign within 50 feet of the Electronic Election Booths on the LAC or PCC campuses.

8. No support may be solicited for candidates or special issues from the faculty, staff, administration, or non-student employees of the college. This does not prohibit asking permission to speak in front of a class. _____**(initial)**

9. No campaigning within 50 feet of any designated computer lab or facility on the LAC or PCC campuses. Personal computers may be used by students to vote. No candidate or issue-driven campaign material shall be posted in any campus computer lab; nor shall any campaigning activity block student access to computers normally accessible to students in any way. _____**(initial)**

10. Candidates may speak to campus clubs and/or organizations immediately after mandatory candidate meeting or appointment by the Election Committee and submission of the campaign expense sheet. No campaigning is allowed in classrooms except with permission of the instructor. Campaign materials may not be posted in any classroom. (No campaigning is allowed in the cafeteria.)_____**(initial)**

11. No campaigning or campaign literature shall be permitted on the shuttle bus or within the specified polling areas, off campus, neither on the KLBC/KCTY radio stations nor the campus-sponsored television station by individual candidates for personal campaigning. _____**(initial)**

12. No campaign materials may be exhibited before the expense sheets have been turned in and approved by designated Student Life staff members._____**(initial)**

13. Any item not covered on the report of election advertising expenses must be explained in detail to the Election Committee chair. Price will be established according to fair market value. Receipts for all items are mandatory and must be attached to the report of election advertising expenses.

14. Donations count the same as if you had purchased the items yourself at retail cost and must be listed.

15. In the event of a run-off election, a maximum of $25, in addition to the amount stipulated on the Report of Election Advertising Expenses, may be used at your discretion. (Run-off costs must be reported to the Election Committee Chair.) Receipts for all items are mandatory and must be attached to the report of election advertising expenses.

16. Infractions of advertising and campaign rules may result in the following: Immediate removal of all campaign and advertising materials SEP - Disqualification of the candidate by the Election Committee

17. Do not harass or "push" students to vote.

18. Any problems or protests must be filed with the Election Committee chair immediately, not after the polls close.

19. It is the candidate's responsibility to take down posters the night of election, especially if there is a "run-off" and you want to reuse them the next day.

20. A candidate must win by simple majority (the most votes cast).

21. For write-in candidates, provide the name of the write-in candidate on the line provided on the ballot needs a minimum of 50 votes to qualify as an elected winner. A write-in candidate needs a minimum of 50 votes to qualify as an election winner.

22. The candidates agree, if elected, to be available for mandatory ASB Retreats, meetings and other training activities. (Dates TBA)

23. Candidates will only post campaigning materials in the designated Student Life areas located on the LAC and Pacific Coast Campuses.

24. Candidates may collaborate to keep monetary cost to a minimum (i.e. sharing costs for campaign materials and products) but may not exceed a total expense of $225. See "Report of Election Advertising Expenses" for details.

   I have read and understand the campaign and voting rules.

Signature: _____

ASB CABINET ASSESSMENT

1. Please indicate the ASB advisor & the Student Life Administrative Assistant's name and email address below:

2. The ASB Cabinet serves what campus(es)?

3. What is the name of the Mascot for Long Beach City College? What is the Alma Mater known as?

4. List the Elected positions on the ASB Cabinet

5. List the Appointed positions on the ASB Cabinet

6. List three (3) duties, you feel are most important of the position you are seeking

7. What GPA is required to hold office? What completion ratio?

ASB CABINET ASSESSMENT

8. What is the procedure for making an agenda request to appear on the ASB Cabinet Agenda?

9. Who has the power to propose amendment(s) to Chapter Two: Operating Bylaws?

10. According to the Ralph M. Brown Act (Gov. Code §54950 - §54963), what is the requirement to post an agenda for the public?

11. [Fill in the blank] According to the Ralph M. Brown Act (Gov. Code §54950 - §54963), all meetings must be _____ and _____. If a member is not present, the member may

    _____ into the meeting, as long as the member's location is: accessible to the public, posted on the agenda, and in compliance with the Brown Act.

12. What is quorum? And what constitutes quorum?

13. How many absences are allowed per the ASB Constitution?

14. How many tardies constitute an absence?

ASB CABINET ASSESSMENT

15. Who can make motions in meetings?

16. What form of Parliamentary procedures does the ASB Cabinet use in all meetings?

17. How many office hours are you required to have at each campus weekly?

PCC: _____

LAC: _____

18. What day and time does the ASB Cabinet meet in the Spring 2019 semester?

19. When should you use the secondary motion, "Point of Personal Privilege"?

20. How long does an elected/appointed official serve on the ASB cabinet?

21. True or False: Does the ASB allow excused absences?

22. Can you serve on the ASB Cabinet and be a club president at the same time?

TENTATIVE CLASS SCHEDULE FOR FALL 2020

Course Name	Units	*Desired* Day & time

_____

PLEASE PRINT YOUR NAME

_____

PLEASE SIGN YOUR NAME

_____

Today's Date

_____

Student ID Number

_____

CSC Number