

## Classified Senate

### Accreditation Steering Committee Classified Tri-Chair Info

Updated 12-1-2019

The Accreditation Steering Committee Classified Chair will tri-chair the Accreditation Steering Committee as defined by the [Administrative Regulations on Participation in Governance, Regulation 2006.6](#) C 1 and 2. *“The Accreditation Steering Committee oversees the college’s self-evaluation process. The Accreditation Steering Committee is composed of the co-chairs of each Standard Committee and the presidents of each college group. The Committee is tri-chaired by a faculty member appointed by the Academic Senate President after consultation with the Superintendent-President, a Classified member appointed by the Classified Senate after consultation with the Superintendent-President, and the Accreditation Liaison Officer and is subject to ratification by the Academic Senate and Classified Senate.”*

The Accreditation Steering Committee Classified Chair will work collaboratively with the Steering Committee members, Standards Committees tri-chairs, as well as constituent groups across campus, to facilitate the development of and participate in the approval process for the college’s Institutional Self-Evaluation Report (ISER). *The Classified Chair will also work with the tri-chairs of the steering committee to coordinate the External Peer Review Team site visit and any other accreditation-related activities.*

#### Term of Appointment

The overall commitment would begin at the start of Spring 2020 and end in Spring 2022. (See the document named [ACCJC-ISER-Timeline-Concise.pdf](#) for reference). As of this date, we do not have an exact sense of the weekly or monthly time commitments.

The guidelines for the way Classified Senate representatives participate in Participatory Governance is in the [Classified Senate Participatory Governance Support Statement](#), which is available on the Classified Senate website. It does not yet contain specific information about participation in Accreditation but may be a valuable reference in conversations with supervisors.

#### Desired Strengths

- Strong organizational skills
- Knowledge of college processes and procedures
- Strong written and verbal communication skills, as well as technology skills
- Knowledge and understanding of the mission and culture of LBCC
- Demonstrated ability to collaborate with others across divisions, departments, cultures, and backgrounds

#### Application Procedures/Deadline

Each applicant shall submit a short statement of interest describing their qualifications and experience. The letter must be submitted to the Classified Senate President no later than 12/13/2019 at 4:00pm.

Applications will be reviewed, and an appointment will be announced sometime after December 19, 2019, following consultation with the Superintendent-President.

Questions? Contact C.C. Sadler at x.4255