



1 APPLY FOR ADMISSION

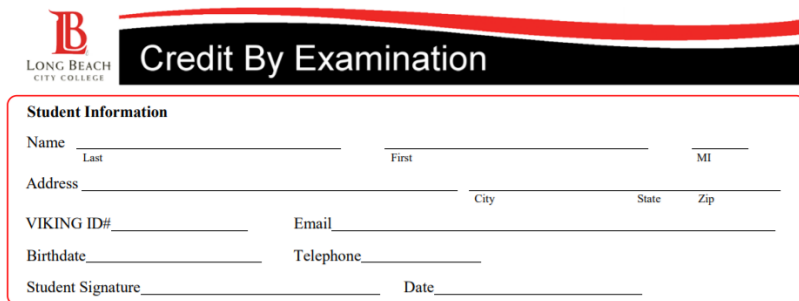
Complete the free online application at www.lbcc.edu by hovering over "Quick Links" then clicking "[Apply Online](#)". First create an OPENCCC account then complete the LBCC application.

You will receive a welcome email with your LBCC student ID number approximately 48-72 hours after you apply.



2 FILL OUT CBE FORM

Only complete the "Student Information" portion of the form.



The screenshot shows the 'Credit By Examination' form header with the LBCC logo. Below the header is a red-bordered box titled 'Student Information' containing the following fields:

Name	_____	_____	_____
	<small>Last</small>	<small>First</small>	<small>MI</small>
Address	_____		
		<small>City</small>	<small>State</small> <small>Zip</small>
VIKING ID#	_____	Email	_____
Birthdate	_____	Telephone	_____
Student Signature	_____	Date	_____

MUST INCLUDE 7-DIGIT LBCC STUDENT ID NUMBER.



3 TAKE AND PASS CBE EXAM

Access your Viking Student Portal using your 7-digit LBCC student ID number.

Visit www.lbcc.edu, click on "[Viking Portal](#)" on the left hand side of the screen. Select "New/Forgotten Password" to create a password.

Click on "[Canvas](#)" to access the exam.