



Long Beach Community College District

**Citizens Oversight Committee
Annual Report for Year Ending
December 2009
to the Board of Trustees**

Board of Trustees

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Citizens Oversight Committee

Thru June 30, 2009

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Effective July 1, 2009

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January 25, 2010

Citizens Oversight Committee 2009 Annual Report to the Board of Trustees

January 25, 2010

Background

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. In conjunction with the passage of Proposition 39, the Legislature passed a series of bills both restricting and mandating actions of local governing boards under Proposition 39. Proposition 39 went into effect on November 8, 2000 and the statutory measures went into effect January 1, 2001.

The District has issued two bonds under Proposition 39: Measure E - 2002 and Measure E – 2008.

Measure E - 2002

On December 4, 2001, the Board of Trustees of the Long Beach Community College District (District) called for a general obligation bond election. The ballot language for the Measure E Bond funds reads, “In order to renovate, repair, and replace aging educational facilities, including replacement of electrical, plumbing and sewer systems, add classrooms, acquire equipment, construct job training facilities and high tech computer labs, upgrade restrooms, renovate heating and ventilation system, install fire safety equipment, replace outdated classrooms and libraries and establish a Citizens Oversight Committee, shall the Long Beach Community College District issue \$176 million in bonds, at interest rates within the legal limit?” On March 5, 2002, the District’s resident voters passed the general obligation bond, Measure E.

Measure E - 2008

On February 5, 2008, voters residing in the District were asked: “to qualify for State matching funds that will better prepare Long Beach college students for high demand jobs, shall Long Beach Community College District renovate science, nursing, police, and firefighting classrooms, upgrade classroom technology and high-tech training labs; repair aging roofs, electrical, plumbing, heating, and ventilation; and upgrade/construct/equip/acquire classrooms, facilities, sites; by issuing \$440 million in bonds, at legal rates, with citizens oversight, mandatory audits, and all funds staying local to improve Long Beach City College facilities?”

The voters overwhelmingly approved the measure with a 73.22% pass rate.

Citizens Oversight Committee Charge

It is the charge of the Citizens Oversight Committee (COC) to monitor the expenditures of the Measure E 2002 and 2008 Bond funds and report to the public on the District's compliance with Proposition 39. It is the committee's role to: 1) review quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure and no bond proceeds are used for any teacher or administrative salaries or other operating expenses; 2) present to the Board, in public session, an annual written report; 3) receive and review copies of the District's annual independent performance audit and annual independent financial audit; 4) inspect school site facilities and grounds for which bond proceeds have been or will be expended; 5) review copies of capital outlay plans developed by the District; 6) review the District's efforts to maximize use of Bond proceeds in ways designed to: a) reduce costs of professional fees or site acquisition; b) incorporate efficiencies in school site design; c) encourage joint use of core facilities; or d) involve cost-effective and efficient reusable facility plans.

Long Beach Community College District's Projects List

Listed below are some of the completed, current and upcoming projects:

Completed Construction Projects - Measure E 2002

Child Development Center at PCC
Automotive and Aviation Complex (Tech 2) at PCC
Large Gym Façade and Renovations at LAC
Small Gym Renovations at LAC
Language Arts Building Renovation at LAC
District Facilities and Warehouse Complex at LAC
Learning Resource Center at PCC
Central Plant at LAC
Central Plant at PCC
Learning Resource Center at LAC
South Quad Complex at LAC
Industrial Technology Center Phase 1 at PCC

Upcoming Construction Projects – Measure E 2002

Multi-Disciplinary Academic Building at PCC – Estimated Start of Construction 2010
Bldg. UU/VV at PCC (demo) – Expected Completion Spring 2010

Current and Upcoming Projects – Measure E 2008

Infrastructure Improvements at LAC – Start of Construction Fall 2009
Building Z at LAC – Start of Construction Fall 2009
Building A–Student Services Retrofit at LAC – Estimated Start of Construction Spring 2010
Parking Structure in Lot J at LAC – Estimated Start of Construction Spring 2010
Building I at LAC – Estimated Start of Construction Spring 2010
Building CC Retrofit at PCC – Estimated Start of Construction Fall 2010
Building O at LAC – Estimated Start of Construction Spring 2010
Energy Efficiency Project – Estimated Start of Construction Spring 2010
District Wide Building Needs Assessment Project - Ongoing

General Improvements

At both the Liberal Arts Campus (LAC) and Pacific Coast Campus (PCC), the District intends to use bond proceeds for any project on the list below, and to: make improvements to internal walkways, access roads and parking lots; install new and safer exterior lighting, signage, and security systems; landscape and install sprinklers in open areas, between buildings, and at physical education facilities; install modern infrastructure and utilities, including water, sewer, heating, ventilation, and air conditioning systems; install or upgrade fiber-optic cables and related technological equipment/systems; improve access ways in compliance with the Americans with Disabilities Act; remove and replace hazardous building materials; and purchase and install furnishings and equipment at all facilities being constructed, renovated, improved or remodeled with the proceeds of bonds in accordance with each project list.

The Board of Trustees approved the following list of projects for which bonds issued under Proposition 39 would be expended:

Project List – Measure E 2002

The project listing does not suggest any particular priority for construction amongst the proposed projects, which remains a province of the Board of Trustees.

Liberal Arts Campus (LAC) Improvements: The District intends to undertake the following specific projects at LAC, each of which involves major renovations, remodeling and improvements, and some of which involve removing old hazardous building materials and making, where required, seismic safety improvements:

- Administration Building (Building A)
- Technical Building (Building B)
- Nursing, Health and Technology Building (Building C)
- Math/Science Building (Building D)
- College Center (Building E)
- Family Consumer Studies Building (Building F)
- Music Building (Building G)
- Theater Arts Building (Building H)
- Auditorium (Building J)
- Library/Learning Center (Building L)

Project List – Measure E 2002

Liberal Arts Campus (LAC) Improvements: (continued)

- Business, Computer, Social Sciences Building (Building M)
- Administrative Services Building (Building N)
- Language Arts Building (Building P)
- Physical Education Building
- Small Gymnasium (Building Q)
- Large Gymnasium (Building R)
- Construct new Bookstore/Student Services Building
- Replace and construct new Child Development Center
- Construct new classroom building or buildings to accommodate student growth and future program demands

Pacific Coast Campus (PCC) Improvements: The District intends to undertake the following specific capital improvement projects at PCC, each of which involves major renovations, remodeling and improvements, and some of which involve repairing fire damage, removing old hazardous building materials, and making, where required, seismic safety improvements:

- General/Administration Building (Building AA)
- Humanities/English as a Second Language Building (Building BB)
- Fitness Center (Building CC)
- Social Science Building (Building DD)
- Student Center/Bookstore (Building EE)
- Fine Arts/Senior Center (Building FF)
- Library/Learning Resource Center (Building GG)
- Construction Trades Building (Building MM)

Project List – Measure E 2008

Long Beach City College – Liberal Arts Campus

- Repair/renovate/expand nursing and medical career job training classrooms and labs (Bldg. C)
- Repair/renovate/expand Science Building including science classrooms, labs, technology, instrumentation, furniture and equipment (Bldg. D)
- Upgrade all campus facilities to improve access for students with disabilities and to meet Americans with Disabilities Act requirements
- Upgrade classroom technology and computer labs throughout campus
- Repair, renovate, replace, upgrade, expand, furnish and/or equip **existing** classrooms and buildings including but not limited to:
 - Liberal Arts classrooms/facilities (Bldg. M, N)
 - Tech Studies job training classrooms/labs/facilities (Bldg. B)
 - Language Arts classrooms (Bldg. P)
 - Art instructional classrooms, labs and studios (Bldg. K)
 - Relocate/improve Family/Consumer Education classrooms/facilities

Project List – Measure E 2008 (continued)

Long Beach City College – Liberal Arts Campus (continued)

- Construct, furnish and equip **new** academic classrooms and job training facilities including but not limited to:
 - A Mathematics, Technology & Culinary Arts classroom building
 - Classrooms for police and public safety job training
 - A new Child Development Center
 - A new campus Tutorial Center with adequate space for individual and small group study, basic skills labs, and instructional assistance
 - An Economic Development program center
 - Music, fine arts and performing arts instructional classrooms and studios
 - Classrooms/facilities to accommodate student growth and future program/functional demands
- Replace aging portables with permanent academic and job training classrooms and faculty offices
- Complete Library/Learning Resource Center improvements including building, technology, furniture and equipment upgrades
- Repair or replace aging roofs
- Improve outdated cable, fiber-optics, hardware, technology and telecommunications infrastructure
- Repair or replace deteriorated electrical, plumbing, water/sewer, mechanical, heating, cooling, ventilation and utility systems
- Improve energy efficiency to save energy and money
- Upgrade fire safety, security, and emergency communications systems
- Improve indoor/outdoor lighting, signage, fencing and security systems for improved safety/security
- Renovate faculty workrooms and offices throughout campus
- Provide safety, ergonomic, instructional and lab equipment for classrooms, labs and faculty offices
- Construct additional parking space to accommodate student/faculty/staff demand and relieve overcrowding on neighborhood streets adjacent to campus
- Relocate student bookstore and renovate space to accommodate improved access
- Renovate the College's historic 975-seat auditorium originally constructed in 1956
- Renovate Administration and Student Services space (Bldg. A) and College Center (Bldg. E) to improve one-stop access for student support services
- Repair or replace deteriorating campus athletic fields
- Rehabilitate 60-year old physical education instructional classrooms and faculty offices (Bldgs. R, Q)
- Repair/renovate 59-year old Veterans Stadium Building (Bldg. S)
- Landscape and sprinkler open areas at and between buildings and at physical education facilities
- Replace and consolidate deteriorated warehouse and maintenance and operations facilities and portables (Bldgs. U and Z)
- Upgrade walkways, internal roadways and parking lots for improved safety
- Provide seismic and structural building improvements for earthquake safety
- Fund acquisition of land for new academic, job training or parking facilities

Project List – Measure E 2008 (continued)

Long Beach City College - Pacific Coast Campus

- Upgrade all campus facilities to improve access for students with disabilities and to meet Americans with Disabilities Act requirements
- Upgrade classroom technology and computer labs throughout campus
- Repair, renovate, replace, upgrade, expand, furnish and/or equip **existing** classrooms and buildings including but not limited to:
 - Construction Trades classrooms/labs/facilities (Bldg. MM)
 - Auto Body/Diesel Technology job training classrooms/labs/facilities (Bldgs. QQ, RR)
 - Aviation and Automotive job training classrooms/labs/facilities (Bldg. JJ)
 - Fine Arts / Senior Center classrooms/facilities (Bldg. FF)
 - Horticulture classrooms and greenhouse (Bldg. NN)
 - Multi-disciplinary classrooms/facilities (Bldgs. AA, BB, DD and EE)
 - Physical Education & Fitness classrooms/facilities (Bldg. CC)
- Construct, furnish and equip **new** academic classrooms and job training facilities including but not limited to:
 - Construction Trades job training classrooms/labs
 - Auto Body/Diesel Technology job training classrooms and labs
 - Welding Technology job training classrooms and labs
 - Indoor and outdoor physical education/fitness/wellness instructional facilities
 - Classrooms/facilities to accommodate student growth and future program/functional demands
- Replace aging portables with permanent academic and job training classrooms and faculty offices
- Complete Library/Learning Resource Center improvements including building, technology, furniture and equipment upgrades and convert the existing Library into a one-stop Student Service Center
- Repair or replace aging roofs
- Improve outdated cable, fiber-optics, hardware, technology and telecommunications infrastructure
- Repair or replace deteriorated electrical, plumbing, water/sewer, mechanical, heating, cooling, ventilation and utilities
- Improve energy efficiency to save energy and money
- Upgrade fire safety, security, and emergency communications systems
- Improve indoor/outdoor lighting, signage, fencing and security systems for improved safety/security
- Renovate faculty workrooms and offices throughout campus
- Construct additional parking space to accommodate student/faculty/staff demand and relieve overcrowding on neighborhood streets adjacent to campus
- Landscape and sprinkler open areas at and between buildings and at physical education facilities
- Upgrade walkways, internal roadways and parking lots for improved safety
- Provide safety, ergonomic, instructional and lab equipment for classrooms, labs and faculty offices
- Consolidate Maintenance and Operations into one building/location
- Provide seismic and structural building improvements for earthquake safety
- Fund acquisition of land for new academic, job training or parking facilities

Project List – Measure E 2008 (continued)

District-Wide Improvements

- Where major repair, renovation and/or new construction is to be undertaken: Remove hazardous materials (e.g. asbestos, lead, mold, mildew, etc.) where necessary; demolition of existing buildings to be replaced with new construction; necessary site preparation/restoration in connection with new construction, renovation or remodeling, including ingress and egress, removing, replacing, or installing irrigation, utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to property; provide temporary (interim) classrooms and other educational facilities as needed to accommodate students and campus functions displaced during construction
- Purchase/install new telecommunication infrastructure and/or enterprise-wide computer system
- Pay or pre-pay certain existing long term debt obligations of the District
- Reimburse the District for qualified land/property acquisition expenses

Proposition 39 Mandate

The following is a summary of reports made to and actions made by the COC during the 2008-2009 calendar year to meet its obligations:

Receive and Review the Annual Independent Performance Audit

The performance audit firm of Moss Adams was selected to conduct the Performance Audits for Fiscal Year Ended June 30, 2008 and Fiscal Year Ended June 30, 2009. The performance audit team evaluated the Long Beach Community College District's (District) Measure E Bond Program expenditures against 2002 Measure E, 2008 Measure E and Proposition 39 requirements. The audit team tested expenditures during the periods July 1, 2007 through June 30, 2008 and July 1, 2008 – June 30, 2009 for compliance with Bond Program objectives.

The audit team conducted its audit in accordance with Standards for Consulting Services established by the American Institute of Certified Public Accountants and reported that **the audit found no discrepancies in the use of expenditures for approved Bond Fund purposes for the two year period.** In addition, all past audit findings were resolved and no new findings were observed.

Receive and Review the Annual Independent Performance Audit (continued)

	<i>Total Expenditures</i>	<i>Expenditures Tested</i>	<i>Percent Tested</i>
2002 Measure E Bond 7/1/07 - 6/30/08	\$36,074,443	\$25,541,537	70.8%
2002 Measure E Bond 7/1/08 - 6/30/09	\$62,033,685		
	<u>\$46,102,028</u>		
2008 Measure E Bond 7/1/08 - 6/30/09	\$108,135,713	\$60,187,866	55.7%

Moss Adams presented its performance audit findings for Fiscal Year Ended June 30, 2008 to the COC at its meeting of January 26, 2009. The Performance Audit for Fiscal Year Ended June 30, 2008 was received by the COC unanimously.

Receive and Review the Annual Independent Financial Audit as it Relates to the Bond Funds

The financial audit firm of Vicenti, Lloyd, & Stutzman, LLP conducted the Financial Audits for Proposition 39, General Obligation Bonds, 2002 Measure E Bond for the Year Ended June 30, 2008 and for both the 2002 Measure E Bond and 2008 Measure E Bond for the Year Ended June 30, 2009. The financial audit team conducted its audits in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Governmental Auditing Standards.

In regard to the audits of the 2002 Measure E Bond for the Year Ended June 30, 2008, and both the 2002 Measure E Bond and the 2008 Measure E Bond for the Year Ended June 30, 2009, it is the opinion of the financial audit team that the financial statements present fairly, in all material respects, the financial position and results of operations for the Bond Construction Fund of the Long Beach Community College District as of June 30, 2008 and June 30, 2009 in conformity with accounting principles generally accepted. **There were no findings or questioned costs related to the Bond Construction Fund financial statements and the District received an unqualified audit opinion.**

Vicenti, Lloyd, & Stutzman, LLP presented its financial audit findings for Fiscal Year Ended June 30, 2008 to the COC at its January 26, 2009 meeting. The Financial Audit for Proposition 39, General Obligation Bonds and Measure E Bond for the Year Ended June 30, 2008 was received by the COC unanimously.

To view the complete audit reports, please visit the District's Measure E Bond Audit page at: http://fiscal.lbcc.edu/2002_measure_e_bond_audits.cfm

Inspection of College Facilities and Grounds Where Bond Proceeds Are Being Spent

The Citizens Oversight Committee (COC) inspected the Long Beach Community College District's facilities and grounds where Measure E Bond proceeds were spent.

Construction, modernization, and renovation projects that the Long Beach Community College District residents voted for in both the 2002 and 2008 Measure E Bond funds ballots came to life in 2009 and are as follows:

Ribbon Cutting Ceremony for the LAC Library/Learning Resource Center

April 24, 2009



Pictured above from left: LaTonya Neal (ASB Rep.), Trustee Dr. Tom Clark, President Eloy Oakley, Trustee Roberto Uranga, Ann-Marie Gabel (V.P., Administrative Services), Larry Forester (Signal Hill City Councilman) & Leticia Suarez (Dean, Learning Resources, Teaching & Technologies)

The ribbon cutting ceremony for the LAC Library and Learning Resource Center was held April 24, 2009 with local, District and Bond Team dignitaries in attendance.

COC Members in Attendance:

Ken Velten
Barbara Long

2009 Completed Construction Projects – Measure E 2002



District Facilities & Warehouse – LAC



Tech II – PCC



Large Gym Façade – LAC



Small Gym Renovation – LAC



Language Arts Bldg. Renovation –
LAC



Central Plant – LAC



Learning Resources Center – PCC

2009 Completed Construction Projects – Measure E 2002 (continued)



South Quad – LAC



Learning Resources Center – LAC



Central Plant – PCC



Industrial Technology Center Phase 1 – PCC

2009 Current & Upcoming Construction Projects – Measure E 2008



LAC Building A – Student Services Retrofit



LAC Parking Structure in Lot J



LAC Bldg. O Complex
(back building)



LAC Bldg. O Complex
(front building)

2009 Current & Upcoming Construction Projects – Measure E 2008 (continued)



LAC Building I – Bookstore



PCC Building CC Retrofit

2009 Meeting Schedule

January 26, 2009



April 20, 2009



July 20, 2009



October 19, 2009



2009 Citizens Oversight Committee Members

Committee Members Thru June 30, 2009

Ken Velten, Chairperson
Lexi Donovan, Vice-Chairperson
Barbara Long, Secretary
Gary Cooper
William H-. Marmion
Sherri Ortman
LaTonya Neal

Representing

Senior Citizens Organization
Community At Large
Local Business Community
Community At Large
Support Organization for the College
Bona-Fide Tax Payers Association
Associated Student Body

Committee Members Effective July 1, 2009

J. C. Squires, Chairperson
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Dina Berg
Barry McDaniel
Dario Ambriz

Representing

Community At Large
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Senior Citizens Organization
Bona-Fide Tax Payers Association
Support Organization for the College
Associated Student Body

***Respectfully Submitted to the
Board of Trustees on January 25, 2010 by
J. C. Squires, Chairperson***

