



**CPC Meeting
March 16, 2017
2:30 – 5:00 PM
T-1200
Agenda**

2:30 – 4:00 pm (Combined CPC and BAC Meeting)

Present: Ann-Marie Gabel, Karen Kane, Eva Bagg, Terri Long, Lou Anne Bynum, Elizabeth Miller, Greg Peterson, Jorge Ochoa, John Downey, Christina Moorhead, Shauna Hagemann, Jeri Florence, Thomas Hamilton, Corinne Magdaleno, Colin Williams, Suzanne Engelhardt, John Pope, Mike Biggs, Jennifer Holmgren, Chris Carter, Sara Blasetti, Cathy Crane, Mollie Smith, Seth Ramchandran, John Thompson, Cindy Baker, Adriana Scott, Janet Falcon

Absent: Rose DelGaudio, Kenna Hillman, Dina Humble, Cheyenne Phoenix, Wayne Bergman, Otto Figueroa, Suzanna Scholz, James Henchey, Sheila Daniels, Sem Chao

Guests: Gene Durand, Sheneui Weber

1. Vice Presidents' Vice President-Level (VP-Level) Plan Presentations

- T. Long presented the Academic Affairs VP-Level Plan. Her co-chair for the plan, C. Moorhead, presented the mission and goal of Academic Affairs and her other co-chair for the plan, J. Downey, explained the internal and external conditions. T. Long presented the alignment of the Academic Affairs goal with the Strategic Plan goals. T. Long thanked her co-chairs and all of the VP planning group participants for their contributions to the plan.
- L. Bynum presented the College Advancement and Economic Development VP-Level Plan. She thanked her co-chair K. Hillman for her contributions to the plan, as well as S. Weber and J. Pope for their input.
- G. Durand presented the Human Resources VP-Level Plan on behalf of R. DelGaudio. He thanked R. DelGaudio's co-chair, J. Florence for her contributions to the plan. J. Florence noted that the goals were out of order on the hard-copy of the plan that members received.
- E. Miller presented the Administrative Services VP-Level Plan. She thanked her co-chair, S. Hagemann for her contributions to the plan, as well as A. Gabel for her assistance throughout this process.
- G. Peterson presented the Student Support Services VP-Level Plan. He thanked his co-chairs, J. Ochoa and K. Kane for their contributions to the plan.

2. Establish Institutional Priorities

- A. Gabel reminded members of the purpose of creating the institutional priorities. She explained that the institutional priorities complete the annual cycle of planning at the College and help direct resource prioritization at the highest level. The institutional priorities will be given to the Budget Advisory Committee and will be utilized in the budget assumptions. She asked that members of the Committee remind their constituency groups about this process.
- A discussion occurred on potential updates to the institutional priorities.
- The institutional priorities with suggested changes are below:

Institutional Priority 2017-18

In alignment with the strategic plan goals: innovate to achieve equitable student success, accelerate college readiness, build community, and invest in people and support structures for transformation, the College will primarily focus on:

- **Creating guided pathways and roadmaps,**
- **Maintaining fiscal viability,**
- **Expanding our profile within the community to enhance enrollment, and**
- **Supporting equitable student success through innovation.**

4:00 – 5:00 pm (CPC Only)

Present: Ann-Marie Gabel, Karen Kane, Eva Bagg, Terri Long, Lou Anne Bynum, Elizabeth Miller, Greg Peterson, Jorge Ochoa, John Downey, Christina Moorhead, Shauna Hagemann, Jeri Florence, Thomas Hamilton, Corinne Magdaleno, Colin Williams, Suzanne Engelhardt, John Pope, Mike Biggs, Jennifer Holmgren

Absent: Rose DelGaudio, Kenna Hillman, Dina Humble, Cheyenne Phoenix, Wayne Bergman, Otto Figueroa, Suzanna Scholz

3. The summary notes from February 23rd were accepted with corrections.

4. ACCJC Action Plan Updates

- E. Bagg noted that for the ACCJC Midterm Report that is due in mid-October, the College will need to provide updates on the action plans that were included in the 2014 Institutional Self-Evaluation Report. She explained that updates to the action plans can be provided in a chart format and she asked the College Planning Committee to identify individuals to be assigned in leading this work. E. Bagg recommended that the Committee utilize the same co-chairs assigned to each standard from the 2014 Institutional Self-Evaluation Report. She noted that in some instances new co-chairs will need to be assigned, as the individuals who were in those roles at the time currently have different roles at the College. She also reminded the Committee that the leads will not have a lot of work, but they will be helping to ensure that everyone's work is documented.
- The co-chairs were assigned as follows: Standard I – E. Bagg and M. Biggs; Standard IIA – J. Rodden and T. Long will speak with the deans to determine the administrative co-chair; Standard IIB – G. Peterson and Lorraine Blouin; Standard IIC – K. Rothstein and Seth Ramchandran; Standard IIIA – R. DelGaudio and J. Florence; Standard IIIB – Tim Wootton and Robert Maxell; Standard IV – L. Bynum and K. Kane.
- E. Bagg also noted that the co-chairs should think about what has not yet been implemented in the action plans and what can be done between now and mid-October. The co-chairs should prioritize whatever is still do-able within the time-frame before the Midterm Report is due. She noted that it is fine if there are action plans that have not yet been addressed, but that the College will need to show that there is still intent to complete these action plans in the last half of the accreditation cycle. Furthermore, she noted that for the Midterm Report there will need to be attachments related to the action plans for evidence. If the co-chairs know that the evidence is something that the Office of Institutional Effectiveness would not already have in their possession, they should send this evidence to her.
- E. Bagg noted that a preliminary due date for the drafts on progress toward the action plans will be set and communicated to the co-chairs through email, but that drafts should be brought back to the Committee before the end of spring so that the College has an initial sense of what else can be done before the report is due. The action plans from 2014 will be emailed to the identified co-chairs with an additional column where they can provide updates on the plans. She said that if anyone has questions they can e-mail her or meet with her.

5. SLO Disaggregation Presentation

- C. Williams and S. Engelhardt gave a presentation on the disaggregation of student learning outcomes. L. Bynum thanked the coordinators, faculty, and Institutional Effectiveness for moving this forward at the College. C. Williams noted that he is grateful for the amount of resources that have been provided for student learning outcomes assessment. He noted that other colleges do not have the same amount of resources allocated to student learning outcomes endeavors and this has allowed a lot of progress to be made on assessment.

6. Future Reports

- April 20: Strong Workforce Update, AEBG Update, Enrollment Management Update, Communications and Outreach Efforts Updates
- May 18: Promise Pathways Update, Student Equity Project Evaluation Update, Institutional Effectiveness Partnership Initiative Targets, Strategic Plan Metrics

CPC Next Meeting: April 20, 2017