

LONG BEACH COMMUNITY COLLEGE DISTRICT

CLASSIFIED SENATE CONSTITUTION

ARTICLE I

Name

The name of this organization shall be the Long Beach Community College District Classified Senate, hereinafter referred to as the Classified Senate.

ARTICLE II

Mission Statement, Purpose & Objective

Mission Statement:

The Classified Senate shall represent the classified professionals of Long Beach Community College District with regard to governance, decision-making, matters that are not related to collective bargaining and contract negotiations and, contributions to the campus community.

Purpose:

- ❖ Coordinate with administration and faculty to provide equitable opportunities for participation in shared governance.
- ❖ Provide a means through which the professionalism of classified professionals is articulated, valued, respected and, recognized.
- ❖ Facilitate communication among students, classified professionals, faculty, administrators and the surrounding community.
- ❖ Provide both professional and leadership development opportunities and, encourage positive personal growth.
- ❖ Act as an agent of change and collaboration by proposing revisions to established practices, recommending the addition of new policies and procedures, and/or recommending the deletion of old policies and procedures.

Objective:

The objective of this organization shall be to address the non-bargaining concerns of the classified professionals and, in the spirit of participatory governance, work with college management, academic senate and, student government in the development and implementation of college goals and objectives. This objective will promote campus community involvement, personal development and, collegiality.

ARTICLE III Membership

The general membership of the Classified Senate shall include all regular, permanent and probationary, full-time and part-time merit system classified unit employees, whose work assignment is attached to the Long Beach Community College District.

Article IV Classified Senate Council

The Classified Senate Council, hereinafter referred to as the Council, shall consist of five elected officers: president, vice president, secretary, treasurer and website and social media coordinator. It will also include eight senators and the exiting president. The primary function of the Council is to expedite the business of the Classified Senate.

Article V Duties of the Classified Senate Council

The duties of the Council are described in the bylaws and shall be expanded as deemed necessary.

Article VI Meetings

The Classified Senate may meet on campus for at least two hours per month each calendar year. Special meetings may be called by petition of at least ten percent of the membership or by majority vote of the Council.

Article VII Committees and Task Forces

The Classified Senate shall have standing committees and task forces and shall determine the definition, goals and, intended timeline for each. Standing committees shall be permanent with the purpose of conducting the business of the Classified Senate. Task forces shall be established by the president for the special purpose of dealing with issues, as the need arises. The chairperson of each task force shall be named by the Council. The chairperson of each established task force shall make task force membership recommendations to the Council, who will have the final responsibility for task force membership selection. It is the responsibility of the task force chairperson to report all findings and recommendations of the task force to the council. Responsibility for final action rests with the Council, unless ten percent of the Classified Senate membership petitions for a full vote of the Classified Senate body. The president shall be an ex-officio member of all committees and task forces, except the Elections Committee.

**Article VIII
Elections**

The Classified Senate Council will form an elections committee and will conduct a general election every year, as described in the bylaws.

**Article IX
Parliamentary Authority**

Simple parliamentary procedure shall govern the Classified Senate in all cases to which they are applicable and in which they are not inconsistent with the constitution, the bylaws or, any special rules of order the Classified Senate may adopt.

**Article X
Amendments**

Any Classified Senate Council member may recommend to the Council, in writing, a proposed amendment to the constitution.

1. Amendments to this constitution may be put to a vote during a general election of the classified staff when meeting one or more of the following criteria:
 - a. A two-thirds vote of the Classified Senate Council,
 - b. A petition signed by no less than 25% of the classified staff; or
 - c. The superintendent-president of the college, with the Classified Senate Executive Board, determines that some portion(s) of the constitution are at variance with California state law or the adopted rules and policies of the trustees of the college district. Such recommendation will be presented to the president of the Classified Senate who will then bring it forward for further deliberation.
2. Proposed amendments to this constitution shall be presented to all classified employees, at least ten working days before said amendment proposal is put to a vote. To be adopted, a proposed amendment must receive a simple majority of votes cast. Changes in the bylaws may be effected by the executive board upon approval of a majority of the Classified Council.

**Article XI
Legal Conflict**

Should any local, state or federal law, regulation or code be found to be in conflict with this document, then the portion in this document which is in question may be considered to be null and void; however, the remainder of the document will remain in full force. The law, regulation, or code from the highest-ranking authority shall take precedence over all others and will be obeyed by the Classified Senate.