

**Form B**  
**Long Beach City College**  
**Student Success and Support Program/Assessment Office**  
**One Semester Waiver of Assessment**

Complete this form if you need a temporary waiver from the assessment requirement. This form can be downloaded and completed by phone or computer (instructions are available online). You may submit your completed form in person to the SSSP/Assessment Office at LAC-A1040 or PCC-LL206 or via email to: opa@lbcc.edu. Forms must be completely filled out and signed (electronic signature is acceptable). You must complete the online orientation prior to submitting your form. Forms will be processed within 24 hours from date of receipt.

LBCC ID # \_\_\_\_\_ Effective Term \_\_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Last First

Phone \_\_\_\_\_ Email address \_\_\_\_\_

I understand that this temporary waiver is granted to students who cannot complete the assessment process for reasons beyond their control.

I understand that this temporary waiver can only be completed once.

I also understand that I must complete the assessment within the first 8 weeks of my first term of enrollment or a hold will be placed on my record and I will not be able to register for the next term.

I understand that I will not be able to register in classes that have a Math, English, Reading or ESL prerequisite until I take the assessment test or submit scores from another California community college whose scores are accepted by Long Beach City College.

I declare under penalty of perjury that all information in this form is correct.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**For Office Use Only:**

Date completed	Staff Initials	Task
	X	Orientation completed
		Hold released
	X	After 8 weeks – date of assessment
		Hold back on if assessment has not been completed